

**Summary of October 15, 2024
CLETS Advisory Committee
Meeting**

This summary of the October 15, 2024 CLETS Advisory Committee meeting includes:

- Action Items from Meeting
- Agenda from Meeting
- Executive Secretary Report
- Legislative Update
- New CLETS Service Application Staff Comments
- Transcript of the Meeting

Action Items from October 15, 2024

CLETS Advisory Committee

Meeting

This summary of the Action Items the October 15, 2024, CLETS Advisory Committee meeting includes:

Action Item #1 (Sheriff Honea, 10/15/24):

DOJ to research what efforts are being made to update 2020 CLETS Less Than Full and Full Access Reference Guide so that content matches corresponding CLETS test question(s) related to when new hires must be tested.

(page 22, lines 15-25 and page 23, lines 1-5)

Department of Justice (DOJ)
California Law Enforcement Telecommunications System (CLETS)
CLETS Advisory Committee (CAC) Meeting
Notice and Agenda

October 15, 2024
10:00 a.m.

Elk Grove City Council Chambers
8400 Laguna Palms Way
Elk Grove, CA 95758

1. Call to Order
2. Roll Call
3. Housekeeping
4. Approval of Minutes from the May 14, 2024, CAC Meeting
5. Chairman's Report
 - a. New Committee Member Introductions
6. Executive Secretary's Report
 - a. CLETS Traffic
 - b. Misuse Statistics
 - c. Action Items
7. CLETS Legislative Update – John Ponce, DOJ, will provide an update on pending legislation.
 - a. Assembly Bill 2352 (Irwin) – Mental health and psychiatric advance directives
 - b. Assembly Bill 2695 (Ramos) – Law enforcement: criminal statistics
 - c. Assembly Bill 2917 (Zbur) – Firearms: restraining orders
8. New Service Applications
 - a. CN-02 - Marin Municipal Water District Rangers (Marin County)
9. Upgrade Applications Approved by DOJ
 - a. El Dorado County Sheriff's Office (El Dorado County)
 - b. City of Pacific Grove Police Department (Monterey County)
 - c. City of Greenfield Police Department (Monterey County)
 - d. City of Morgan Hill Police Department (Santa Clara County)
 - e. Santa Clara County District Attorney's Office (Santa Clara County)
 - f. City of Fontana Police Department (San Bernardino County)

- g. California Department of Cannabis Control, Law Enforcement Division (Sacramento County)
- h. Alameda County Sheriff's Office (Alameda County)
- i. City of Placerville Police Department (El Dorado County)
- j. United States Department of Veterans Affairs Police Department (Fresno County)
- k. San Benito County District Attorney's Office (San Benito County)
- l. Santa Barbara County Sheriff's Office (Santa Barbara County)
- m. Mira Costa Community College Police Department (San Diego County)

10. Members' Reports

11. CAC Discussion/Open Forum/Public Comment

12. Next CAC Meeting/Adjourn

Notices and agendas are also available at the following website: <https://oag.ca.gov/meetings>.

To submit written material regarding an agenda item or questions regarding the agenda or meeting, please contact:

Department of Justice
CLETS Administration Section
Lydia Shindelbower
Telephone: 916-210-4240
cas@doj.ca.gov

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C A L I F O R N I A
DEPARTMENT OF JUSTICE

**CLETS ADVISORY COMMITTEE
MEETING
October 15, 2024**

1

Executive Secretary's Report

- CLETS Traffic
- Misuse Statistics
- Action Items



2

CLETS Traffic Statistics

Second Quarter

April – July 2024

	<u>Inbound</u>	<u>Outbound</u>
Total Messages. . . .	254,520,573	255,315,909
Monthly Average. . . .	84,840,191	85,105,303
Daily Average	2,796,929	2,805,669
Peak Day	3,411,782	3,422,810



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CLETS Traffic Statistics

Reporting agencies consistently falling
below 95 Percent Up Time

Total 160 CLETS Direct Connections (LCT)

CLETS Direct Connect Lines	Average Up Time (%)
Santa Barbara Co SO	83.21



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CLETS Misuse Statistics

1.10.1 System Misuse (D):
All CLETS agencies shall submit a report to the DOJ on the number of investigations performed related to CLETS misuse

¹ DOJ's efforts to obtain misuse reports from the remaining agencies for the 2023 calendar year are ongoing.

² Investigations may find multiple instances of misuse, and administrative actions may include more than one response per incident.

