



MAJOR LEAGUE SPORTS RAFFLE
MANUFACTURER AND DISTRIBUTOR OF PRODUCTS OR SERVICES
ANNUAL REGISTRATION FORM
FOR CALENDAR YEAR 20__

MAIL TO:
Bureau of Gambling Control
P. O. Box 168024
Sacramento, CA 95816-8024
Phone: (916) 227-3584; Fax (916) 227-0170

Pursuant to California Penal Code section 320.6, requires manufacturers and distributors, who provide raffle-related products or services to eligible organizations that conduct major league sports raffle(s) to register annually with the Department of Justice. This form shall be used by manufacturers and distributors who provide raffle-related products or services to apply for registration with the Department of Justice.

Please type or print (in ink) all information requested on this form. **A \$5,000 Annual Registration Fee must accompany this form. Make check or money order payable to the California Department of Justice.**

SECTION 1: ENTITY INFORMATION

Applicant's First Name	Last Name	Middle Initial	Title	
Business Name		Doing Business As (if different than Business Name)		
Business Address (no. and street name)	City	State <input type="text"/>	Zip Code <input type="text"/>	Business Telephone Number
Mailing Address (no. and street name)	City	State <input type="text"/>	Zip Code <input type="text"/>	Business Fax Number
City or County of Business License	Business License or Tax Certificate Number		Business License Expiration Date	
Federal Tax ID	E-Mail Address (if applicable)		Website Address (if applicable)	

SECTION 2: RAFFLE-RELATED PRODUCTS AND SERVICES

Please indicate the products and/or services that the business provides:

- | | |
|--|---|
| <input type="checkbox"/> Electronic Accounting & Reporting System Software | <input type="checkbox"/> Electronic Raffle Ticket Sales Printer |
| <input type="checkbox"/> Electronic Accounting & Reporting System | <input type="checkbox"/> Electronic Raffle Ticket Paper |
| <input type="checkbox"/> Electronic Raffle System Security Component | <input type="checkbox"/> Counterfoil Container |
| <input type="checkbox"/> Electronic Raffle System Server | <input type="checkbox"/> Admission-style Raffle Tickets |
| <input type="checkbox"/> Electronic Raffle System Server Software | <input type="checkbox"/> Wide Area Network Component |
| <input type="checkbox"/> Electronic Raffle Ticket Sales Device | |

Other



**MAJOR LEAGUE SPORTS RAFFLE
MANUFACTURER AND DISTRIBUTOR OF PRODUCTS OR SERVICES
ANNUAL REGISTRATION FORM**

SECTION 3: MANUFACTURER LICENSE INFORMATION

If additional space is needed, please attach a listing of the requested information on a separate sheet of paper.

Has the equipment being registered been licensed with any gaming agency, including any other state, city, county, federal, or country agency?

☐ No

☐ Yes. Please list the gaming agency and license information in the following table

Gaming Agency Name	License Number from that Agency	Expiration Date

I declare under penalty of perjury under the laws of the State of California that the foregoing information, and all information submitted with this application is true, correct, and complete. Additionally, our business and its representatives agree to comply with all applicable laws, local ordinances, and administrative regulations concerning major league sports raffles in the State of California.

First Name

Last Name

Middle Initial

Printed Name

Signature: _____

Date: _____



**MAJOR LEAGUE SPORTS RAFFLE
MANUFACTURER AND DISTRIBUTOR OF PRODUCTS OR SERVICES
ANNUAL REGISTRATION FORM**

Privacy Notice on Data Collection Forms

As Required by Civil Code § 1798.17

Collection and Use of Personal Information

The Division of Law Enforcement, Bureau of Gambling Control in the Department of Justice collects the information requested on this form as authorized by California Penal Code section 320.6. The Bureau uses this information to establish grounds for the license, permit or other approval indicated on this application form. In addition, any personal information collected by state agencies is subject to the limitations in the Information Practices Act and state policy. The Department of Justice's general privacy policy is available at <http://oag.ca.gov/privacy-policy>.

