| California Department of Justice CALIFORNIA JUSTICE INFORMATION SERVICES DIVISION Joe Dominic, Chief | BULLETIN | ORMATMON |
| :---: | :---: | :---: |
| Subject: | ${ }^{\text {No. }} \text { 18-09-CJIS }$ | Contact for information: |
| System (CLETS) Technical Guide - CLETS Message Header Requirements | Date: $09-01-18$ | $\begin{aligned} & \text { (916) 210-4240 } \\ & \text { cas@doj.ca.gov } \end{aligned}$ |

## TO: ALL CLETS SUBSCRIBING AGENCIES

Effective March 1, 2020, the California Department of Justice (DOJ) will begin enforcing message header requirements for the successful execution of CLETS transactions by rejecting all messages that do not meet the header requirements outlined in the CLETS Technical Guide. The DOJ has made several attempts over the years to implement these changes and is no longer able to grant extensions. With the onset of future enhancements, it is critical the headers meet the requirements prior to implementation of these enhancements.

Please refer specifically to detailed message formatting information on pages 25-31 of the CLETS Technical Guide to ensure all messages sent to CLETS meet these requirements. The CLETS Technical Guide is available on the DOJ's California Law Enforcement Web website at https://clew.doj.ca/gov.

*Page 25 of CLETS Technical Guide
Messages received by CLETS containing an invalid message header will be rejected effective March 1, 2020. If you have any questions, please contact the CLETS Administration Section at 916-210-4240 or cas@doj.ca.gov.

Sincerely,

For
XAVIER BECERRA
Attorney General