Calendar Year Reporting Period	2023
Agencies/ORIs Submitting Report	1683
Agencies/ORIs Not Reporting ¹	9
Agencies/ORIs Reporting No Misuse	1642
Agencies/ORIs Reporting CLETS Misuse	41

Calendar Year Reporting Period	2022	2023
Investigations Performed	169	124
Pending Investigations	6	23
No CLETS Misuse Found	85	53
Misuse Violations Found²	85	7,313
Counseled	26	10
Reprimanded	10	11
Training	45	7,268
Suspended	11	13
Resigned	7	6
Terminated	10	6
Other	1	6
No Action Taken	0	0



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2023 CLETS Misuse Investigation Report Agencies Failing to Submit:

- Butte Interagency Narcotic Task Force
- CDCR, CA State Prison, San Quentin
- Marin Community College PD
- US District Court, Pretrial Services, San Diego
- Edwards Air Force Base, Security Police
- March Air Force Base, Security Police
- US National Park Service, Point Reyes, Ranger Division
- US Air Force, Plant 42 PD
- US Secret Service, Sacramento



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CLETS Journal Search Misuse Statistics

1.10.1 System Misuse (A): Assistance from the CA DOJ in conducting a journal search for an Agency

Investigations may find multiple instances of misuse, and administrative actions may include more than one response per incident

¹(Pending) Agencies deferred investigations to related agencies (2)

²(Other) Administrative actions are pending

³(Other) Administrative actions are pending, or case was referred to DA

Calendar Year	2023	2024
Agency Investigations: Journal Searches	37	53
Pending Investigations	5 ¹	23
No CLETS Misuse Found	28	24
Misuse Violations Found	4	6
Counseled	0	1
Reprimanded	0	0
Training	0	0
Suspended	3	1
Resigned	0	0
Terminated	0	2
Other	1 ²	2 ³
No Action Taken	0	0



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Action Items

(Action items are requests that staff received from the Committee at previous meetings)

Action Item #1 (Chief White, 12/14/23 & 5/14/24) – DOJ to revisit previous action item “Should the PPPs require that retraining occur if operator misuse was founded?”

- **Actions:** Chief White was unable to attend this meeting; therefore, a discussion on this Action Item will be added to the agenda for the Spring, 2025 CLETS Advisory Committee meeting.

Action Item #2 (Committee Member Park, 5/14/24) – DOJ to reach out to the agencies that reported higher numbers of cases of misuse to determine how many individuals committed the misuse. These violations were related to running criminal history checks for CCW permits.

- Total number of personnel responsible for these 7000+ violations: 12 19
 - Four agencies with a high number of these violations:
 - 12 15 individuals from one agency with 6,700+ violations.
 - Four individuals total from the other three agencies with high numbers of these violations.
- **Actions:** An Information Bulletin providing guidance and policies on processing CCW Permits/Renewals has been drafted by DOJ and is in review.



8

Action Items (cont.)

(Action items are requests that staff received from the Committee at previous meetings)

Action Item #3 (Committee Member Park, 5/14/24) DOJ to research the feasibility of establishing agency “disaster mnemonics” that do not expire.

- **Actions:** DOJ is working to determine if this is feasible considering CLETS and security policies.

Action Item #4 (Committee Member Park and Chief O’Keefe, 5/14/24) – CLETS Administration Unit (CAS) to coordinate with DOJ Client Services Program (CSP) on creating an Information Bulletin and/or providing presentation regarding options for agencies experiencing outages affecting CLETS connections; DOJ to consider providing to CA Chief’s and CA Sheriff’s meetings.

- **Actions:** CSP and CAS will be collaborating on drafting an Information Bulletin and/or creating a presentation regarding this topic.



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Action Items (cont.)

(Action items are requests that staff received from the Committee at previous meetings)

Action Item #5 (Committee Member Park, 12/14/23 & 5/14/24) – CAS to coordinate with DOJ Client Services Program on creating a presentation outlining what CLEW contains and how it operates to support law enforcement agencies’ efforts.

- **Actions:** CSP and CAS will be collaborating to put a training together to provide to LEA community outside of CAC.

Action Item #6 (Chief White, 5/14/24) – DOJ to continue discussions related to access to vehicle hotlists.

- **Notes:** LEAs are currently able to access vehicle hotlists through a defined process (see 23 01 CJIS Information Bulletin, dated 10/27/2023).
- **Actions:** DOJ is actively working on providing a follow up to questions related to vendor access to the vehicle hotlists.



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C A L I F O R N I A

DEPARTMENT OF JUSTICE

**CLETS ADVISORY COMMITTEE
MEETING
October 15, 2024**

CLETS Advisory Committee (CAC) Legislation Update

October 15, 2024

1) Assembly Bill (AB) 2352 (Irwin) – Mental health and psychiatric advance directives

Status: Hearing was postponed by Senate Committee on Judiciary on June 11, 2024

This bill was previously presented during the last legislative update to the CAC.

AB 2352 would specify the requirements for the formation and use of a written or digital psychiatric advance directive (PAD), which is a legally binding document that the individual completes and shares regarding their desire for treatment, medication, and other individuals to contact when the individual is experiencing a mental health crisis. There were initial discussions to amend the bill allowing PADs to be available to any state or local law enforcement agency through the California Law Enforcement Telecommunications System (CLETS). But no amendment was ever introduced into the bill and the bill did not proceed further in committee.

2) AB 2695 (Ramos) – Law enforcement: criminal statistics

Status: Chaptered on September 27, 2024 (Chapter 662, Statutes of 2024)

Existing law requires specified agencies and individuals that deal with crimes and criminals to maintain records required for the correct reporting of statistical data and to report that data to the Department of Justice at the time and in the manner prescribed by the Attorney General.

AB 2695 would require the law enforcement reports to identify whether an incident occurred in Indian Country.