Providing Personal Information

All the personal information requested in this form must be provided.

Access to Your Information

You may review the records maintained by the Division of Law Enforcement, Bureau of Gambling Control in the Department of Justice that contain your personal information as permitted by the Information Practices Act. (See below for contact information.)

Possible Disclosure of Personal Information

In order to process your application, we may need to share the information you give us with law enforcement or regulatory agencies.

The information you provide may also be disclosed in the following circumstances:

- With other persons or agencies where necessary to perform their legal duties, and their use of your information is compatible and complies with state law, such as for investigations or for licensing, certification, or regulatory purposes;
- To another government agency as required by state or federal law.

Contact Information

For questions about this notice or access to your records, you may contact the Special Agent Supervisor of Special Programs at the Department of Justice, Bureau of Gambling Control, at P. O. Box 168024, Sacramento, CA 95816-8024, (916) 227-3584 or e-mail at GamblingControl@doj.ca.gov



MAIL TO:
Bureau of Gambling Control
P. O. Box 168024
Sacramento, CA 95816-8024
Phone: (916) 227-3584; Fax: (916)227-0170

Please type or print (in ink) all information requested on this form. **A nonrefundable \$10 Annual Registration Fee for each Manual Draw Supervisor listed in Section 2 must accompany this form. Make check or money order payable to the California Department of Justice.**

[illegible]



MAJOR LEAGUE SPORTS RAFFLE MANUAL DRAW SUPERVISOR ANNUAL REGISTRATION FORM

SECTION 3: CERTIFICATION

I declare under penalty of perjury under the laws of the State of California that the foregoing information, and all information submitted with this application is true, correct, and complete. I understand that the information I have provided on this form will be verified with the eligible organization as part of the registration process. I agree to comply with all applicable laws, local ordinances, and administrative regulations concerning major league sports raffles in the State of California.

First Name

Last Name

Middle Initial

Fiduciary's Printed Name

Fiduciary's Signature: _____

Date: _____

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As Required by Civil Code § 1798.17

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The information you provide may also be disclosed in the following circumstances:

- With other persons or agencies where necessary to perform their legal duties, and their use of your information is compatible and complies with state law, such as for investigations or for licensing, certification, or regulatory purposes;
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**MAJOR LEAGUE SPORTS RAFFLE
ELIGIBLE ORGANIZATION ANNUAL REPORT**



PLEASE SEND COMPLETED REPORT TO:
Bureau of Gambling Control
P. O. Box 168024
Sacramento, CA 95816-8024
Phone: 916-227-3584; Fax (916) 227-0170

Annual Report Period: _____

Eligible Organization's Name: _____

Eligible Organization's Registration Number: _____

Pursuant to Penal Code section 320.6, subdivision (o)(12)(A), once registered, an eligible organization shall file annually thereafter with the Department of Justice a report that includes all of the following information for each of the eligible organization's last three fiscal years. Pursuant to Penal Code section 320.6, subdivision (o)(12)(B), failure to submit the annual report shall be grounds for denial of an annual registration.

REGULATION/STATUTE	Year 1	Year 2	Year 3
	to	to	to
(i) The aggregate gross receipts from the operation of raffles.			
(ii) The aggregate direct costs incurred by the eligible organization from the operation of raffles.			
(iii) The charitable or beneficial purposes for which proceeds of the raffles were used.			
(iv) The aggregate distributions of proceeds from the operation of raffles made to directly support beneficial or charitable purposes, other than beneficial or charitable purposes undertaken by the eligible organization, or eligible recipient organizations, under Penal Code section 320.5, subdivision (c).			
(v) The aggregate distributions of proceeds from the operation of raffles made to raffle winners.			
(vi) The aggregate distributions of proceeds from the operation of raffles made to any other organizations, or for any other purposes, other than those included in items (ii), (iv), and (v) above.			

