TO: All California Law Enforcement Agencies

This bulletin provides guidance to law enforcement agencies regarding Vehicle Code section 22454. If a vehicle was observed overtaking a schoolbus, in violation of Vehicle Code section 22454 (a), and the driver of the schoolbus witnessed the violation, the driver may, within 24 hours, report the violation and furnish the vehicle license plate number, description, time and place of the violation to the local law enforcement agency having jurisdiction of the offense. The law enforcement agency shall issue a letter of warning with respect to the alleged violation to the registered owner of the vehicle. The issuance of a warning letter shall not be entered on the driving record of the person to whom it is issued, but does not preclude the imposition of any other applicable penalty.

Pursuant to Vehicle Code section 22454 (d), the Attorney General has developed the warning letter to be used by law enforcement agencies. The warning letter includes bold subsections in order to populate your respective agencies’ information. The letter can be accessed on the Attorney General’s website: https://oag.ca.gov/forms.

Please direct questions regarding this Bulletin to the Department of Justice, Division of Law Enforcement at (916) 210-6300.