

**TOBACCO GRANT PROGRAM**  
**2023-24**  
**GRANT PROPOSAL TEMPLATE**  
**DOJ-PROP56-2023-24-1**

**ROB BONTA**  
*Attorney General*

**OFFICE OF THE ATTORNEY GENERAL**

**TOBACCO GRANT PROGRAM  
DOJ-PROP56-2023-24-1**

**PROPOSAL COVER SHEET**

SUBMITTED BY:

ALTERNATE PROGRAM CONTACT:

**Authorized Signatures:**

(Digital or 'wet' signatures acceptable)

---

Name:

Title:

Date:

---

Name:

Title:

Date:

---

Name:

Title:

Date:

---

Name:

Title:

Date:

**SUMMARY – DESCRIPTION OF REQUEST**

Description	
Funding Requested	\$
Funding Duration (select one)	<input type="radio"/> 24 Months <input type="radio"/> 36 Months
Summary of Goals and Objectives	

**PROBLEM STATEMENT – DESCRIBE THE ISSUES OR PROBLEMS TO BE ADDRESSED WITH GRANT FUNDS.**

Geographic Area to be Served	
Tobacco Rates and Patterns	
Other Known Factors	

*(Agencies are limited to one sheet for each goal, with a maximum of five goals. Goals must be listed in priority order and should match the Goals and Objectives Summary on page 4.)*

GOAL 1: \_\_\_\_\_

Goal Description	
Measurable Outcome	
Timeline	
Narrative Description	

GOAL 2: \_\_\_\_\_

Goal Description	
Measurable Outcome	
Timeline	
Narrative Description	

GOAL 3: \_\_\_\_\_

Goal Description	
Measurable Outcome	
Timeline	
Narrative Description	



GOAL 4: \_\_\_\_\_

Goal Description	
Measurable Outcome	
Timeline	
Narrative Description	

GOAL 5: \_\_\_\_\_

Goal Description	
Measurable Outcome	
Timeline	
Narrative Description	

Personnel Title(s) & Percentages	Description of Duties. (See Section II(C)(iv) (Project Personnel) of the RFP for instructions.)

Budget Detail Template	All expenditures MUST be entered into the Budget Detail Template (Excel document). Instructions for completing the Budget Detail Template are found on the first tab of the template. Once you've completed the template, please proceed to the required Budget Narrative (below).
Budget Narrative	All expenses mentioned in the Budget Detail Template (excluding Salaries, Overtime, and Benefits) MUST be adequately justified here. See Section II(C)(v) (Budget) for important instructions to complete this narrative.

Other Funding Sources for Proposed Grant Projects	By checking this box, we certify that the requested grant funds will not supplant existing state or local funds dedicated for the same purpose.
Previous Award(s)	Complete the fields below if your agency has been awarded a Tobacco Grant in a previous year/round.
Previous Award(s) Accomplishments	
Previous Award(s) Comparison	