To implement this requirement, the law enforcement agencies and other reporting agencies would need to obtain an Originating Agency Identifier (ORI) for the tribes within their jurisdiction, if that tribe does not yet have an ORI. The reporting agency would need to have their Record Management System programmed with the new ORIs, to collect and submit the newly disaggregated data.

While the information provided for this bill may be beneficial to the Committee; ultimately, there is no direct impact to CLETS.

CAC Legislation Update

Updated 10/15/2024

3) AB 2917 (Zbur) – Firearms: restraining orders

Status: Chaptered on September 24, 2024 (Chapter 539, Statutes of 2024)

This bill was previously presented during the last legislative update to the CAC.

AB 2917 would require Department of Justice (DOJ) to also furnish state summary criminal history information to city attorneys and county counsels pursuing gun violence restraining orders (GVRO).

While there may be potential increased asks for CLETS access from city attorneys to get state summary criminal history information, the intent behind AB 2917 is to make clear that city attorneys can have access to criminal history information when filing GVRO petitions on behalf of law enforcement agencies, and we expect them to receive the information from the LEAs, not from our office or via CLETS access requests.

New CLETS Service Application Staff Comments	Calendar # CN-02
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Agency Name:	Marin Municipal Water District Rangers		
Resident City:	Corte Madera	County:	Marin County
Recommendation:	Approval, pending DOJ's security review		

AGENCY			
Class: 1=Law enforcement agency 2=Criminal justice agency 3=Law enforcement sub-unit of a non-law enforcement agency	3	Statute of Entitlement:	CA Penal Code 830.31(b)
Primary function of agency (How will CLETS be used?)	Primary function of the agency is law enforcement and protection of the lands, property, water, reservoirs, staff, visitors, and the preservation of the peace therein.		
Post certified?	Yes	Peace Officer Powers?	Yes
No. of sworn personnel:	7		
SYSTEM			
Type of computer system(s) planned to be used by agency in processing CLETS transactions:	Type of System		
	X	Local Area Network (LAN) <i>Marin County Sheriff's Department</i>	
	X	Wide Area Network (WAN) <i>Marin County Sheriff's Department</i>	
	X	Computer Aided Dispatch (CAD) <i>Marin County Sheriff's Department</i>	
		Records Management System (RMS)	
		Message Switching Computer (MSC)	
	X	Wireless Server <i>Marin County Sheriff's Department</i>	
		Controller/Other Server	
	No System		
Type of interface to CLETS:	Type of Interface		
		Direct line interface to CLETS as county-wide MSC	
		Direct line interface to CLETS as host for other agencies	
		Direct line interface to CLETS for own agency only	
	X	Via county MSC to CLETS <i>Marin County Sheriff's Department</i>	
		Via DOJ's LEAWEB	
	Via other interface		

New CLETS Service Application Staff Comments	Calendar # CN-02
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Type of connection to be used to access CLETS:	Type of Connection					
		Dedicated Land Line				
	X	Wireless (Identify): WiFi, Cellular,				
		Satellite/Microwave:				
		Remote Communications (Public, Dial-Up, etc.): VPN, Dial-Up, Public				
	Other:					
Number of terminals planned:	0	=Fixed	7	=Mobile	7	=Total
If Internet access, does it meet CLETS firewall policy?	Yes					
If direct interface, will agency journal all transactions for three years per CLETS policy?	N/A					
Level of access:	Inquiry					
Additional Comments:	This agency qualifies for CLETS service and has been assigned an ORI by the FBI; however, the application is still under DOJ review to ensure their connectivity meets all security requirements.					
HOST RECOMMENDATION						
Host system (MSC, etc.):	Marin County Sheriff's MSC					
Host recommendation:	Approval					
Host recommendation by:	Carlo DiMesio, Agency CLETS Coordinator, Marin County Sheriff					
AUTHOR						
CLETS Analyst:	David Luong	Telephone:	(916) 210-5076			
Analyst e-mail address:	David.Luong@doj.ca.gov					
<i>Please contact the analyst if you have any questions on the application or staff comments</i>						

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TRANSCRIPTION OF RECORDED MEETING
OF
CLETS ADVISORY COMMITTEE MEETING

OCTOBER 15, 2024

ELK GROVE, CALIFORNIA

Members Present:

- MARK BONINI, California State Association of Counties
- VERONICA GILLIARD, Department of Justice
- RICK HILLMAN, California Police Chiefs Association
- KORY HONEA, California State Sheriffs' Association
- DAVID JENKINS, California Highway Patrol
- DONALD O'KEEFE, Office of Emergency Services
- CHRISTINA MICHEL, Department of Motor Vehicles
- ANDREW WHITE, California Peace Officers Association

Transcribed by: Brittany Olsen-Graham,
Foothill Transcription Company
October 25, 2024
Sloughhouse, California

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1 **Chief O'Keefe:** Good morning, everyone. I see it is
2 now 10:00 a.m., and I would like to call this meeting to
3 order. I appreciate everyone making the drive and
4 attending. Chris, will you take a roll call please?

5 **Mr. Blair:** Yes. Sheriff Honea. Chief Bonini. Chief
6 White.

7 **Chief White:** Present.

