

California Law Enforcement Telecommunications System (CLETS)  
Advisory Committee (CAC)

Standing Strategic Planning Subcommittee (SSPS)  
Meeting Minutes

December 2, 2014

California Highway Patrol, Sacramento

**Present:** Chair: Tom Bruce (California Police Chiefs' Association Technology Committee)

Members: Julie Basco (Department of Justice)  
Sam Spiegel (California Peace Officers' Association)  
Janelle Dickey (Department of Motor Vehicles)  
Sherri Rinkel (League of California Cities)  
Chris Emery (California Police Chiefs' Association)  
John Lemmon (Office of Emergency Services)

**Absent:** Marc Shaw (California Peace Officers' Association)  
Laurie Porcari (California State Association of Counties)  
Rita Lugo (California Highway Patrol)  
Ashish Kakkad (California State Sheriffs' Association)

**CALL TO ORDER**

Chair Bruce called the meeting to order at 9:16 AM.

**ROLL CALL**

CLETS Executive Secretary, Keith Dann, called the roll; a quorum was present.

**CHAIR'S REPORT**

Member Spiegel announced that he had been contacted by several persons interested in assuming the position of SSPS Chair and that he has selected member Tom Bruce to become the new SSPS Chair.

**APPROVAL OF MINUTES**

A motion was made to approve the minutes from the meeting of August 12, 2014.

Motion: Julie Basco  
Second: Janelle Dickey  
Vote: Approved unanimously

## **CLETS STRATEGIC PLAN**

With the approval of the CAC at the August 12, 2014 meeting, the SSPS members engaged in a discussion of the restatement of 2009 CLETS Strategic Plan goals

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### ***Goal 3***

Make a mobile device multi-modal for traffic citation generation and interface to traffic courts and the Department of Motor Vehicles (DMV).

### ***Discussion***

Committee members engaged in a discussion of Goal 3 and how it should be restated to include “fingerprints” in the traffic citation process. Chair Bruce began the discussion by stating that due to the passage of Proposition 47, the need for an in-the-field, cite and release system had increased to include misdemeanors, as well as traffic infractions.

Member Basco noted that as currently stated, Goal 3, specifies “traffic citation” events and that the Department of Justice (DOJ) does not record traffic infractions. After further discussion of the processes used by law enforcement agencies (LEA) to document infraction and misdemeanor events in the field, it was determined that Goal 3 could be framed to include changes created by Proposition 47 by including misdemeanor events.

The members then discussed possible scenarios of the transmission of data collected in the field. Member Basco explained that thumbprints and partial prints would not be accepted by the Federal Bureau of Investigation (FBI) and that the original vision of this goal was for the DOJ to assist the courts and not to enter field traffic infractions onto an individual’s criminal offender record information (CORI). Member Dickey then asked for clarification on how LEAs envision a field “cite and release” system would interact with the Department of Motor Vehicles (DMV) and the courts.

A discussion followed which illustrated the differences between citations, infractions, and misdemeanor events. It was then agreed that when restated, Goal 3, should clarify the group’s intention to include infractions, as well as misdemeanors. Member Basco then asked members if their vision of a system under Goal 3 included the adding of misdemeanor events, captured in the field, to an individual’s CORI with traffic infractions being sent to the DMV.

Chair Bruce indicated that his original thought was for the thumbprint to be used as a means of identification without forwarding them to DOJ, however, he believed an entry on an individual’s CORI identified as “thumbprint only,” would have value. Member Spiegel expressed the idea that having a thumbprint record on file would be a valuable audit tool to track people who failed to appear for booking and further expressed that Goal 3’s intent should entail Vehicle Code violations being sent to the DMV with other misdemeanors being sent to the DOJ.

The remaining discussion involved the rewording of Goal 3.

### ***Result:***

Recommend rewording 2009 CLETS Strategic Plan Goal 3, as follows, to the CAC:

*To enable biometric capture of misdemeanor and infraction information for transmission to the appropriate agency’s repository and will work with current technology.*

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#### **Goal 4**

Transmit “Failure to Appear” (FTA) bench warrants to DOJ and the FBI and have a fingerprint associated with the warrant for positive identification.

#### **Discussion**

Member Basco began the discussion by asking for clarification on how a fingerprint would be transmitted to the court to be matched to the warrant under this goal. Member Spiegel indicated that with the completion of Goal 3, fingerprints would already be in the system and available to match to the warrant. A discussion followed on the relationship between Goal 3 and Goal 4 and it was determined that Goal 4 was dependent on the completion of Goal 3.

Member Basco informed the group that the DOJ’s current Wanted Persons System (WPS) does not accommodate biometrics and that an update or new system would be required to store information containing biometrics. She also informed members that the FBI does not accept biometrics from the WPS. Member Spiegel then expressed that with the passage of Proposition 47, there would be an increasing number of FTAs going forward and that biometrics for FTA bench warrants would become increasingly important. After further discussion, it was determined that a first step should be to focus on the biometric field citation process as outlined in Goal 3.

