Step 1
Define the Evaluation Scope
Evaluation Purpose
Program Logic Model
List of Partners or Stakeholders
Identify Outcomes
Step 2
Select Methods
Identify Staff
Determine Measurement Tools
Data Collection Plan
Determine Resources
Arrange Training if Required
Decide Sample Size
Step 3
Develop Tools
Analysis Plan
Types of Response
Data Collection Measures
Quality Assessment
Step 4
Gather & Analyze Data
Data Collection
Data Organization
Pre Tests
Qualitative Analysis
Quantitative Analysis
Step 5
Make Decisions
Interpretation
Action Plan
Create Report
Share Results and Findings