



**CALIFORNIA DEPARTMENT OF JUSTICE  
BUREAU OF FIREARMS  
California Firearms Licensee Check (CFLC)  
Enrollment Application**



**This application is intended for users without Internet access. Please be advised that if you enroll in the CFLC Program using this application, Firearms Shipment Approval letters may only be obtained via mail or fax.**

To enroll in the CFLC Program, complete, sign and return this application to the address indicated below. When your application is processed, you will receive a confirmation letter that includes a telephone/fax number that you can use to request Firearms Shipment Approval letters. Incomplete applications will be returned unprocessed.

**Business Information**

Business Name as it appears on Federal Firearms License (FFL):		FFL Number:	
FFL Expiration Date:	If you are operating under a Letter of Continuing Authorization (LOA) from ATF please provide the expiration date in the following field.	LOA Expiration Date:	
Business Physical Address:	City:	State:	Zip Code:
Business Telephone Number with Area Code:		Business Fax Number with Area Code:	
Contact Person Name as it Appears on the Firearms Shipment Approval Letter:			

**Declaration**

*I declare under penalty of perjury under the laws of the State of California the foregoing is true and correct.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Submit completed and signed application to the following address:**

**Department of Justice  
Bureau of Firearms - Centralized List Unit  
P.O. Box 160487  
Sacramento, CA 95816-0487  
FAX: (916) 227-1032**

**If you have any questions, please contact the  
Centralized List Unit at (916) 210-2750.**



**CALIFORNIA DEPARTMENT OF JUSTICE  
BUREAU OF FIREARMS  
California Firearms Licensee Check (CFLC)  
Enrollment Application**



## Privacy Notice

As Required by Civil Code § 1798.17

**Collection and Use of Personal Information:** The Division of Law Enforcement, Bureau of Firearms in the Department of Justice collects the information on this application pursuant to Penal Code section 27555. The Bureau of Firearms uses this information to enroll Federal Firearms Licensees (FFLs) in the California Firearms Licensee Check (CFLC) program. In addition, any personal information collected by state agencies is subject to the limitations in the Information Practices Act and state policy. The Department of Justice's general privacy policy is available at <http://oag.ca.gov/privacy-policy>.

**Providing Personal Information:** All personal information on this application is mandatory. Failure to provide the mandatory personal information will result in your application not being processed.

**Access to Your Information:** You may review the records maintained by the Division of Law Enforcement, Bureau of Firearms in the Department of Justice that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

**Possible Disclosure of Personal Information:** In order to enroll Federal Firearms Licensees (FFLs) in the California Firearms Licensee Check (CFLC) program, we may need to share the information you provide us with any Bureau of Firearms representative or any other person designated by the Attorney General upon request. The information you provide may also be disclosed in the following circumstances:

- With other persons or agencies when necessary to perform their legal duties, and their use of your information is compatible and complies with state law, such as for investigations, licensing, certification, or regulatory purposes;
- To another government agency as required by state or federal law.

**Contact Information:** For questions about this notice or access to your records, you may contact the Staff Services Analyst in the Customer Support Center at (916) 210-2300, via email at [firearms.bureau@doj.ca.gov](mailto:firearms.bureau@doj.ca.gov), or by mail at P.O. Box 160487, Sacramento, CA 95816-0487.