MAJOR LEAGUE SPORTS RAFFLE ELIGIBLE ORGANIZATION ANNUAL REPORT

REGULATION/STATUTE	Year 1	Year 2	Year 3
	to	to	to
(vii) A schedule of distributions of proceeds from the operation of raffles, by individual raffle, made to eligible recipient organizations under Penal Code section 320.5, subdivision (c), that are not affiliated with the eligible organization.			
(viii) A schedule of distributions of proceeds from the operation of raffles, by individual raffle, made to eligible recipient organizations under Penal Code section 320.5, subdivision (c), that are affiliated with the eligible organization.			
(ix) A schedule of distributions of proceeds from the operation of raffles, by individual raffle, made to any other organization not included under items (vii) or (viii) above, or for beneficial or charitable purposes undertaken by the eligible organization.			
(x) The aggregate gross receipts from activities other than the operation of raffles.			
(xi) The aggregate costs incurred by the eligible organization from activities other than the operation of raffles.			
(xii) The aggregate distributions of funds other than proceeds from the operation of raffles made to directly support beneficial or charitable purposes or eligible recipient organizations under Penal Code section 320.5, subdivision (c).			
(xiii) The aggregate distributions of funds other than proceeds from the operation of raffles for purposes other than those listed in items (xi) and (xii) above.			

**MAJOR LEAGUE SPORTS RAFFLE
ELIGIBLE ORGANIZATION ANNUAL REPORT**

REGULATION/STATUTE	Year 1	Year 2	Year 3
	to	to	to
(xiv) A schedule of distributions of funds other than proceeds from the operation of raffles made to eligible recipient organizations under Penal Code section 320.5, subdivision (c), that are not affiliated with the eligible organization.			
(xv) A schedule of distributions of funds other than proceeds from the operation of raffles made to any other organization not included under item (xiv) above, or for beneficial or charitable purposes undertaken by the eligible organization.			

NOTE: The department shall make the reports required by this paragraph available to the public via the online search portal of the Attorney General's Registry of Charitable Trusts maintained pursuant to Section 12584 of the Government Code.

CERTIFICATION

I declare under penalty of perjury under the laws of the State of California that the foregoing information is true, correct, and complete.

First Name

Last Name

Middle Initial

Fiduciary's Printed Name

Fiduciary's Signature: _____

Date: _____

MAJOR LEAGUE SPORTS RAFFLE ELIGIBLE ORGANIZATION ANNUAL REPORT

Privacy Notice on Data Collection Forms

As Required by Civil Code § 1798.17

Collection and Use of Personal Information

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Providing Personal Information

All the personal information requested in this form must be provided.

Access to Your Information

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Possible Disclosure of Personal Information

In order to process your application, we may need to share the information you give us with law enforcement or regulatory agencies.

The information you provide may also be disclosed in the following circumstances:

- With other persons or agencies where necessary to perform their legal duties, and their use of your information is compatible and complies with state law, such as for investigations or for licensing, certification, or regulatory purposes;
- To another government agency as required by state or federal law.

Contact Information

For questions about this notice or access to your records, you may contact the Special Agent Supervisor of Special Programs at the Department of Justice, Bureau of Gambling Control, at P. O. Box 168024, Sacramento, CA 95816-8024, (916) 227-3584 or e-mail at GamblingControl@doj.ca.gov



**MAJOR LEAGUE SPORTS RAFFLE
ELIGIBLE ORGANIZATION RAFFLE REGISTRATION FORM**

FOR CALENDAR YEAR 20__

MAIL TO:

Bureau of Gambling Control

P. O. Box 168024

Sacramento, CA 95816-8024

Phone: (916) 227-3584; Fax (916) 227-0170

Pursuant to California Penal Code section 320.6, an eligible organization that wishes to conduct major league sports raffle(s) must register the raffle(s) with the Department of Justice. This form is for the registration of raffle(s) for regular season and post-season home games.

