(Use Official Agency Letterhead)

Date

California Department of Justice

Division of Law Enforcement

1300 I Street, Suite 1150

Sacramento, CA 95814

Attn: Nicole Behler

Re: **Letter of Intent**

**Sexual Assault Evidence Submission Grant – 2019-2020**

Please explain your agency’s interest in participating in this grant program. Include available resources and projected completion dates.

Attached is the budgetary spreadsheet that contains the funding details that support this agency’s request for grant funds.

Attachment – Budget Detail Spreadsheet

<Signature of authorized agency representative>