

CALIFORNIA DEPARTMENT OF JUSTICE



GRANT APPLICATION THE YOUTH BEVERAGE CONSUMER EDUCATION AND RESEARCH FUND ADMINISTERED BY THE CALIFORNIA ATTORNEY GENERAL'S OFFICE

2021-2022 CYCLE

I. NAME AND CONTACT INFORMATION FOR APPLICANT

Lead Agency:

Joint Applicant Agency (if applicable):

Address:

Address:

Contact Person:

Contact Person:

Contact Person's Title:

Contact Person's Title:

Phone:

Phone:

E-mail:

E-mail:

II. STATUS OF APPLICANT (check and provide information as appropriate)

- A. Is Applicant a California state or local agency, California public or non-profit college or university, or a California non-profit organization?

Yes _____

No _____

If no, the Applicant is not eligible to receive a grant from the Fund.

- B. Identify the manager who will oversee the proposed project for which grant funds will be used and who will be the contact person for purposes of the grant application. Attach a resume and contact information for that manager.

III. APPLICANT'S PROPOSAL

In a separate document of no more than five pages, please describe:

- A. The project for which the grant funds will be used.
- B. The term of the grant (up to two years).
- C. The perceived need for the grant funding. Provide examples if a problem is being addressed. If so, what is the scope of the problem? How will the grant funds help address the problem?
- D. The anticipated public benefit to be served by the grant. Provide examples of who the grant will serve. How will the target audience benefit from the execution of the project and grant funding?
- E. The total amount requested from the grant, including a detailed itemization of all expected costs and expenses that would be paid with grant funds.
- F. A detailed itemization of all expected costs and expenses related to the project that would be paid from sources other than the grant.
- G. A description including metrics of how the Applicant will ensure that grant funds will be used solely for purposes proposed in the application, as approved or modified by the Attorney General's Office.

IV. REPRESENTATIONS BY APPLICANT REGARDING ACCEPTANCE OF CONDITIONS FOR DISBURSEMENT

- A. The undersigned is the responsible person for this application, has been duly authorized by the Applicant to act as its agent in connection with this application,

and hereby certifies that the information in this application, including attached documents, is true. The undersigned further represents that the funding requested will not be used to pay for current staff of the Applicant (unless the Attorney General's Office expressly approves otherwise). If a project is accepted, the undersigned further represents that he/she will acknowledge in writing that the Applicant will comply with the terms and conditions of the grant.

- B. The Applicant will comply with any order of the Court in connection with the Fund and the grant received.
- C. The Applicant will safeguard any grant funds, maintain financial controls sufficient to protect such monies and ensure that the use of grant money is consistent with the recipient's grant application, and provide a detailed written description of those financial controls if requested by the Attorney General's Office.
- D. The undersigned represents that his/her office is authorized to accept grant funds under applicable state and local laws and that the budget of the office will not be reduced by the receipt of any grant. Any grant shall be used to augment but not supplant the budget of the grant recipient's office or unit.
- E. The Applicant understands that grant funds will only be used as approved by the Attorney General's Office.
- F. The Applicant will submit a report to the Attorney General's Office within 60 days of the end of the grant period, or the completion of the project for which the grant was awarded, whichever comes first. The report shall specify how grant funds were used, as well as provide a description of the progress and/or outcome of the project for which the grant was awarded. A template for the progress report will be provided once the grant is awarded.
- G. For multi-year projects, the Applicant will notify the Attorney General's Office in writing of the status of the project for which grant funds were disbursed annually on the anniversary date of the disbursement.
- H. All correspondence with the Youth Beverage Consumer Education and Research Fund shall be directed to YouthBeverageStudy@doj.ca.gov.
- I. The Applicant will cooperate with the Attorney General's Office and its agents in providing all information concerning the use of grant funds as the Attorney General's Office may reasonably request and will maintain sufficient records for auditing purposes to substantiate any expenditure. In the event of a multi-agency project, the lead Applicant is solely responsible for complying with this paragraph, except as otherwise expressly agreed by the Attorney General's Office in writing.

- J. The Applicant will comply with all additional requirements the Attorney General’s Office imposes, including but not limited to completing and promptly returning any required form to acknowledge selection as a grant recipient.
- K. Approval of this application does not constitute the Attorney General’s endorsement of this project.
- L. Except as otherwise expressly agreed by the Attorney General’s Office in writing, within 60 days of the first of (a) the end of the grant term or (b) after the conclusion of the project for which the Applicant requested a grant, the Applicant will return any unused or excess funds to the Youth Beverage Consumer Education and Research by check made payable to the California Attorney General’s Office, at the above address, with the notation “Youth Beverage Consumer Education and Research Fund Reimbursement.”
- M. If an application is for the production of any materials, the Applicant agrees to permit the California Attorney General’s Office and other authorized agencies to use those materials, without restriction, for their intended purposes, if the Attorney General’s Office so requests.

Lead Applicant:

Signed: _____

Title: _____

Joint Applicant (if applicable):

Signed: _____

Title: _____

Please submit the application to YouthBeverageStudy@doj.ca.gov as separate PDF files as follows:

- 1. The grant application form.**
- 2. The proposal.**
- 3. Supplemental materials, if any.**