Please type or print (in ink) all information requested on this form. **A nonrefundable \$100 Registration Fee for each raffle listed in Section 2 must accompany this form. Make check or money order payable to the California Department of Justice.**

SECTION 1: ELIGIBLE ORGANIZATION INFORMATION

Eligible Organization			Team or Association Affiliation		
Fiduciary First Name	Last Name		Middle Initial	Daytime Telephone Number	
Eligible Organization Address (<i>no. and street name</i>)		City		State <input type="text"/>	Zip Code
Mailing Address (<i>no. and street name</i>)	City	State <input type="text"/>	Zip Code	E-Mail Address (<i>if applicable</i>)	

SECTION 2: RAFFLE REGISTRATION

If additional space is needed, please attach a listing of the requested information on a separate sheet of paper.

[illegible]



MAJOR LEAGUE SPORTS RAFFLE ELIGIBLE ORGANIZATION RAFFLE REGISTRATION FORM

SECTION 3: CERTIFICATION

I declare under penalty of perjury under the laws of the State of California that the foregoing information, and all information submitted with this application is true, correct, and complete. I understand that the information that I have provided on this form will be verified with the eligible organization as part of the registration process. I agree to comply with all applicable laws, local ordinances, and administrative regulations concerning major league sports raffles in the State of California.

First Name

Last Name

Middle Initial

Fiduciary's Printed Name

Fiduciary's Signature: _____

Date: _____

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**MAJOR LEAGUE SPORTS RAFFLE
ELIGIBLE ORGANIZATION - EQUIPMENT REGISTRATION FORM**



BUREAU OF GAMBLING CONTROL
P. O. Box 168024
Sacramento, CA 95816-8024
Phone: (916) 227-3584; Fax: (916) 227-0170

Pursuant to California Penal Code section 320.6, subdivision (o)(3), an eligible organization shall register the equipment used in the sale and distribution of raffle tickets, and shall have the equipment tested by an independent gaming test laboratory. This form is used for the eligible organization to register the equipment used in the sale and distribution of raffle tickets.

SECTION 1 - Eligible Organization Information

Eligible Organization/Team or Association Affiliation Name:

Address (Numbers/Street)

City

State

Zip Code

Mailing Address (if different than above)

City

State

Zip Code

Phone Number

Fax Number

Web Address

Fiduciary Name

Title

Phone Number

Fax Number

E-Mail Address

SECTION 2 - Manufacturer License Information

If additional space is needed, please attach a listing of the requested information on a separate sheet of paper.

Has the equipment being registered been licensed with any gaming agency, including any other state, city, county, federal, or country agency?

☐ No

☐ Yes. Please list the gaming agency and license information in the following table

Gaming Agency Name	License Number from that Agency	Expiration Date

MAJOR LEAGUE SPORTS RAFFLE
ELIGIBLE ORGANIZATION - EQUIPMENT REGISTRATION FORM

SECTION 3 - Equipment Information

Complete the information below for each equipment model and its designated software version you are registering pursuant to Penal Code section 320.6, subdivision (o)(3). If you are requesting approval for more than three pieces of equipment, please make an additional copy of this page and attach to the application.

Model Name	Model Number
Software (Firmware) Version	Software (Firmware Build Date)

Answer the following questions regarding the equipment model and its designated software version (if applicable) listed above.

1. Description of equipment:	
2. Has the model and software version been previously tested or certified by an independent gaming test laboratory? If yes, attach copies of certification documents.	<input type="checkbox"/> YES <input type="checkbox"/> NO
3. Is this equipment model leased by your organization?	<input type="checkbox"/> YES <input type="checkbox"/> NO
4. Is this equipment model owned by your organization?	<input type="checkbox"/> YES <input type="checkbox"/> NO

Model Name	Model Number
Software (Firmware) Version	Software (Firmware Build Date)

Answer the following questions regarding the equipment model and its designated software version (if applicable) listed above.

1. Description of equipment:	
2. Has the model and software version been previously tested or certified by an independent gaming test laboratory? If yes, attach copies of certification documents.	<input type="checkbox"/> YES <input type="checkbox"/> NO
3. Is this equipment model leased by your organization?	<input type="checkbox"/> YES <input type="checkbox"/> NO
4. Is this equipment model owned by your organization?	<input type="checkbox"/> YES <input type="checkbox"/> NO

Model Name	Model Number
Software (Firmware) Version	Software (Firmware Build Date)

Answer the following questions regarding the equipment model and its designated software version (if applicable) listed above.