8 **Mr. Blair:** Chief Jenkins.

9 **Chief Jenkins:** Present.

10 **Mr. Blair:** Chief Gilliard.

11 **Chief Gilliard:** Present.

12 **Mr. Blair:** Chief O'Keefe.

13 **Chief O'Keefe:** Present.

14 **Mr. Blair:** Chief Hillman.

15 **Chief Hillman:** Present

16 **Mr. Blair:** Chief Michel.

17 **Chief Michel:** Present.

18 **Mr. Blair:** We have a quorum.

19 **Chief O'Keefe:** Thank you. Before we get started,
20 first of all, I'm kind of fighting a cold. So if I sound
21 a little hoarse, please forgive me for that.

22 A little housekeeping. Restrooms are located in the
23 lobby. When coming into the lobby from the main entrance,
24 go straight to the back. Men are to the left, women are
25 to the right.

1 I would like to ask for all members to identify
2 themselves before speaking or making a motion or second
3 for the transcript. Also, for audience members who would
4 like to make a comment, please use the microphone. Public
5 comments will be limited to three minutes per person.
6 Members of the public will not be permitted to yield
7 their allotted time to other members of the public to
8 make comments.

9 Next on the agenda is a vote for the approval of
10 minutes from the May 14th, 2024 meeting. The meeting
11 summary from the May 14th meeting was posted prior to this
12 meeting. Does the Committee have any comments on the
13 summary of the minutes? Hearing none, is there any public
14 comment? Any discussion? Not hearing any, Chris, I guess
15 we're going to a roll call vote.

16 **Mr. Blair:** A motion.

17 **Chief O'Keefe:** A motion. Oh. A motion to accept the
18 minutes.

19 **Chief White:** I motion to accept the minutes.

20 **Chief O'Keefe:** Okay. I'm sorry. Second.

21 **Mr. Blair:** Second.

22 **Chief O'Keefe:** Do we have a second?

23 **Chief Michel:** I second that motion.

24 **Chief O'Keefe:** Okay. Chris, please initiate the
25 roll call for the item.

1 **Mr. Blair:** Chief White.

2 **Chief White:** Yes.

3 **Mr. Blair:** Chief Jenkins.

4 **Chief Jenkins:** Yes.

5 **Mr. Blair:** Chief Gilliard.

6 **Chief Gilliard:** Yes.

7 **Mr. Blair:** Chief O'Keefe.

8 **Chief O'Keefe:** Yes.

9 **Mr. Blair:** Chief Hillman.

10 **Chief Hillman:** Yes.

11 **Mr. Blair:** Chief Michel.

12 **Chief Michel:** Yes.

13 **Chief O'Keefe:** That is approved. Thank you, Chris.

14 Next on the agenda is the Chairman's Report. The

15 chair position is still vacant on the Committee.

16 Therefore, as vice chair, I will be chairing today's

17 meeting. Nominating and voting for a new chair will occur

18 at a future meeting.

19 For the Chairman's Report, we have a recent vacancy

20 on the committee for the League of California Cities. A

21 nominee from the League of California Cities is being

22 considered and will be introduced at a future meeting

23 after they have been sworn in.

24 We also have a new member introduction on the

25 agenda, Captain David Jenkins representing the California

1 Highway Patrol. Chris, could you please read Chief
2 Jenkins' bio?

3 **Mr. Blair:** Yes. Chief Jenkins has been committed to
4 the California Highway Patrol for 28 years, during which
5 time he served in a diversity of roles. As an officer,
6 Chief Jenkins was assigned to several unique areas of
7 California including Southern California, the Bay Area,
8 Central Valley, and the Sierra Nevada Foothills. During
9 his time with the department, Chief Jenkins has served as
10 a local command representative for the California
11 Association of Highway Patrolmen, working with the
12 Department to build strong and effective employee-
13 employer relations.

14 After 12 years as a road patrol officer, Chief
15 Jenkins promoted to sergeant where he served as
16 supervisor in three Area commands. Chief Jenkins then
17 promoted to lieutenant, where he served as the
18 Administrative Assistant to the Assistant Commissioner,
19 Field, and in the Office of Internal Affairs before being
20 selected as commander of the Gold Run Area. In 2016,
21 Chief Jenkins was promoted to captain and was selected as
22 commander of the Collision Investigation Unit before
23 being promoted to Assistant Chief within the CHP
24 Enforcement and Planning Division in 2020. On January 1st,
25 2024, Chief Jenkins was promoted to Chief and assigned as

1 the Chief Information Officer of the CHP. As the Chief of
2 the Information Management Division, he has direct
3 oversight over all the Department's information
4 technology and ensures the security of the CHP's
5 sensitive information assets.

6 Chief Jenkins is very enthusiastic about his new
7 role with the CHP, and grateful for the opportunity to
8 work with information technology and public safety
9 communications professionals. Chief Jenkins is committed
10 to incorporating innovative technologies to enhance
11 public safety.

12 **Chief O'Keefe:** Thank you. Thank you, Chris. And
13 please, everyone, please join me in welcoming Chief
14 Jenkins to the Committee. Before moving onto the next
15 item, is there any public comment? Seeing no hands,
16 hearing none, we will move onto the Executive Secretary's
17 Report. I'll turn it over to our Executive Secretary.

