

**OFFICE OF THE ATTORNEY GENERAL
CALIFORNIA DEPARTMENT OF JUSTICE
Graduate Student Opportunities
Executive Office Internship
Oakland / Sacramento**



The Executive Office of California Attorney General Xavier Becerra invites applications for Summer 2019 student internships to work alongside the Special Assistants to the Attorney General. Students enrolled in graduate programs in law, public policy, and related fields are eligible and welcome to apply.

The Office

The Special Assistants are senior advisers to the Attorney General who serve on his executive staff, assisting him directly on a variety of policy and legal matters and representing the Attorney General as members or liaisons to boards and commissions. Special Assistants work with attorneys throughout the office on high-profile litigation across a variety of topics. Recent cases and policy work have involved leading multi-state efforts that defend the Affordable Care Act, immigration matters, protecting workers and consumers, prosecuting civil and criminal violations of environmental law, and addressing Federal rollbacks on environmental matters.

The Position

Internships will take place in the Attorney General's executive office in San Francisco or Oakland under the supervision of a Special Assistant. Assignments will be developed according to the intern's experience and interests. Tasks may include contributing to legal briefs, performing research and analysis, analyzing legislative proposals, preparing memoranda and talking points, assembling briefings, and contributing to policy discussions internally and with external groups. These are volunteer positions and they provide an excellent opportunity to become familiar with government litigation and policy development and to work in an office that provides outstanding support and supervision. If it is possible for students to receive academic credit for the internship, we will be happy to help facilitate.

How to Apply

Submit a cover letter, resume, and writing sample by mail or email to:

Jennifer King
Sr. Executive Assistant
Office of the Attorney General
1300 I Street, 17th Floor
Sacramento, CA 95814
Jennifer.King@doj.ca.gov

Include your preferred start date, end date, and work schedule in your cover letter. Applications will be reviewed and accepted on a rolling basis.