1. Description of equipment:	
2. Has the model and software version been previously tested or certified by an independent gaming test laboratory? If yes, attach copies of certification documents.	<input type="checkbox"/> YES <input type="checkbox"/> NO
3. Is this equipment model leased by your organization?	<input type="checkbox"/> YES <input type="checkbox"/> NO
4. Is this equipment model owned by your organization?	<input type="checkbox"/> YES <input type="checkbox"/> NO

**MAJOR LEAGUE SPORTS RAFFLE
ELIGIBLE ORGANIZATION - EQUIPMENT REGISTRATION FORM**

SECTION 4 - CERTIFICATION / SIGNATURE

A fiduciary of the eligible organization must sign on behalf of the eligible organization.

I certify under penalty of perjury under the laws of the State of California that I have personally completed this form and know that the contents thereof, the information contained herein and in any attachments, is true, accurate, and complete. I also certify that any equipment and its designated software version indicated on this form meets the requirements of the Major League Sports Raffle Program regulations and understand that the approval is subject to the following conditions:

- (1) Any equipment used in the sale and distribution of raffle tickets must be from a manufacturer or distributor registered with the Department of Justice, pursuant to Penal Code section 320.6.*
- (2) Registration of equipment and any associated software has no bearing on the question of whether the manufacturer or distributor of the device, or any person affiliated with the manufacturer or distributor of the device, will qualify for issuance of any registration. Any approval will be cancelled in the event that the manufacturer or distributor of the device is subsequently determined to be ineligible for registration.*

Fiduciary's Signature

Fiduciary's Printed Name

Date

MAJOR LEAGUE SPORTS RAFFLE ELIGIBLE ORGANIZATION - EQUIPMENT REGISTRATION FORM

Privacy Notice on Data Collection Forms

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**MAJOR LEAGUE SPORTS RAFFLE
ELECTRONIC RAFFLE SYSTEM AND EQUIPMENT
CHECKLIST AND TEST DRAW**

BUREAU OF GAMBLING CONTROL
P.O. Box 168024
Sacramento, CA 95816-8024
Phone: (916) 227-3584; Fax: (916) 227-0170

Before using an electronic raffle system (system) to conduct a raffle, the eligible organization must test the system. (Cal. Code. Regs., tit. 11, § 2109.) Use this checklist before each registered event to document that the system is configured correctly, functioning properly, and fully operational. You may attach additional pages to this form, if additional space is needed to document the test. Every eligible organization must keep the completed form, and any information attached, including all photographs taken, for a period of three years.

Event/Venue:

Registered Event Number

Date:

Name of Fiduciary or Designated Affiliated Person

Equipment Information

a. Raffle Sales Unit (RSU): Make/Model and Quantity

b. Raffle ticket printers: Make/Model

c. Stand Alone Kiosk: Make/Model and Quantity

d. Counterfoil Printers: Make/Model and Quantity

Equipment Location

e. Dedicated Server

f. Secure Server Location

Passwords and Access

- ☐ Verified Password Access to Server ☐ Firewall Configuration
☐ RSU Access Controls

MAJOR LEAGUE SPORTS RAFFLE ELECTRONIC RAFFLE SYSTEM AND EQUIPMENT CHECKLIST AND TEST DRAW

Miscellaneous

- | | | |
|---|---|---|
| <input type="checkbox"/> Wireless Encryption | <input type="checkbox"/> RSU Physical Security | <input type="checkbox"/> Uninterruptible Power Supply Support |
| <input type="checkbox"/> RSU Communication with Server | <input type="checkbox"/> Backup and Recovery Procedures | |
| <input type="checkbox"/> Photograph Counterfoil Printer(s) and Counterfoil Container Layout in Venue | | |
| <input type="checkbox"/> RSU locations (include a map identifying locations sales will occur and location where RSUs not in use are stored) | | |