18 **Mr. Blair:** Thank you, Chief O'Keefe. I will be
19 going over the CLETS traffic, misuse statistics, and
20 action items from past meetings.

21 This slide displays the CLETS traffic statistics for
22 the second quarter of 2024. Total messages inbound were
23 around 255 million, outbound 255 million. Monthly average
24 around 85 million, outbound also 85 million. Daily
25 average 2.8 million inbound, and outbound also around 2.8

1 million. Peak day around 3.4 million and outbound 3.4
2 million as well.

3 During this time there was a single agency reporting
4 that consistently fell below the 95 percent uptime
5 requirement that connects directly to DOJ. This is one of
6 the connections that the Santa Barbara County Sheriff's
7 Office has. It averaged 83 percent uptime. No other
8 agencies use this connection, and the agency is currently
9 working to replace this connection.

10 Onto the CLETS misuse statistics for 2023. Only a
11 few minor changes were made to this slide since the last
12 meeting. DOJ received additional reports and updates that
13 are now reflected in these statistics. Currently only
14 nine agencies remain that have not yet submitted a report
15 for 2023.

16 In 2023, this is a list of the nine agencies that
17 have failed to submit their annual CLETS misuse
18 investigation report. DOJ has attempted to contact each
19 of the agencies listed to solicit submission of the
20 reports. However, no reports have been received. DOJ will
21 continue to attempt to reach these agencies regarding the
22 submission of their reports.

23 **Chief White:** Chris, I had a question on that.

24 **Mr. Blair:** Yes.

25 **Chief White:** What time period do we give them

1 before --

2 **Mr. Blair:** The reports --

3 **Chief White:** -- you know, before -- obviously, they
4 could be cut off if they don't submit the reports. Is
5 that what would happen?

6 **Mr. Blair:** It is a possibility. The reports are due
7 February 1st of each year for the prior year. We
8 continuously try to reach out and attempt to receive
9 reports from these agencies. We will continue to reach
10 out to them. In some cases, agency representatives have
11 changed, so we may not be reaching out to the right
12 contacts. So, sometimes it's kind of tricky, but
13 eventually that is a possibility.

14 **Chief White:** Okay. Thank you for that.

15 **Sheriff Honea:** Chair, I have a question.

16 **Mr. Blair:** Yes, Sheriff.

17 **Sheriff Honea:** Thank you. First off, I apologize
18 for being late. Traffic kind of delayed me slightly. So,
19 you said you've been reaching out. I see Butte
20 Interagency Narcotics Task Force you've been reaching out
21 to. What efforts have you been making to reach out? Who
22 are you contacting?

23 **Mr. Blair:** Well, we have agency reps designated. We
24 have an Agency CLETS Coordinator, we have an Agency Head
25 designated, and a Security Point of Contact. We've

1 reached out to all three of those --

2 **Sheriff Honea:** So I'd like --

3 **Mr. Blair:** -- representatives.

4 **Sheriff Honea:** I'd like you to provide me the
5 information about who that is because that's my office,
6 and I haven't received that. So --

7 **Mr. Blair:** Okay.

8 **Sheriff Honea:** -- if you're -- if you're not
9 getting the response and you keep contacting the same
10 people, then there needs to be a mechanism to contact
11 somebody else. And I see this happen a lot where you get
12 people who have left the business or, you know, retired
13 and the email chain keeps going. So rather than just the
14 perfunctory send the same email over and over and over
15 again, we need to have a little bit more effort to find
16 somebody else who can be responsible for those before
17 they end up on one of these.

18 **Mr. Blair:** Absolutely.

19 **Sheriff Honea:** Thank you.

20 **Mr. Blair:** Yeah. And full disclosure, we also sent
21 admin messages to the prime mnemonic assigned to these
22 agencies in another attempt, but yes. We will attempt
23 other ways as well.

24 **Sheriff Honea:** The goal is to get somebody to
25 respond, correct?

1 **Mr. Blair:** Yes.

2 **Sheriff Honea:** Okay.

3 **Mr. Blair:** Exactly.

4 **Sheriff Honea:** But if it's not working then we need
5 to find another way to do it.

6 **Mr. Blair:** Right.

7 **Sheriff Honea:** Thank you.

8 **Chief O'Keefe:** And I assume that includes the
9 Agency Heads.

10 **Mr. Blair:** Yes.

11 **Chief O'Keefe:** Okay. Good.

12 **Mr. Blair:** This slide here is displaying the
13 journal search misuse statistics for 2023 and 2024 so far
14 and are related to requests the DOJ has received for
15 agencies conducting potential misuse investigations.
16 There are -- compared to the last meeting, there are more
17 investigations that were being conducted that we received
18 a request for in 2024, and there have been some
19 resolutions as well. Some of the footnotes here -- we
20 have one pending investigation. In two of these cases,
21 agencies have deferred investigations to related
22 agencies. The other footnote from 2023 is from the other
23 section, and these administrative actions are pending.
24 The other footnote is for 2024. These administrative
25 actions are pending or the case was referred to the DA.

