

Department of Justice
ATTORNEY GENERAL'S ADVISORY COMMITTEE
ON CRIMINAL HISTORY RECORD IMPROVEMENT
Minutes
www.oag.ca.gov

Held Remotely Via Microsoft Teams Video Conference
March 27, 2025
10:00 a.m. – 12:00 p.m.

Present: Charanjit Gill, Department of Corrections & Rehabilitation (CDCR)
Jodi Leveque, California Court Clerk's Association (Cal CCA)
Michael Reid, California Police Chiefs' Association (CPCA)
Don O'Keefe, California Office of Emergency Services (OES)
Mark Bonini, Chief Probation Officers of California (CPOC)
Heather Fong, Senate Committee on Rules

Absent: Dr. Randie Chance, Judicial Council of California
Sheryl Wolcott, California District Attorneys Association (CDAA)
Andrew Poyner, California Highway Patrol (CHP)
Shaun Rundle, California Peace Officers Association (CPOA)
Ashish Kakkad, California State Sheriff's Association (CSSA)
Shaun Naidu, Speaker of Assembly

Assistant Director Marc St. Pierre, Department of Justice (DOJ), called the meeting to order at 10:02 a.m., and gave a brief overview of the purpose of the Attorney General Advisory Committee. The meeting was co-facilitated by Staff Services Manager II Sharlyn Franks, DOJ.

Attendees were welcomed and introduced.

California-Criminal Index and Identification (Cal-CII) Status Updates

Staff Services Manager II Sharlyn Franks provided a brief overview (by name only) of the below California-Criminal Index and Identification (Cal-CII) systems with no updates to report and no questions asked.

- **Automated Biometric Identification System (ABIS)**
- **Automated Latent Print System (ALPS)**
- **Integra Archive System**

State Summary Criminal History Information Status Updates

CJIS is putting emphasis on improving communication. AG's Advisory Committee Meeting on CHRI, notifications pertaining to the Master Offense Code Tables, and Information Bulletins all serve as examples of this effort. We are revising the language of our communications to ensure any letters, memos, or information bulletins are received and addressed to the appropriate

groups/divisions (i.e. Adult Criminal vs. Juvenile). CJIS will ensure updates are sent for any information bulletins that may require one.

DOJ has recently updated the AG's website with the following links related to Record Relief and Record Sealing ([Automatic Record Relief \(PC 851.93/PC 1203.425\)](#), [Record Relief \(PC851.92\), Sealing Orders](#)). [FAQs](#) are also available.

Criminal Justice Data Exchange (CJDE) will launch an update Late April/Early May that will allow court clerks to report adult and juvenile disposition, sentencing, and subsequent action information electronically via a web form.

Master Offense Code Table Update

Jessica Velasquez, DOJ, gave an update regarding Offense Code Tables. The Master Offense Code was successfully updated on January 2, 2025 with the Civil, Civil Procedure, Corporations, and Elections code sections, miscellaneous New Legislation offense code, and codes pertaining to Proposition 36. The Qualifier Table was also updated as a result of the ongoing Code Section Review Project. The Code Tables Team continues to review proposed legislation for any updates that may impact the offense table and requests that are received in the CodeTables inbox. We encourage agencies to attend Master Offense Code Table Update meetings held every other month (Next Meeting: May 16, 1:00pm) and utilize the code table files provided on the AG's website to support the effort of standardization. Questions can be sent to CodeTables@doj.ca.gov. (<https://oag.ca.gov/law/code-tables>)

Discussion on Legislation

Assistant Director Marc St. Pierre provided an update on legislation with potential impact to criminal history information.

- **SB 1161** – Amendments require the DOJ to complete sealing orders pursuant to Section 786.5 of Welfare and Institutions Code (WIC) within 60 days. Making it necessary for the DOJ to automate some manual processes.
- **AB 1877** – Chaptered, however, the DOJ did not obtain funding in the Governor's budget for an appropriation from the legislature. WIC 781.2, includes a budget contingency clause, and thus the statute is currently not effective. If/when there is an appropriation by the Legislature, the DOJ will implement WIC 781.2. Other sections of the AB 1877 do not have budget contingency clauses, therefore the DOJ is working with the Department of Finance on funding new mandates like WIC 788 sealing orders.
- **Prop 36** – DOJ provided statistical information to JCC to document impact.

Open Discussion

Supervised Release File (SRF) – Sheryl Wolcott was unable to attend but sent a suggestion that the Committee make a recommendation to the Attorney General that action be taken to standardize the Supervised Release File terms and conditions.

Closing Remarks

Thank you to those in attendance for participating. If you wish to add any topics to the agenda for the next AG Advisory Committee Meeting, please reach out to Jessica Velasquez.

Meeting Closed at 10:55 a.m.