

**Department of Justice**  
**ATTORNEY GENERAL'S ADVISORY COMMITTEE**  
**ON CRIMINAL HISTORY RECORD IMPROVEMENT**  
**Minutes**  
[www.oag.ca.gov](http://www.oag.ca.gov)

Held Remotely Via Microsoft Teams Video Conference  
September 18, 2025  
10:00 a.m. – 12:00 p.m.

Present: Jodi Leveque, California Court Clerk's Association (Cal CCA)  
Dr. Randie Chance, Judicial Council of California (JCC)  
Sheryl Wolcott, California District Attorneys Association (CDAA)  
Ashish Kakkad, California State Sheriff's Association (CSSA)  
Jeffrey Nichols, California Highway Patrol (CHP)  
Greg Wilson, California Peace Officers Association (CPOA)  
Heather Fong, Senate Committee on Rules

Absent: Michael Reid, California Police Chiefs' Association (CPCA)  
Charanjit Gill, Department of Corrections & Rehabilitation (CDCR)  
Don O'Keefe, California Office of Emergency Services (OES)  
Mark Bonini, Chief Probation Officers of California (CPOC)  
Holly Schoer, California Highway Patrol (CHP)  
Shaun Naidu, Speaker of Assembly

Staff Services Manager II, Sharlyn Franks, Department of Justice (DOJ), called the meeting to order at 10:04 a.m., and gave a brief overview of the purpose of the Attorney General Advisory Committee. The meeting was co-facilitated by Assistant Director, Marc St. Pierre, DOJ.

All attendees were welcomed and introduced.

**California-Criminal Index and Identification (Cal-CII) Status Updates**

Staff Services Manager II Sharlyn Franks provided a brief overview of the below California-Criminal Index and Identification (Cal-CII) systems with no updates to report and no questions asked.

- **Automated Biometric Identification System (ABIS)**
- **Automated Latent Print System (ALPS)**
- **Integra Automated Archive System**

**State Summary Criminal History Information Status Updates**

- **Criminal Justice Data Exchange (CJDE) Update:** DOJ has completed the final phase of development of the Web Form so Court agencies are able to submit disposition data. LEA, DA, and Court agencies with access to CJDE can submit disposition information for Adults and Juveniles. All updates, free of errors, submitted via web form are immediate as opposed to mail-in forms that are updated manually. Information will be

sent to agencies encouraging the use of the web forms through CJDE. DOJ will be providing notification to agencies (within 6-8 months) that there will be a sunset date on Paper Forms from LEA/DA. Questions can be sent to [CJDE@doj.ca.gov](mailto:CJDE@doj.ca.gov)

- Sponsors of AB 1076 contacted DOJ to get an update on how the bill has impacted people from a demographic perspective. Demographic Report on AB 1076 was posted to Attorney General's website ([Automatic Record Relief - Penal Code sections 851.93 and 1203.425 | State of California - Department of Justice - Office of the Attorney General, Demographic Analysis of AB 1076 Automatic Record Relief Cases](#)).
- OpenJustice has been updated with two reports, the first for Firearms Statistics specific to AB 97 which requires DOJ to publish annual statistics regarding the total number of arrests and dispositions for specified offenses related to firearms without a valid serial number. The second for Automatic Record Relief (ARR) Annual Statistics specific to the impact of AB 1076 which requires DOJ to publish annual statistics for each county regarding the total number of arrests and convictions that were granted relief. This report shows, for each county, convictions that were denied record relief per PC 1203.425(b) and the percentage of arrests for which the state summary criminal history information does not include disposition information ([State of California Department of Justice - OpenJustice](#)).
- Email distribution lists are available to subscribe to on the California Law Enforcement Web (CLEW). Anyone with a CLEW account can subscribe to specific email distribution lists and receive notifications regarding disposition reporting and updates to the Statewide Master Offense Code table. DOJ is open to creating new email distribution lists and providing updates on additional topics if needed. Please send specific subject matter interest requests to [CodeTables@doj.ca.gov](mailto:CodeTables@doj.ca.gov).
- A letter was mailed to court executives in June regarding changes to record sealing procedures pursuant to section 1170.9 of the Penal Code.
- DOJ is using federal grant funding to improve how DOJ reports information to the federal criminal history repository. This work is supporting the DOJ's ongoing efforts to reduce the Disposition Gap.
- Disposition Gap/Open Arrest Report – Open Arrest Reports are made available through CJDE for all counties to download. Two versions of the report are available: The Three-Year report contains the information for the current year and the most recent three-year period. The All-Year report is all open arrests for the specified county. DOJ recommends that county justice partners regularly meet and review their county's open arrest reports and determine how best to identify missing dispositions and report them to the DOJ.

### **Master Offense Code Table Update**

Jessica Velasquez, DOJ, gave an update regarding Offense Code Tables. The Code Tables team updated the Harbors and Navigation code section on July 1, 2025. Efforts of cleaning up the Statewide Master Offense Code Table continue with the review of the Health and Safety Code Section. The Code Tables team is working continuously to improve communication and streamline processes; DOJ will be meeting with the working group early in early October to reconnect and gather their feedback. Review of new legislation and agency requests are on-going and will be reflected in the January 2026 publishing. We encourage agencies to utilize the code table files provided on the AG's website and CLEW to support the effort of standardization. Questions can be sent to [CodeTables@doj.ca.gov](mailto:CodeTables@doj.ca.gov). (<https://oag.ca.gov/law/code-tables>)

### **Discussion on Legislation**

Assistant Director Marc St. Pierre provided information on legislation with potential impact to criminal history information that DOJ is currently tracking.

- SB 834 – Would impact Automatic Record Relief
- AB 704 – Would impact sealing of Juvenile records
- SB 1161 and AB 1877 (Chaptered 2024) – DOJ is working on implementation of the sections that would affect the DOJ. However, section 781.2 of the Welfare and Institutions Code (WIC), as added by SB 1877, includes a budget contingency clause, and thus the statute is currently not effective. If/when there is an appropriation by the Legislature, the DOJ will implement WIC 781.2. The dates and timelines mandated in WIC 781.2 assumed an IT project start date of July 1, 2025; therefore dates and timelines will need to be adjusted along with the requisite budget appropriation.

### **Open Discussion**

- Code Tables Task Force – Next meeting is September 19 at 1pm hosted by Scott Seward of CopWare, Inc. Please reach out to Scott if you would like to be added to the attendee's distribution list. [scott.seward@copware.com](mailto:scott.seward@copware.com), (805) 578-6804
- Supervised Release File (SRF) – Sheryl Wolcott gave an update on the effort to have pre- and post-conviction repository for LEA. California District Attorneys Association (CDAA) Legislative Committee was approached to head up this effort. Sheryl has drafted proposed legislation that would make DOJ responsible for creating and maintaining the repository, while either the county probation office, law enforcement agencies, or the court will be responsible for adding/removing/modifying terms in said repository.

### **Closing Remarks**

Thank you to those in attendance for participating. If you wish to add any topics to the agenda for the next AG Advisory Committee Meeting, please reach out to Jessica Velasquez.

Meeting Closed at 11:00 a.m.