

DRAFT Baseline Survey of LEAs

INTRO LANGUAGE

California’s Racial and Identity Profiling Advisory (RIPA) Board, established pursuant to AB 953, the Racial and Identity Profiling Act of 2015, would like to thank you for your participation in the survey below. Each year the RIPA Board is required to produce an annual report, which includes a review and analysis of the racial and identity profiling policies, practices, and trainings of California’s law enforcement agencies. The RIPA Board is conducting this survey to gather information on the work of your agency to enhance law enforcement-community relations, reduce bias and promote fair and impartial policing.

*Please complete the survey to the best of your ability, and submit your responses by **October 6, 2017**. If you have any questions or need assistance regarding the survey, please contact Department of Justice staff at AB953@doj.ca.gov*

By participating in this survey, your agencies will be assisting the RIPA Board in its statutory duty to work with law enforcement to review and analyze racial and identity profiling policies, practices and trainings. The information that you provide will be considered a public record because you are sharing this information with the RIPA Board, and it will also be subject to disclosure under the California Public Records Act.

Thank you in advance for your participation.

QUESTIONS RE: STATE AND LOCAL POLICIES AND TRAINING

1. **Does your agency have a specific policy concerning racial and/or identity profiling?**

Yes No

If yes, -

- a. **Please detail the policy below, and provide a link to the policy or attach it here:**

- b. **What are the mechanisms to evaluate adherence to and effective implementation of this policy?**

If no, -

- c. Please explain why the agency does not have any policies concerning racial and/or identity profiling:

- 2. **Does your agency have its own racial and/or identity profiling training, or do you use the Commission on POST's training?**

Own POST's

If own, -

- a. **Please detail the training below, and provide a link to the training or attach it here:**

- b. **What are the mechanisms to evaluate adherence to and effective implementation of this training?**

- 3. **Does the agency have a policy specifically concerning ethics and professionalism?**

Yes No

If yes, -

- a. **Please detail the policy below, and provide a link to the policy or attach it here:**

- b. **What are the mechanisms to evaluate adherence to and effective implementation of this policy?**

If no, -

- a. Please explain why the agency does not have any policies concerning ethics and professionalism:

4. Does the agency have any of the below policies or practices relevant to racial and/or identity profiling?

- Policies encouraging fair and impartial policing
- Policies on the prevention of biased policing
- Use Body Worn Cameras (BWCs)
- Have a policy on the use of Body Worn Cameras (BWCs)
- Use Early Warning or Risk Management Systems
- Have policies on the use of Early Warning or Risk Management Systems
- Policies on supervisory review of all incidents related to biased policing
- Other relevant policies

If other, -

- a. **Please detail the other relevant policy or policies:**

Follow up question to any of the selections -

- a. **Please detail the policy (or policies) below, and/or provide a link to the policy (or policies) or attach it here:**

- b. **What are the mechanisms to evaluate adherence to and effective implementation of these policies?**

5. Do you use any data to assist in the evaluation of existing policies or practices relevant to racial and/or identity profiling?

Yes No

If yes, -

i. Do you use a computer program such as IAPro to track this data?

Yes No

ii. Please detail how data is used in the evaluation below:

6. Do you have any specific policies, practices, or initiatives that have been particularly effective in improving law enforcement-community relations?

Yes No

If yes, -

a. Please detail the policy, practice, or initiative below, and if possible provide a link or attachment with additional information about this program:

b. How do you know that this program is effective?

QUESTIONS RE: CITIZEN (CIVILIAN) COMPLAINTS -

1. Does your agency have a citizen/civilian complaint form?

Yes No

If yes, -

- a. Please detail the process for filing a complaint at your agency and provide a link to the citizen/civilian complaint form below or attach it here:

If no, -

- a. Please detail the process for filing a complaint at your agency and explain why your agency does not have a complaint form:

- b. Does your agency's complaint form explicitly ask whether a complainant alleges racial and/or identity profiling?**

Yes No

If yes, -

- i. Does your agency's complaint form allow the complainant to select from a list that details the specific types of profiling the complainant may allege?

Yes No

If no -

- i. Please explain why this is not included in the complaint form below:

- c. How is the public made aware of the existence of the complaint form?**

i. Is the information about how to access the complaint form available in languages other than English?

a. Yes No

d. **How is the form made available to the public?**

- Online link located on the agency's website
- Agency's social media site(s)
- Physical copy located at the agency
- Mailed physical copy upon online request
- Mailed physical copy upon phone request
- Can be found from a simple Google search
- Other

If other, -

i. Please detail how the form is made available to the public below:

ii. **If the complaint form is available online, is the link to access the forms in English only?** (*Question will only be seen for the following responses: online link, social media, online request, google search, and other*)

b. Yes No

e. **In what languages is the form available?**

i. Please list the languages the form is made available in below:

f. **How does the agency ensure the complaint form is accessible to Limited English Proficient groups who do not speak the languages your forms are provided in?**

i. Please provide the answer below:

g. How does the agency make the complaint form available to individuals who do not read or write at all?

ii. Please provide the answer below:

h. How does your agency translate the complaint forms that the public submits in a language other than English?

iii. Please detail the translation process for common foreign languages (e.g. Spanish):

iv. Please detail the translation process for less common foreign languages (e.g. Hmong):

i. What training are officers given with respect to assisting individuals in completing a form?

j. When was the last time your agency's complaint form was updated?

k. How can a complainant track the status of his or her complaint?

- Request an update online through the agency's website
- Request an update physically at the agency
- Request an update on the phone
- Request a mailed update
- Complainants are not able to track the status of their complaints

Other

If other, -

- i. Please detail how the complainant can track the status of his or her complaint below:

If complainants are not able to track the status of their complaints, -

- a. Please explain why your agency does not have a system to enable a civilian to track their complaint:

2. What is the agency's policy on investigating citizen/civilian complaints?

- a. Please detail the policy or provide a link to the policy text below, or attach the policy text to your response:

3. What citizen/civilian complaint data do you have available beyond the data that your agency reports to DOJ?

4. How many calls for service (including radio calls or dispatch), did your agency handle in 2016?