CALIFORNIA DEPARTMENT OF JUSTICE
BUREAU OF FIREARMS

Report of Repair and Maintenance Activity

Entry Number _____ **Date** _____ **Customer Name and Rank** _____ **Customer Business or Agency Name** _____

Repair and/or Maintenance Service Provided

Dangerous Weapon Type: _____ **Make:** _____ **Model:** _____ **Serial Number:** _____

Dangerous Weapon Type: _____ **Make:** _____ **Model:** _____ **Serial Number:** _____

Dangerous Weapon Type: _____ **Make:** _____ **Model:** _____ **Serial Number:** _____

Entry Number _____ **Date** _____ **Customer Name and Rank** _____ **Customer Business or Agency Name** _____

Repair and/or Maintenance Service Provided

Dangerous Weapon Type: _____ **Make:** _____ **Model:** _____ **Serial Number:** _____

Dangerous Weapon Type: _____ **Make:** _____ **Model:** _____ **Serial Number:** _____

Dangerous Weapon Type: _____ **Make:** _____ **Model:** _____ **Serial Number:** _____

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature _____ **Date** _____

Permit Number _____ **Reporting Period** _____ **to** _____ **Page Number** _____ **of** _____

Report of Repair and Maintenance Activity

INSTRUCTIONS

REQUIREMENTS:

All permit holders (permittees) authorized to conduct repair and maintenance of dangerous weapons shall maintain records of repair and maintenance services provided in California pursuant to California Code of Regulations, title 11, section 4130, subdivision (f). Current records must be maintained on form BOF 027, or a computer generated printout using the same format. (Cal. Code Regs., tit.11, § 4130, subd. (f)(1).) The permittee must make these records available to any peace officer or other persons designated by the Attorney General upon request. (Cal. Code Regs., tit.11, § 4130, subd. (h).)

Permittees authorized to repair and maintain dangerous weapons must submit to the Department of Justice (DOJ) an annual report of all services provided. The annual report shall be submitted on form BOF 027, or a computer generated printout using the same format as form BOF 027. The annual report shall be continuous from the prior year's renewal application annual report. The annual report shall include the entry number, date of service, the customer's name and official rank (sheriff, chief, captain, lieutenant), customer's business name, service provided, and a description of the weapon. (Cal. Code Regs., tit.11, § 4130, subd. (f)(2).) Permittees authorized to repair and maintain dangerous weapons who have not conducted any repairs or maintenance during the term shall submit to DOJ any rationale why DOJ should not deny the renewal of the permit. (Cal. Code Regs., tit.11, § 4147, subd. (a).) The annual report must be submitted to DOJ with the Annual Dangerous Weapons License/Permit Renewal Application, form BOF 031. Or, upon termination of the permit, a final report detailing all remaining unreported activities must be submitted to DOJ.

Completing the Report of Training and/or Research & Development Activity form:

This form provides two entry sections for reporting up to three separate dangerous weapons (use additional sheet(s) of paper to report more than three weapons). Make as many copies of this form as required to complete your reporting requirement. Place a sequential entry number in the indicated space for each reported activity. **Please complete the following fields for all entries:**

- **Entry Number**
- **Dates**
- **Customer Name and Rank**
- **Customer Business or Agency**
- **Repair or Maintenance Service**
- **Dangerous Weapon Type**
- **Dangerous Weapon Make, Model and Serial Number**
- **Dangerous Weapons Permit Number**
- **Reporting Period Dates**
- **Current Page Number**
- **Total Number of Pages**

If you have any questions, please contact the Firearms Licensing and Permits Section (FLPS) at (916) 227-2153.

Department of Justice
Bureau of Firearms - FLPS
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