DRAFT OUTLINE
2020 RIPA Annual Report

1. Executive Summary (Board Co-Chairs and DOJ Staff)
2. Introduction (Board Co-Chairs and DOJ Staff)
   a. Letter from Board Co-Chairs
   b. Review of the Board’s charge including an overview of AB 953 and the Board’s first two annual reports.
   c. Overview of the work completed since the release of the 2019 report
      i. Board meetings, data analysis roundtable, and subcommittee meetings.
      ii. Data integrity video
      iii. Submission of Wave 1’s first year of stop data records
      iv. Analysis of the first set of data from Wave 1 by the Research Center/RIPA Board, academics, law enforcement, and members of the public
      v. Commencement of stop data collection for Wave 2 agencies
   d. Purpose and intent of this year’s report
      i. Summary of the report contents
      ii. Overview of the Board’s approach to the first report featuring analysis of stop data
3. Stop Data Analysis (Stop Data and Evidence-Based Research Subcommittees)
   a. Overview of the Board’s charge in regard to stops and stop data analysis
   b. Brief review of the data collection and submission process as discussed in the 2019 report
   c. Brief review of the data integrity protocols maintained by the DOJ and Wave 1 agencies as discussed in the 2019 report
   d. Overview of the outreach and research conducted to inform the Board’s data analysis (e.g. the February 2019 stop data analysis roundtable)
   e. Analysis of Wave 1 stop data submitted to the DOJ between July 1, 2018 and April 1, 2019.
   f. Discussion data that is required to be reported per Penal Code section 13519.4, subdivision (j)(3)(E).

4. Policies (State and Local Policies and Accountability Subcommittee)
   a. Overview of the Board’s charge in regard to racial and identity profiling policies
   b. Review of “Bias-Free Policing” or equivalent policy from all Wave 1 agencies
      i. Reiteration of the top best practices included in the 2019 report
   c. Model language regarding “bias-free policing” (or equivalent) policy

5. Complaints (Civilian Complaints Subcommittee)
   a. Overview of civilian complaint data reported to the DOJ and the Board’s charge in regard to civilian complaint policies and procedures

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1 The items contained in this proposal are for consideration by the RIPA Board and intended to serve as a starting point for discussion of items to include in the upcoming report.
b. Analysis of 2018 civilian complaint data
   i. Overview of data examined
   ii. Analysis of civilian complaints for stop data reporters statewide
   iii. Agency-level data snapshot
   iv. Findings discussion and implications

c. Model civilian complaint form

6. **Training** *(POST Training and Recruitment Subcommittee)*
   a. Overview of the Board’s charge in regard to POST and training
   b. Overview of any work completed with POST in 2019
   c. Overview of the Board’s progress on the development of a POST-certified
      training on RIPA data collection
      i. Including details on information that will be included in the training

7. **Calls for Service and Bias by Proxy** *(Calls for Service Subcommittee)*
   a. Update to the literature review on the topic of bias by proxy and responding to
      potentially biased calls for service
   b. Creation of a list of “best practices” for avoiding bias by proxy in calls for service
      (similar to the best practices included in the 2019 report)

8. **Conclusion** *(Board Co-Chairs and DOJ Staff)*
   a. Overview and timeline for data collection and submission in 2020
   b. Goals for future reports

**Appendix**

Data that is required to be reported per Penal Code section 13519.4, subdivision (j)(3)(E): Each report shall include disaggregated statistical data for each reporting agency. The report, shall include, at a minimum, each reporting law enforcement agency’s total results for each data collection criteria under subdivision (b) of Section 12525.5 of the Government Code for each calendar year.