Identify personnel with designated responsibility of any part of the system

Test Draw

a. Enroll the RSU (one kiosk and two portable devices) for a test draw*:

- | | |
|--|--------------------------|
| i. 2 portable devices configured for WiFi. (If applicable) | <input type="checkbox"/> |
| ii. 1 kiosk connected to central system. (If applicable) | <input type="checkbox"/> |
| iii. Counterfoil printers online with sufficient paper. | <input type="checkbox"/> |

*One RSU will be required to have SD card removed during backup/restore testing process

b. Sell 50 tickets from portable devices (if in use) and/or kiosk (if in use) ☐

c. Void 15 tickets. ☐

d. Close sales on RSU devices and close the test draw on the central server. ☐

e. Select a winning number from the counterfoil container and document. ☐

- i. Winning number selected: _____
- ii. Complete winning number verification process.
- iii. Generate, save and collect Raffle Bearer Ticket Report and Voided Draw Number Report in Excel Format (pursuant to Cal. Code. Regs. tit. 11, § 2102).
- iv. Collect all test raffle tickets
- v. Collect all counterfoil tickets from the counterfoil container.

f. Ensure printed information on bearer ticket meets Cal. Code. Regs., tit. 11, § 2100 requirements: ☐

- 1) The name of the eligible organization conducting the raffle;
- 2) The Bureau-issued registration identification number for the eligible organization registration;
- 3) The location, date and time of the corresponding raffle and manual draw;
- 4) The unique number of the raffle ticket that must not be generated by a random number generator;
- 5) If different than the eligible organization conducting the raffle, the name of the eligible recipient organization;
- 6) The statement: "Ticket holders need not be present to win," and the contact information, including the name, phone number, and electronic mail address, of the eligible organization conducting the raffle;
- 7) The toll-free telephone number approved by the Office of Problem Gambling (or its successors) that provides information and referral services for problem gamblers, currently "1-800-GAMBLER," and
- 8) The time limit for the raffle player to claim the prize, as provided in Penal Code section 302.6.

**MAJOR LEAGUE SPORTS RAFFLE
ELECTRONIC RAFFLE SYSTEM AND EQUIPMENT
CHECKLIST AND TEST DRAW**

Test Draw (continued)

- | | |
|---|--------------------------|
| g. Use barcode scanner to scan counterfoil tickets (if applicable). | <input type="checkbox"/> |
| h. Verify printed counterfoil ticket numbers match with Raffle Bearer Ticket Report. | <input type="checkbox"/> |
| i. Check battery status of all battery powered equipment. Ensure low batteries are replaced. | <input type="checkbox"/> |
| j. Test low/no paper condition in counterfoil printer. Manually disable all counterfoil printers except one: | <input type="checkbox"/> |
| i. Insert paper roll that is low on paper into the remaining active printer. Check for low paper signal from printer. | |
| ii. Remove paper roll from printer. Check for paper out signal. | |
| iii. Replace paper when it has run out. Verify printer restarts on paper replacement. | |
| k. Test RSU devices for non-WiFi operation. | <input type="checkbox"/> |
| i. Close sales on RSUs and close the test draw on central server. | |
| ii. Verify that all sales have been uploaded. Photograph resulting screens. | |
| iii. Select a winning number from the counterfoil container and complete the winning number verification process. | |
| iv. Generate, save and collect Raffle Bearer Ticket Report in Excel format: (pursuant to Cal. Code. Regs., tit 11, § 2102). | |
| v. Collect all test raffle tickets. | |
| vi. Collect all counterfoil tickets from the counterfoil container. | |
| vii. Verify printed information on bearer ticket meets Cal. Code. Regs., tit. 11, § 2100 requirements. | |

CERTIFICATION

I certify under penalty of perjury under the laws of the State of California that I have personally completed this form and know that the contents thereof, the information contained herein and in any attachments, is true, accurate, and complete.

Name of Person Completing this Check List

Title

Signature

Date

Fiduciary's Signature

Fiduciary's Printed Name

Date