

California Law Enforcement Telecommunications System (CLETS)  
Advisory Committee (CAC)

Standing Strategic Planning Subcommittee (SSPS)  
Meeting Minutes

August 12, 2014  
California Highway Patrol Headquarters, Sacramento

**Present:** Chair: Sam Spiegel (California Peace Officers' Association)  
  
Julie Basco (Department of Justice)  
Janelle Dickey (Department of Motor Vehicles)  
Tom Bruce (California Police Chiefs' Association Technology Committee)  
Laurie Porcari (California State Association of Counties)  
Sherri Rinkel (League of California Cities)  
Ashish Kakkad (California State Sheriffs' Association) John Lemmon  
(California Office of Emergency Services)

**Absent:** Marc Shaw (California Peace Officers' Association)  
Rita Lugo (California Highway Patrol)  
Chris Emery (California Police Chiefs Association)

**CALL TO ORDER**

Chair Spiegel called the meeting to order at 9:02 a.m.

**ROLL CALL**

CLETS Executive Secretary Keith Dann called roll; a quorum was present.

**APPROVAL OF MINUTES**

A motion was made to approve the minutes from the meeting of April 30, 2014.

Motion: Julie Basco  
Second: Sherri Rinkel  
Vote: Approved unanimously

**CHAIR'S REPORT**

No report at this meeting.

**CLETS STRATEGIC PLAN**

SSPS member discussion of each 2009 CLETS Strategic Plan goal ensued regarding not only the progress, but whether or not the goals have current benefit to CLETS.

**Goal 1**

Implement mobile technology for cite-and-release (arrest) processing to increase arrests received by the Department of Justice (DOJ) by 30 percent, populate court calendars with arrest and verifying fingerprint information; complete arrest cycle and forward information to the Federal Bureau of Investigation (FBI); and allow courts to submit dispositions with fingerprints to positive link with the original arrest.

**Discussion**

Committee members agree to recommend to the CAC the removal of this goal from the 2009 CLETS Strategic Plan because the primary focus was the completeness of the State's criminal record repository, not CLETS.

**Result**

Recommendation to remove Goal 1 from the 2009 CLETS Strategic Plan was provided to the CAC. *Addendum: The CAC approved recommendation on August 12, 2014.*

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**Goal 2**

Create an arrest and disposition interface between the DOJ and the Administrative Office of the Courts.

**Discussion**

Committee members agree to recommend to the CAC the removal of this goal from the 2009 CLETS Strategic Plan because the primary focus was the completeness of the State's criminal record repository, not CLETS.

**Result**

Recommendation to remove Goal 2 from the 2009 CLETS Strategic Plan was provided to the CAC. *Addendum: The CAC approved recommendation on August 12, 2014.*

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**Goal 3**

Make a mobile device multi-modal for traffic citation generation and interface to traffic courts and the Department of Motor Vehicles (DMV).

**Discussion**

Chair Spiegel summarized previous committee discussions regarding the need to examine current technology being used for traffic citations and identify future steps necessary to incorporate fingerprints into the traffic citation process.

**Result**

Recommendation to reword 2009 CLETS Strategic Plan Goal 3 was provided to the CAC. *Addendum: The CAC approved recommendation on August 12, 2014.*

**Action**

SSPS members to reword 2009 CLETS Strategic Plan Goal 3 to include the incorporation of fingerprints into the traffic citation process.

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**Goal 4**

Transmit “Failure to Appear” (FTA) bench warrants to DOJ and the FBI and have a fingerprint associated with the warrant for positive identification.

**Discussion**

Committee members discussed Goal 4, which proposes adding a fingerprint to be transmitted with the FTA. It was discussed that the SSPS may be able to address this goal with SmartJustice and a fusion between the Criminal Justice Information System (CJIS) databases and the Automated Criminal History System (ACHS). Chair Spiegel stated another way to look at Goal 4 is it expands SSPS as a user group to recommend SmartJustice enhancements.

**Action**

Further exploration of 2009 CLETS Strategic Plan Goal 4 is needed to determine recommendation options to be submitted to the CAC. Committee members will consider whether to integrate 2009 CLETS Strategic Plan Goal 4 with SmartJustice and a possible fusion between the CJIS databases and the ACHS.

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**Goal 5**

Interface juvenile arrest and disposition processing with individual county juvenile courts.

**Discussion**

Committee members agree to recommend to the CAC the removal of this goal from the 2009 CLETS Strategic Plan because the primary focus is the completeness of the State’s criminal record repository, not CLETS.

**Result**

Recommendation to remove 2009 CLETS Strategic Plan Goal 5 was provided to the CAC.

*Addendum: The CAC approved recommendation on August 12, 2014.*

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**Goal 6**

Involve District Attorneys (DA) to close the loop on cases (disposition) upon which no charges are ultimately filed.

