



**TORI VERBER SALAZAR**  
District Attorney, San Joaquin County

**SCOTT A. FICHTNER**  
Assistant District Attorney

**KRISTINE M. REED**  
Assistant District Attorney



**James Bojko**  
Chief Investigator

July 21, 2022

Richard Mason, Info Technology Specialist I  
CLETS Administration Section  
California Department of Justice  
4949 Broadway  
Sacramento, CA 95820

RE: Federal Bureau of Investigation (FBI), Criminal Justice Information Services (CJIS)  
Division, 2020 Information Technology Security Audit (ITSA) Report; 3<sup>rd</sup> Quarter 2022/Final  
Update

Dear Mr. Mason,

In October 2020, the San Joaquin County District Attorney's Office was noted for having two deficiencies during the FBI ITSA Audit. We were admonished for not having a media disposal policy in place, and for event logging retention in our legacy Case Management System (CMS), known as Ciberlaw (or Ciber).


The first issue, the media disposal policy, was resolved rather quickly after the audit. During the audit, our media disposal policy was in the draft phase. On October 29<sup>th</sup>, 2020, our media disposal policy was adopted into the policy manual (your office was also provided a copy of the policy).

The second issue, the event logging retention, took a little longer to resolve. As I have updated you along the way, the San Joaquin County District Attorney's Office opted to replace our legacy "Ciber" system with a new and improved CMS. Over the last 18 months, we have gone from proposal review, Board of Supervisors' approval, data transition and testing, to full implementation of the new **Prosecutor by Karpel (Pbk)** Case Management System. The system went live on July 11<sup>th</sup>, 2022, and is working well. This system also allows Admin and IT staff the ability to monitor and generate audit reports on event logging. The retention period of the event logging is indefinite, which I believe meets or exceeds the FBI ITSA requirements.

Feel free to contact me directly if you have any questions, comments or concerns.

Sincerely,

  
Lt. Tim Novetzke, CLETS ACC  
San Joaquin County District Attorney

  
Tori Verber-Salazar, District Attorney  
San Joaquin County

cc: Chief Investigator James Bojko  
cc: Mark Young, SJCA IT Manager