

Excerpt from title 27 of the California Code of Regulations, section 25903. Notice of Violation

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(c) Service of Notice.

(1) Notices shall be served by first class mail or in any manner that would be sufficient for service of a summons and complaint under the California Code of Civil Procedure. In lieu of service as prescribed in the California Code of Civil Procedure, a notice may be served on a district attorney or city attorney by electronic mail if:

(a) the District Attorney or City Attorney has specifically authorized such service and the authorization appears on the Attorney General's website;

(b) the documents are sent to the electronic mail address specified, and in the format (e.g. Word, Adobe Acrobat) specified.

(c) Service by this method is not effective until the documents are actually received.

(d) Where a document is served electronically, time shall be computed as it would be for service by mail within the State of California.

(2) A certificate of service shall be attached to each notice listing the time, place, and manner of service and each of the parties upon which the notice was served.

(3) Notices shall be served upon each alleged violator, the Attorney General, the district attorney of every county in which a violation is alleged to have occurred, and upon the city attorneys of any cities with populations according to the most recent decennial census of over 750,000 and in which the violation is alleged to have occurred.

(4) Where the alleged violator has a current registration with the California Secretary of State that identifies a Chief Executive Officer, President, or General Counsel of the corporation, the notice shall be addressed to one of those persons.