It was then discussed that the probable routing of the field citation would most likely be from the LEA to the courts and then, if there was a “FTA,” the court would forward the FTA bench warrant, along with the biometric, to be entered into the DOJ’s WPS. Member Rinkel voiced agreement with this process and asked whether SmartJustice was capable of biometrics. Member Basco responded that SmartJustice does not accommodate biometrics and is primarily a front end portal used to access existing DOJ systems and county specific data.

Chair Bruce then summarized the discussion by confirming that Goal 4 was dependent on the completion of Goal 3. The envisioned process would involve the captured print being transmitted from the LEA to the courts and upon a “FTA,” the court would transmit the bench warrant, along with the biometric, to the DOJ; understanding that a fingerprint or thumbprint could not be forwarded to the FBI. Accordingly, all members expressed agreement with an earlier suggestion by Member Emery, to make Goal 4 a subset of Goal 3.

The remaining discussion involved the rewording of Goal 4 to become a subset of Goal 3.

#### **Result:**

Recommend rewording 2009 CLETS Strategic Plan Goal 4, as follows, to the CAC:

To become Goal 3.1

*Transmit “Failure to Appear” (FTA) bench warrants to the DOJ with a fingerprint or thumbprint.*

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### ***New Goal 1***

Capture and share Global Positioning System (GPS) based geospatial data on offenders statewide.

### ***Discussion***

Chair Bruce summarized the August 12th, 2014 discussion leading to the rewording of New Goal 1, which was subsequently approved by the CAC. California Justice Information Services (CJIS) Director Nguyen, then restated for the members that current DOJ technology, including SmartJustice, does not allow for the capture of historical or live GPS locations. Member Spiegel then informed the members that the Office of Emergency Services (OES) has been looking at software which would have the capability of tracking live events and that perhaps the SSPS should contact OES to determine the status of their work and its possible use in New Goal 1.

After additional discussion, Member Spiegel noted that real-time information has great value to an investigator in some situations and may be more valuable than historical information. Member Basco then noted that the original objective of New Goal 1 was to have GPS real-time information available in the Supervised Release File (SRF) to determine location. She further indicated that in a review of the current SRF system, that a GPS fixed location could be entered into the SRF system, however, real-time locating and historical movement tracking was not possible. It was then determined by the group, that the rewording of New Goal 1 should be broad enough to allow for the exploration of both historical and real-time monitoring systems, as well as, a variety of existing systems.

The remaining discussion involved the rewording of New Goal 1.

### ***Action:***

Recommend rewording 2009 CLETS Strategic Plan New Goal 1, as follows, to the CAC:

*Explore the capture and sharing of historical and real-time Global Positioning System (GPS) based geospatial data on offenders statewide.*

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### **Goal 8**

Expand Cal-Photo's capability to share photos on a national basis; and, deploy facial recognition as an investigative tool.

#### ***Discussion:***

Member Dickey reported that CAC Member Chief Alvarez, herself and several other DMV representatives met with the DMV Director, on September 26th, 2014 to discuss this goal and the possible legislative changes that would be needed to meet this goal. She further indicated that the meeting was an informative meeting, not a decision making meeting.

Member Dickey then provided several Government Code citations, which would need to be reviewed and possibly amended to accomplish Goal 8. Chair Bruce asked if Member Dickey would forward copies of the documents to the members and she indicated that she would. Member Spiegel proposed that a meeting with the DMV Director remain the priority to accomplish this goal. He further stated that there were currently no procedures in place to accomplish Goal 8, but he believed a review of the statutes would indicate that access for law enforcement purposes would probably be appropriate.

CJIS Director Nguyen then suggested that prior to a meeting with the DMV Director; there should be a determination of exactly what information would be requested by law enforcement. This would allow for the group meeting with the DMV Director to be as specific as possible about the information being requested. Member Basco offered that the DOJ could prepare a mock-up of the current International Justice and Public Safety Network (Nlets) response as well as a mock-up of the proposed response.

Member Dickey then indicated that there would likely be more regulatory changes necessary with the facial recognition portion of Goal 8 than the photo request portion and asked the members if they wanted to separate them into two separate meetings with the DMV Director. Members agreed that they be left together for the first meeting, due to availability issues, after which, they could be separated if necessary. The discussion then turned to who should reach out to the LEAs to request the appointment of a representative to attend the meeting with the DMV Director. The discussion concluded with the decision that the CAC Chair would send a letter to the LEAs notifying them of what the CAC is trying to accomplish with Goal 8 and requesting a representative be designated to attend the DMV meeting.

#### ***Action:***

CAC Chair Spiegel to send a letter to the LEA presidents stating:

1. What the CAC is attempting to accomplish with Goal 8, and;
2. Asking them to appoint a representative to attend the meeting with the DMV Director.

Member Dickey to provide pertinent Government Code citations to members;  
DOJ to prepare a mock-up of the current/proposed Nlets response.