1 And onto the action items. So, action items are
2 requests that staff received from the Committee at
3 previous meetings.

4 Action item number one from Chief White, dating back
5 to the December 14th, 2023 meeting and also the last
6 meeting in May: DOJ to revisit previous action items
7 "Should the PPPs require that retraining occur if
8 operator misuse was founded?" Chief White is here today,
9 so this isn't entirely accurate. Our plan was to move the
10 discussion on this action item to the agenda for the
11 spring 2025 CLETS Advisory Committee meeting.

12 Action item two from Committee Member Park from the
13 May 14th meeting: DOJ to reach out to the agencies that
14 reported higher numbers of cases of misuse to determine
15 how many individuals committed the misuse. These
16 violations were related to running criminal history
17 checks for CCW permits. Total number of personnel
18 responsible for the seven-thousand-plus violations was
19 around 12 to 19. There were four agencies with a higher
20 number of violations. One agency with 6,700 violations.
21 The violations originated from between 12 and 15
22 individuals. And the other three agencies -- there were
23 four individuals total from those agencies with high
24 numbers of these violations. The actions for this -- an
25 Information Bulletin providing guidance and policies on

1 processing CCW Permits and Renewals has been drafted by
2 DOJ and is in review.

3 Action item three from Committee Member Park from
4 May 14th, 2024: DOJ to research the feasibility of
5 establishing agency "disaster mnemonics" that do not
6 expire. The actions are DOJ is working to determine if
7 this is feasible considering CLETS and security policies.

8 Action item four from Committee Member Park and
9 Chief O'Keefe from the May 14th, 2024 meeting: CLETS
10 Administration Unit, CAS, to coordinate with DOJ Client
11 Services Program, CSP, on creating an Information
12 Bulletin and/or providing presentation regarding options
13 for agencies experiencing outages affecting CLETS
14 connections; DOJ to consider providing to California
15 Chief's and California Sheriff's meetings. Actions: CSP
16 and CAS will be collaborating on drafting an Information
17 Bulletin and/or creating a presentation regarding this
18 topic.

19 Action item number five from Committee Member Park
20 from the December 14th, 2023 meeting and the May 14th, 2024
21 meeting: CAS to coordinate with DOJ Client Services
22 Program on creating a presentation outlining what CLEW
23 contains and how it operates to support law enforcement
24 agencies' efforts. And the actions taken or that will be
25 taken: CSP and CAS will be collaborating to put a

1 training together to provide to the LEA community outside
2 of CAC.

3 Action item six from Chief White from the May 14th,
4 2024 meeting: DOJ to continue discussions related to
5 access to vehicle hotlists. The notes on this: LEAs are
6 currently able to access vehicle hotlists through a
7 defined process -- see the 23-01-CJIS Information
8 Bulletin dated October 27th, 2023. And DOJ is actively
9 working on providing a follow-up to questions related to
10 vendor access to the vehicle hotlists. Thank you.

11 **Chief O'Keefe:** Thank you, Chris. Before moving onto
12 the next item, is there any public comment? Seeing no
13 hands, let's move onto the next item -- number seven,
14 CLETS Legislative Update. John Ponce will be providing
15 the Legislative Update. John.

16 **Mr. Ponce:** Hi. Good morning, Committee members. My
17 name is John Ponce. I'm the Legislative Manager in the
18 Department of Justice, California Justice Information
19 Services Division, and thank you for the opportunity to
20 present you updates on three legislations.

21 The first is Assembly Bill 2352 by Assembly Member
22 Irwin -- the mental health and psychiatric advance
23 directives bill. This bill was previously presented
24 during the last legislative update to the Committee. AB
25 2352 would specify the requirements for the formation and

1 use of the written and digital psychiatric advance
2 directive, which is a legally binding document that the
3 individual completes and shares regarding their desire
4 for treatment, medication, and other individuals to
5 contact when the individual is experiencing a mental
6 health crisis. There were initial discussions to amend
7 the bill to allow (inaudible) to be available to any
8 state or local law enforcement agency through CLETS, but
9 the amendment was never introduced into the bill, and the
10 bill did not proceed further in committee.

11 The next bill is AB 2695 by Assembly Member Ramos,
12 and it's the law enforcement: criminal statistics bill.
13 While the information (inaudible) the bill may be
14 beneficial to the committee, ultimately they may not have
15 an effect on CLETS. Existing law requires specific
16 agencies and individuals that deal with crimes and
17 criminals to maintain records required for the correct
18 reporting of statistical data and to report the data to
19 the Department of Justice at the time and in the manner
20 prescribed by the attorney general. AB 2695 would require
21 law enforcement reports to identify whether the incident
22 occurred in Indian country or Native American country. To
23 implement this requirement, the law enforcement agencies
24 and other reporting agencies would need to obtain an
25 Originating Agency Identifier for the tribes within their

1 jurisdiction if that tribe does not yet have an ORI or
2 Originating Agency Identifier. Reporting agencies would
3 need to have their record management systems programmed
4 with the new ORIs to collect and submit the newly
5 disaggregated data.

