



## ELECTRONIC RECORDING DELIVERY SYSTEM (ERDS) REQUEST FOR APPROVAL OF SUBSTANTIVE MODIFICATION(S)

TYPE OR PRINT (IN INK) ALL INFORMATION REQUESTED ON THE APPLICATION FORM. SIGNATURE MUST BE ORIGINAL.

**TYPE OF APPLICATION** (Check all boxes that apply)     Single County     Multi-County (Requires completion of ERDS 0001B form)

**RETURN FUNCTION VIA AN ERDS**     Yes     No

### SECTION A - County Recorder

COUNTY		COUNTY RECORDER NAME		Provisional Activation Date	
ADDRESS		CITY		STATE	ZIP CODE
TELEPHONE	FAX	E-MAIL			
CONTACT NAME (if any)		TELEPHONE	FAX	E-MAIL	
ADDRESS		CITY		STATE	ZIP CODE

### SECTION B - ERDS Change

*Briefly describe the change to the ERDS functionality*

### SECTION C - Check List

*The following documentation shall be submitted in conjunction with the submission of this application.*

CHECK BOX IF COPY IS ATTACHED:

Letter of Deposit

Certified Vendor of ERDS Software Contract (if any). If internal county resources or another public entity are being used to develop an ERDS in lieu of a vendor, it shall be noted in the county's resolution.

Computer Security Auditor Contract

Successful modified system audit report

Revised County Resolution, if applicable

Sub-County Application (ERDS 0001B) and required documentation, if applicable

I declare under penalty of perjury under the laws of the State of California that all the information contained herein is true and correct.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

### APPLICATION SUBMISSION

The information on this application and all required documentation becomes the property of the Department of Justice and will be used by authorized personnel.

Mail to: California Department of Justice Electronic Recording Delivery System Program P.O. Box 160968 Sacramento, CA 95816-0968  Phone: (916) 210-4237 E-mail: <a href="mailto:ERDS@doj.ca.gov">ERDS@doj.ca.gov</a>	<b>DOJ USE ONLY</b>  Cert # _____ Tracking # _____ Date Rec'd _____ HDC Date _____ Response Date _____ Rev. By _____ Analyst _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied
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