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## **MEMBERS' REPORTS**

Member Basco informed the Members that Nlets has year-end funding available and is open to the idea of assisting California in accessing photos from other states. This would be a one direction system and indicated that the DOJ is exploring the opportunity to see if this could be accomplished without degradation to existing systems. Member Rinkel indicated that this would be of benefit to law enforcement and could not see a reason to turn this offer away. Member Basco then stated that accepting this offer could allow for the creation of an infrastructure to possibly pave the way for California to share photos with other states, if it is approved later.

Member Spiegel reported the California Police Chiefs' Association (CPCA) is seeking chiefs or seconds-in-command, as gubernatorial appointments, to represent the CPCA on the 911 Advisory Board. Applicants should contact CPCA President Christopher Boyd.

Chair Bruce thanked CJIS Director Nguyen for his service on the SSPS and congratulated him on his upcoming retirement.

## **SSPS DISCUSSION/OPEN FORUM/PUBLIC COMMENT**

Member Rinkel indicated that she is seeking information on the various levels of CLETS training required for each level of employee. In a recent California CLETS Users Group conference, a DOJ representative indicated that individuals, with access to the building, are required to take additional security tests. She asked if there is a document outlining which tests, individuals of various levels of access, are required to take. Member Rinkel further indicated that she was especially interested in receiving information specific to vendors and volunteers. Member Basco indicated that she was unfamiliar with what was presented at the conference; however, she would check on the DOJ requirements and report back to the SSPS.

## **NEXT SSPS MEETING**

The meeting was adjourned at 11:50 a.m. The next SSPS meeting will be scheduled for March 2015.

## **ACTION ITEMS**

1. CAC Chair Spiegel to send a letter to the law enforcement Association presidents;
2. Member Dickey to provide pertinent Government codes and statutes to SSPS Members;
3. DOJ to prepare a mock-up of the current/proposed Nlets response;
4. DOJ to determine CLETS testing requirements for law enforcement agency personnel.

# Standing Strategic Planning Subcommittee Tasks

✓ In Process  
 ⊘ Removed



ID	Task Title/Description	Assigned To	Due Date	Priority	Status
2	Recommend rewording 2009 CLETS Strategic Plan Goal 3 to any future CLETS Strategic Plan as incorporating fingerprints into the traffic citation process so when a booking and release citation is issued, there is an associated fingerprint, which can be utilized for positive identification and for inclusion on the individual's rapsheet. <b>(Goal 3)</b> <b>Presented and approved by the CAC to read: <i>To enable biometric capture of misdemeanor and infraction information for transmission to the appropriate agency's repository and will work with current technology.</i></b>	SSPS			✓
3	Further exploration by committee members of addressing 2009 CLETS Strategic Plan Goal 4 with SmartJustice and a fusion between the CJIS databases and the Automated Criminal History System to determine recommendation options to the CAC. <b>(Goal 4)</b> <b>Presented and approved by the CAC to read: <i>Transmit "Failure to Appear" (FTA) bench warrants to the DOJ with a fingerprint or thumbprint.</i></b> Also, Goal 4 renumbered to Goal 3.1.	SSPS			✓
5	Determine if California DMV photos can be shared nationally for investigative purposes. <b>(Goal 8) Reworded Goal 8 presented and approved by the CAC. Task: <i>Further discussion on LEA associations meeting with DMV mangagement. CAC Chair Spiegel to send a letter to the law enforcement association presidents stating:</i></b>  <b>1. <i>What the CAC is attempting to accomplish with Goal 8, and;</i></b> <b>2. <i>Asking them to appoint a representative to attend the meeting with the DMV Director.</i></b>  <b>Member Dickey to provide pertinent Government codes and statutes to Member;</b> <b>DOJ to prepare a mock-up of the current/proposed Nlets response.</b>	SSPS			✓

# Standing Strategic Planning Subcommittee Tasks

✓ In Process  
 ⊘ Removed



ID	Task Title/Description	Assigned To	Due Date	Priority	Status
6	<p>Determine availability of using facial recognition with Cal-Photo and California DMV photos. <b>(Goal 8) Reworded Goal 8 presented and approved by the CAC. Task: Further discussion on LEA associations meeting with DMV mangagement. CAC Chair Spiegel to send a letter to the law enforcement association presidents stating:</b></p> <p><b>1. What the CAC is attempting to accomplish with Goal 8, and;</b>  <b>2. Asking them to appoint a representative to attend the meeting with the DMV Director.</b></p> <p><b>Member Dickey to provide pertinent Government codes and statutes to Member;</b>  <b>DOJ to prepare a mock-up of the current/proposed Nlets response.</b></p>	SSPS			✓
7	<p>Look at the architecture of the SRF to determine if a data field can be added that includes GPS data and a hyperlink which provides the ability to ping the location of the SRF registrant. <i>A field can be added to SRF, which would allow GPS data to be entered; however, hyperlink capability would not be available. An alternate solution would be for the individual to cut and paste the GPS data into another application or browser.</i> <b>Task: To keep New Goal 1 in any future CLETS Strategic Plan. Accordingly, presented and approved by the CAC to read: Explore the capture and sharing of historical and real-time Global Positioning System (GPS) based geospatial data on offenders statewide.</b></p>	SSPS			✓