6 And finally, AB 2917 by Assembly Member Zbur, the
7 firearms: restraining order bill. This was chaptered, and
8 the bill was previously presented during the last
9 Legislative Update as well. AB 2917 would require the
10 Department of Justice to also furnish state summary
11 criminal history information to city attorneys and county
12 counsels pursuing gun violence restraining orders. While
13 there may be a potential increase in requests for CLETS
14 access from city attorneys to get state summary criminal
15 history information, the intent behind AB 2917 is to make
16 clear that city attorneys can have access to criminal
17 history information when filing GVROs addition on behalf
18 of law enforcement agencies. And we expect them to
19 receive the information from the local law enforcement
20 agencies, not from our office or via CLETS access
21 request.

22 And that's all for my update. I welcome any
23 questions.

24 **Chief O'Keefe:** Thank you, John. Does the Committee
25 have any questions or comments? Seeing and hearing none,

1 is there any public comment? Okay, I don't see any hands.
2 Thank you, John.

3 **Mr. Ponce:** Thank you.

4 **Chief O'Keefe:** Okay. Next will be a vote -- New
5 Service Applications. Chris, please present the
6 application for a new CLETS service.

7 **Mr. Blair:** Yes, the new CLETS service application.
8 This is for the Marin Municipal Water District Rangers.
9 They are based in Marin County. They are a Class 3 law
10 enforcement sub-unit of a non-law-enforcement agency.
11 Their statute of entitlement is California Penal Code
12 830.31B. The primary function of the agency is law
13 enforcement and protection of land, property, water,
14 reservoirs, staff, visitors, and the preservation of the
15 peace therein. They are P.O.S.T. certified with peace
16 officer powers. They have seven sworn personnel. They
17 will connect to CLETS through the Marin County Sheriff's
18 Office in a few different ways, including wirelessly. So,
19 they will be utilizing the Marin County Sheriff's
20 Department Message Switching Computer to connect to
21 CLETS. Their level of access will be inquiry only. And
22 some additional comments: this agency qualifies for CLETS
23 service and has been assigned an ORI by the FBI. However,
24 the application is still under DOJ review to ensure their
25 connectivity meets all security requirements. Therefore,

1 DOJ's recommendation is approval pending DOJ's security
2 review.

3 **Chief O'Keefe:** Thank you, Chris. The approval of
4 this agency requires a vote. Is there any discussion from
5 the members surrounding this agency? Not hearing any,
6 before we ask for a motion, is there any public comment?
7 Hearing none, I'll entertain a motion and a second.

8 **Chief White:** Chief, I motion to approve as
9 recommended.

10 **Chief O'Keefe:** Thank you. Do I hear a second?

11 **Sheriff Honea:** Honea. Second.

12 **Chief O'Keefe:** Thank you, Sheriff Honea. Okay. Next
13 is an update of the upgrade applications approved by DOJ.

14 **Mr. Blair:** Sorry.

15 **Chief O'Keefe:** Oh. I'm sorry.

16 **Mr. Blair:** (Overlapping) didn't go through.

17 **Chief O'Keefe:** Oh. I'm sorry. You got to do your
18 vote. I apologize.

19 **Mr. Blair:** Chief White.

20 **Chief White:** Yes.

21 **Mr. Blair:** Sherrif Honea.

22 **Sheriff Honea:** Yes.

23 **Mr. Blair:** Chief Jenkins.

24 **Chief Jenkins:** Yes.

25 **Mr. Blair:** Chief Gilliard.

1 **Chief Gilliard:** Yes.

2 **Mr. Blair:** Chief O'Keefe.

3 **Chief O'Keefe:** Yes.

4 **Mr. Blair:** Chief Hillman.

5 **Chief Hillman:** Yes.

6 **Mr. Blair:** Chief Michel.

7 **Chief Michel:** Yes.

8 **Mr. Blair:** Passes. Thank you.

9 **Chief O'Keefe:** Thank you. Upgrade applications
10 approved by DOJ. For CLETS upgrade applications approved
11 by DOJ, there were a total of 13 approved since the last
12 meeting. These are presented as information only and do
13 not require a vote by the committee. Instead of reading
14 the list of applications, I will ask members and the
15 public to refer to the agenda where they are listed. Is
16 there any public comment regarding this issue -- or item,
17 I should say? Okay. Hearing none, let's move onto the
18 Members' Reports.

19 For Members' Reports, I call on each of the members.
20 Please provide a report for your agency or association in
21 which you are representing for the committee.

22 So, let's start down at Chief White and let's just
23 move on left to right.

24 **Chief White:** Sure. Thank you, Chair. I just wanted
25 to thank DOJ for sending out the memorandum about the

1 ASAP to PSAP project and getting that information out
2 there. I know it'll take time for agencies to find
3 funding and adopt it, but I think it's important to
4 reduce the workload wherever we can on the dispatchers
5 and increase the safety in our communities, and I think
6 this does exactly that. So, thank you.

7 **Chief O'Keefe:** Sheriff Honea.

8 **Sheriff Honea:** Thank you, Chief. I'm encouraged to
9 see that we're continuing to move forward with better
10 interaction between CLETS, this advisory board, and
11 California State Sheriffs' Association. I think it would
12 go a long way for sheriffs to have a better understanding
13 of the Committee's work, the process, and also some
14 direct connection in terms of that. So, I look forward to
15 seeing that come to fruition.

