

Department of Justice
ATTORNEY GENERAL'S ADVISORY COMMITTEE
ON CRIMINAL HISTORY RECORD IMPROVEMENT
Minutes
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Held Remotely Via Microsoft Teams Video Conference
March 21, 2024
10:00 a.m. – 12:00 p.m.

Present: Charanjit Gill, Department of Corrections & Rehabilitation (CDCR)
Justin Haynes, California Highway Patrol (CHP)
Jodi Leveque, California Court Clerk's Association (Cal CCA)
Sheryl Wolcott, California District Attorneys Association (CDAA)
Dr. Randie Chance, Judicial Council of California
Suzanne Schleder, Judicial Council of California
Don O'Keefe, California Office of Emergency Services (OES)

Absent: Michael Reid, California Police Chiefs' Association (CPCA)
Andrew Poyner, California Highway Patrol (CHP)
Heather Fong, Senate Committee on Rules
Shaun Rundle, California Peace Officers Association (CPOA)
Mark Bonini, Chief Probation Officers of California (CPOC)
Ashish Kakkad, California State Sheriff's Association (CSSA)
Shaun Naidu, Speaker of Assembly

Assistant Director Marc St. Pierre, Department of Justice (DOJ), called the meeting to order at 10:03 a.m., and gave a brief overview of the purpose of the Attorney General Advisory Committee. The meeting was co facilitated by Sharlyn Franks and Assistant Director Marc St. Pierre, DOJ.

Attendees were welcomed and introduced.

California-Criminal Index and Identification (Cal-CII) Status Updates

Staff Services Manager II Sharlyn Franks provided an update on the California-Criminal Index and Identification (Cal-CII) systems.

- **Automated Fingerprint Identification System (AFIS)** – DOJ is in an ongoing effort to fix bugs, complete system updates, technological updates, and process improvements.
- **Automated Latent Print System (ALPS)** – DOJ is in an ongoing effort to fix bugs, complete system updates, technological updates, and process improvements.

- **Integra Archive System** – New Archive system was deployed Dec 2022. DOJ is in an ongoing effort to fix bugs, complete system updates, technological updates, and process improvements.
- **Other Projects** – No other project updates at this time.

State Summary Criminal History Information Status Updates/Discussion on Legislation

Assistant Director Marc St. Pierre provided an update on legislation affecting criminal history information. Current projects:

- **Data Gap Research** – DOJ is working with Courts and the Judicial Council on how to close reporting gaps so that criminal history information is up to date. Research is ongoing to look for patterns in missing information. DOJ issued a letter to courts reminding them of the importance to continue reporting dispositions during changes to their case management systems.
- **Enhancing Criminal Justice Data Exchange (CJDE)** – DOJ is currently in process of making enhancements to allow courts to report dispositions via a web form.
- **Record Sealing Process Improvements** – Working on Information Bulletin regarding sealing order processing.
- **Providing CII numbers to FBI** – Intend to provide CII numbers to the FBI for records that are missing a state identifier in the continued effort to close data gaps.
- **Juvenile Electronic Disposition Reporting** – DOJ has implemented the capability to receive juvenile dispositions electronically. Currently awaiting for agencies to work with their vendors to be able to send juvenile information electronically.
- **Master Offense Code Tables** – The Master Offense and Qualifier Tables were updated in January to reflect new laws. New legislation continues to be tracked for updates, tables will typically be updated in January and July. Review of code sections project is in the process of resuming now that DOJ has staff in place. Will be reaching out to the Working Group to confirm participation. If you have questions about Master Offense Code Tables reach out to CodeTables@doj.ca.gov.
- **SB 731/AB 1076** – Working on deployment, there is new eligibility criteria requiring updated procedures. DOJ will have updates in July.

Discussion on Supervised Release Files (SRF) in CLETS for pre-conviction terms

Assistant Director Marc St. Pierre provided an update on the Supervises Release Files (SRF).

- Keep pressing for a list of standardized terms relevant to certain situations for DOJ to research how they can be listed in DOJ resource.
- Determine who is responsible for putting terms in SRF and taking them out when they expire.
- Looking for Legislative concept for SRF to use as a guide.

Discussion and Update on Post Pandemic Initiatives

Dr. Randie Chance, JCC gave an overview of Ad Hoc work group

- Recommendation on expanding remote access for housed defendants and inmates.
- What challenges are agencies having? No comments given.

Open Discussion

- No items to report

Closing Remarks

- If you wish to add any topics to the agenda for the next AG Advisory Committee Meeting, please reach out to Jessica Velasquez.

Meeting Closed at 10:49 a.m.