

California Department of Justice CALIFORNIA JUSTICE INFORMATION SERVICES DIVISION Joe Dominic, Director		<h1>INFORMATION BULLETIN</h1>
Subject: Reporting Sex Offender Registration at the Time of Sentencing to the California Department of Justice	No. 17-01-CJIS Date: 01-05-17	Contact for information: California Sex Offender Registry (916) 210-3113

TO: CALIFORNIA PROBATION DEPARTMENTS

It has come to the attention of the California Department of Justice (DOJ) that courts across the state may be incorrectly reporting sex offender registration information at the time of sentencing to the DOJ. This information is submitted by the courts through the DOJ Electronic Disposition Reporting (EDR) system, formally known as the Automated Transaction Disposition Reporting (ATDR), or via the DOJ's *Adult Disposition of Arrest and Court Action* (JUS 8715) form. This information bulletin serves to clarify how courts should be submitting this information when a defendant is ordered to register as a sex offender under varying circumstances.

Mandatory Registration

When a defendant is convicted of an offense listed in Penal Code section 290, subdivision (c), they are required to register as a sex offender for life. This is considered a "mandatory" registration offense.

ATDR

The Qualifier Code of "CQ" should be used in the Step Type 04 for each corresponding count for a violation of a Penal Code section 290, subdivision (c) offense.

JUS 8715

E. SENTENCE																							
Date (mm-dd-yyyy)		Condition of Probation										Other		Remarks									
		<input type="checkbox"/> Firearms Prohibited - 29815(a) PC					<input type="checkbox"/> Drug Treatment Program - 1210.1 PC (Prop 36)					<input type="checkbox"/> 1170(h) PC											
Chrg	Reduced to Misc. X	290 PC REG				ISS	Prob	Jail		Fine		Rstrn	Jail or Fine		Conc	Cons	Vol Wrk	Costs	DJJ	Prison Sentence Information			
		Mand X	Discret X	Con of Prob Only X	Internet ID Req. X			Mos	Days	Days Susp	X		Susp X	Days						Susp	Stayed X	Total Fixed Term (All Charges)	
1		X																			Years	Months	<input type="checkbox"/> Concurrently
2																							<input type="checkbox"/> Consecutively
3																							W/Case Number:
4																						<input type="checkbox"/> Suspended	

Only the box(es) regarding "mandatory" registration should be checked for each corresponding count for a violation of a Penal Code section 290, subdivision (c) offense.

Discretionary Registration

When a defendant is convicted of an offense that is not listed under Penal Code section 290, subdivision (c), but the court exercises its discretion under Penal Code section 290.006 to order the defendant to register as a sex offender for life, this is considered "discretionary" registration.

ATDR

The Qualifier Code of "CO" should be used in the Step Type 04 for each corresponding count to which the court orders discretionary registration pursuant to Penal Code section 290.006.