16 **Chief O'Keefe:** Thank you.

17 **Chief Jenkins:** And Chief Jenkins for CHP. Thank you
18 for the introduction to be part of this panel. Again, we
19 just -- truly with CHP, I appreciate the working
20 relationship that we do have with DOJ, with DMW through
21 the CLETS. So, thank you.

22 **Chief Gilliard:** Chief Gilliard. I don't have
23 anything to report this go-around. So, I just appreciate
24 -- it's been a year since I've been on the Committee, and
25 I want to thank the Committee for assisting me.

1 **Chief O'Keefe:** Good. Thank you for that. Nothing on
2 behalf of Cal OES.

3 **Chief Hillman:** Nothing on behalf of Cal Chiefs.

4 **Chief Michel:** And nothing on behalf of Department
5 of Motor Vehicles.

6 **Chief O'Keefe:** Okay. Okay. Let's move onto CAC
7 discussion. Open forum, public comment. For this next
8 item on the agenda, I would first like to open it up to
9 the Committee to request any items members would like to
10 recommend for future Committee meetings. Although any
11 Committee member may identify a topic of interest, the
12 Committee may not substantially discuss or take action on
13 any matter raised during the meeting that is not included
14 on the agenda, except to decide to place the matter on a
15 future agenda. Now I'd like to open it up to the public
16 on any item that is not agendized for this meeting. Mr.
17 Park.

18 **Mr. Park:** Good morning. It's an honor to be here
19 now as a retired member, a former CAC advisor. It's a
20 pleasure to be with you again one more time.

21 Joe Williamson is our proposed League of California
22 Cities' new member and I know there's some paperwork
23 process and swearing-in, but we think you'll welcome him
24 as much as you welcomed me.

25 In my new role, I now serve with the Department of

1 Homeland Security as a law enforcement liaison for the
2 Cybersecurity and Infrastructure Security Agency. And for
3 a number of those items that were listed, agencies who
4 have not yet responded to their CLETS misuse, I would
5 like to offer an opportunity to work with the CAS staff
6 as a new federal partner to see if can reach out to some
7 of those folks that might be within the Department of
8 Homeland Security or other national federal agencies
9 perhaps you might not have a connection to. As a law
10 enforcement liaison, I'd be more than happy to assist in
11 that outreach.

12 I would also like to offer a presentation at a
13 future CAC meeting on what services CISA provides to
14 local agencies, law enforcement, and other critical
15 infrastructure components within California and the
16 nation. So, with that, thank you very much.

17 **Chief O'Keefe:** Thank you, Greg. Thank you for your
18 service. The next meeting will be scheduled for around
19 March or April 2025. Staff will be looking for a date
20 where we will have a quorum. At this point, I'll adjourn
21 the meeting.

22 **Chief White:** Wait. Sorry.

23 **Chief O'Keefe:** Oh.

24 **Chief White:** (Overlapping).

25 **Chief O'Keefe:** Oh. I'm sorry. Go ahead. That's --

1 remember, my head is all cloggy.

2 **Chief White:** Thank you, Chair. I just wanted to
3 recognize, as a member of this board, Greg, for his
4 incredible contribution to California law enforcement,
5 particularly in technology. I think we all know he wasn't
6 idle hands up here on the board and continually pushed to
7 try to make things better and increase the resources and
8 cooperation between the (inaudible) board and DOJ and
9 everything else. So, Greg, on behalf of the California
10 Peace Officers' Association and any other group I'm a
11 part of, thanks for your service. We're better because of
12 the work that you did, so thank you.

13 **Mr. Park:** Thank you.

14 **Chief O'Keefe:** Thank you.

15 **Sheriff Honea:** Chief, thank you. Just real quickly,
16 I recently became aware of a situation with regard to the
17 -- to my understanding is that DOJ recently changed the
18 compliance requirements for yearly testing for new
19 employees. They had to complete the training upon
20 employment. The test question in the test they had to
21 take, though, refers to a manual that was printed in 2020
22 that says that they have to take it within six months of
23 employment. I suspect there may be some other issues with
24 the manual from 2020 given some updates, and I'm
25 wondering if there's some effort to update the manual so

1 it coincides with what the state regulations are and/or
2 the test questions, and that's just a question to perhaps
3 explore for some future meeting.

4 **Chief O'Keefe:** Uh-huh.

5 **Sheriff Honea:** That's all.

6 **Chief O'Keefe:** Thank you, Sheriff. Anyone else?

7 **Chief White:** Chair, one other item. I would
8 withdraw the ALPR request. I think it can stay at the
9 staff level. I haven't heard any more discussion since
10 the last meeting, so whatever is going on seems to be
11 working. If it comes up again, I can bring it back up,
12 but we can take it off the future list.

13 **Chief O'Keefe:** Okay. Great. Thank you. Okay. Anyone
14 else? Okay. We'll adjourn the meeting then.

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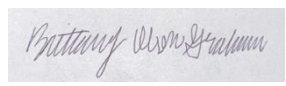
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