Office of the Attorney General
Department of Justice

LEGISLATIVE POLICY ADVOCATE
Sacramento
Salary commensurate with experience
(Subject to CalHR approval)

Application Deadline is Close of Business November 15, 2019

About the Organization

Attorney General Xavier Becerra is the state's chief law enforcement officer, responsible for ensuring that state laws are uniformly and adequately enforced. The department includes approximately 5,000 employees who provide legal and law enforcement services to the state, including representing the People of California in civil and criminal matters before trial courts, appellate courts and the supreme courts of California and the United States, and law enforcement activities such as criminal investigations, apprehending criminals, and exchanging criminal intelligence using state-of-the-art technology. More information is available at www.oag.ca.gov.

About the Position

The Legislative Policy Advocate for the Office of Legislative Affairs (OLA) serves as a high-level principal policy advisor to the Attorney General and Chief Deputy in the development and advocacy for new legislation, specifically in the area of healthcare as well as other issue areas as assigned. They assist in the execution of the Attorney General's policy initiatives, draft proposals on future legislative measures, develop and actively lobby for legislation, testify before legislative committees and represent the department's positions.

The Legislative Policy Advocate works closely with senior management throughout the department and within the executive office. They also serve as a liaison between the Attorney General's Office and individual legislators, the Legislative Analyst, Legislative Counsel, the Governor's Office, and interest groups in their areas of expertise.

While under the general supervision of the Chief Deputy to the Attorney General and the direct supervision of the OLA Director, the Legislative Policy Advocate will work closely with the Attorney General and serves as one of the office's senior staff.

Minimum Qualifications

All applicants should have excellent academic credentials and public policy experience. A minimum of 5 to 7 years' experience performing legal or policy duties, ideally with a background in legislative and/or government affairs. Must have some established relationships with policy leaders at the state and national level and demonstrated success in developing and managing policy initiatives. Strategic thinker with ability to identify, prioritize and execute policy objectives.

Desirable Qualifications

Ability to manage priorities judiciously and is successful working in a team-oriented, collaborative environment; intellectually curious, confident, and have excellent interpersonal skills; highly organized and effective manager of own work; ability to interact positively and effectively with client representatives, subordinates and other members of the Attorney General's Office at all levels; strong written and oral communication skills (e.g., policy issue briefs/summaries and presentations on key issues); an understanding of the state and federal political environment and the impact on policy strategies and goals; and sharp attention to details as well as an appreciation for the big picture.

Apply Now

To apply, please submit a state application form STD 678 and resume to
Dalia.Reed@doj.ca.gov

or:

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Department of Justice
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