

Department of Justice (DOJ)  
California Law Enforcement Telecommunications System (CLETS)  
Standing Strategic Planning Subcommittee (SSPS) Meeting  
Meeting Notice and Agenda

Meeting Location, Date, and Time:

November 13, 2023

10:00 a.m. (PST)

Please be advised, in accordance with Government Code Section 11133, as amended by S.B. 189, SSPS will conduct this meeting by remote participation only. Members of SSPS and members of the public may only attend this meeting using the teleconference/videoconference options described in this Notice.

Items not designated for vote are appropriate for action if SSPS members choose to take action, and items may be taken out of order.

Documents that will be reviewed during the meeting will be available on SSPS's webpage at: <https://oag.ca.gov/meetings/575907> in advance of the meeting. Minutes will be available at: <https://oag.ca.gov/meetings/575907>.

Please note items may be heard in a different order than how they are listed on the agenda on any day of the noticed meeting. The order of business may be changed without notice. For any questions about the meeting, please contact Lydia Shindelbower at 4949 Broadway, Sacramento, CA 95820, 916-210-4240, or at [CAS@doj.ca.gov](mailto:CAS@doj.ca.gov).

SSPS complies with the Americans with Disabilities Act (ADA) by ensuring that the facilities are accessible to persons with disabilities, and providing this notice and information given to SSPS members in appropriate alternate formats when requested. If you need information or assistance with disability-related modifications or accommodation requests, please contact Lydia Shindelbower at 4949 Broadway, Sacramento, CA 95820, 916-210-4240, or at [CAS@doj.ca.gov](mailto:CAS@doj.ca.gov) at least five calendar days before the scheduled meeting.

Members of the public who are attending will be given the opportunity to make comments on each agenda item prior to any SSPS action.

To Join this Meeting by Video Conference:

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting?rtc=1>

Meeting ID: 268 340 361 145

Passcode: CZxPjn

To Join this Meeting by Telephone: 916-382-0506

Phone Conference ID: 130 102 986#

Please be advised that Microsoft Teams may require attendees to input a name and an email address in order to attend a videoconference. You may use a pseudonym and a pseudonymous email if you would prefer not to use your name. You may also attend by telephone without giving a name.

AGENDA

1. Call to Order
2. Roll Call
3. Housekeeping
4. VOTE: Approval of Minutes from the June 20, 2023 SSPS Meeting
5. UPDATE: Modernization of the CLETS application process (Chris Blair) – The CLETS Executive Secretary to the CLETS Advisory Committee will provide an update on what recommendations have been made in terms of modifying, updating, and streamlining the CLETS application form process, as well as supplemental documents that must be submitted with the application.
6. UPDATE: Status report on Next Generation 9-1-1 feasibility discussions (Ashish Kakkad and Joey Williamson) – The Chair of SSPS and the Lead Communications Officer of the Hillsborough Police Department will provide an update on the most recent Next Generation 9-1-1 (NG 9-1-1) discussions related to using NG 9-1-1 for CLETS.
7. UPDATE: Suggestions for training regarding changes to the CJIS Security Policy 5.9.2 and ongoing webinars (Ashish Kakkad and Adam Vallejo) – The Chair of SSPS and the Lieutenant of the Technical Services Bureau with the Riverside County Sheriff's Department will present their recommendations.
8. Agenda Topics for Next Meeting – Identify topics for the next SSPS meeting to include on the agenda.
9. Public Comment on Items not on the Agenda
10. Next Meeting Date/Time
11. Adjourn