**Discussion**

Based upon the last SSPS meeting recommendation and CAC approval, Chair Spiegel notified SSPS members that on August 7, 2014, a letter requesting increased disposition reporting was mailed to the Honorable Dean D. Flippo of the California District Attorneys Association (CDAA). A copy of the letter was distributed to the members.

**Result**

Completed.

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### **Goal 8**

Expand Cal-Photo's capability to share photos on a national basis; and, deploy facial recognition as an investigative tool.

### **Discussion**

Discussion ensued regarding the value of Cal-Photo as an investigative tool, the potential to receive photos from other states and ability to utilize facial recognition in the field. SSPS member Dickey indicated the DMV cannot currently meet a request to share DMV photos nationally or for use in facial recognition under current statutory and regulatory authority. SSPS member Dickey recommended that Goal 8 be removed from the 2009 CLETS Strategic Plan at this time pending further discussion between SSPS and DMV administration. However, SSPS member Kakkad and SSPS member Rinkel both expressed that this is an extremely important issue for law enforcement and should not be allowed to drop from the 2009 CLETS Strategic Plan and future considerations.

SSPS member Basco stated the NLETS (International Justice and Public Safety Network) has engaged in photo sharing with many other states and has a template in place; therefore, the technological model exists to electronically share photo information. SSPS member Basco also expressed NLETS would bring significant staff support and financial resources to assist in the implementation of a digital photo sharing system. After further discussion, it was agreed that a meeting be scheduled with the DMV Director to discuss a possible solution under current legislation and/or to propose legislative changes.

### **Result**

Recommendation to reword 2009 CLETS Strategic Plan Goal 8, as follows, was provided to the CAC:

*Representatives from the California Police Chiefs' Association, the California State Sheriffs' Association, the California Peace Officers' Association, the DOJ and the CAC or SSPS representatives will meet with the DMV Director to discuss:*

- 1. Electronic, interstate exchange of drivers license and identification photos for law enforcement purposes; and,*
- 2. Facial recognition technology.*

*Addendum: The CAC approved recommendation on August 12, 2014.*

### **Action**

Further discussion is needed by committee members to address 2009 CLETS Strategic Plan Goal 8 through a meeting with the aforementioned entities.

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### ***New Goal 1***

Capture and share Global Positioning System (GPS) based geospatial data on offenders statewide.

#### ***Discussion***

SSPS member Basco stated there is no electronic monitoring field in the Supervised Release File (SRF) at this time; however, it has been determined a field can be added to SRF into which GPS information can be added. SSPS member Basco explained that due to SRF limitations, if GPS coordinates were entered into SRF, there would be no hyperlink capability to a GPS map or a real-time locating component for investigations. Several members indicated this would still be viable with a cut and paste function to a mapping software. Member Basco also indicated this data would only be as accurate as the last data entered by the field.

Division of California Justice Information Services Director Cuong Nguyen reported on task 8 (*Determine if California probation departments are interested in entering GPS data*) from the previous meeting. Specifically, Director Nguyen expressed the field's opinion regarding the inclusion of a static GPS location into the SRF would be of very limited value. Chair Spiegel then led a discussion of what the original objective of New Goal 1 had been and whether the entry of a static GPS location would be of value to investigators attempting to identify the location of parolees at a particular point in time. SSPS member Basco suggested New Goal 1 could be joined with Goal 4 since one of the primary goals of SmartJustice is to integrate local probation information. SSPS member Basco indicated that perhaps the current data schema for SmartJustice could be expanded to include the collection of GPS data and accordingly, the committee unanimously agreed to request Goal 4 be restated to include GPS data.

#### ***Result***

Recommendation to reword 2009 CLETS Strategic Plan Goal 4 to include GPS data was provided to the CAC. *Addendum: The CAC approved recommendation on August 12, 2014.*

#### ***Action***

Incorporate New Goal 1 intent with 2009 CLETS Strategic Plan Goal 4, which would require further exploration by committee members regarding the inclusion of GPS data on offenders within SmartJustice.

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### ***New Goal 2***

The DOJ to host a Record Management System for information sharing purposes.

#### ***Discussion***

Division of California Justice Information Services Director Cuong Nguyen reported on task 9 (*Address the issue of the DOJ hosting a record management system or providing software as a service*) from the previous meeting. Specifically, Director Nguyen reported to the committee that a white paper was currently being written, which recommends the development of a records management system for law enforcement. Director Nguyen indicated that if approved by the Attorney General, the approach would be to meet with law enforcement associations to determine system requirements. Director Nguyen further explained the creation of a standardized record management system would provide the advantage of standardizing data and reducing training costs for those electing to migrate to the system.

SSPS member Bruce asked if it has been determined how many counties do not have a record management system. Director Nguyen indicated there were currently five; however, the total projected number is not known at this time. Chair Spiegel expressed many agencies with investigative units may also have an interest in a records management system which could increase the number of interested organizations.

***Result***

No action needed.

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***New Goal 3***

The DOJ to provide increased outreach in the areas of reporting statistics and Agency CLETS Coordinator training

***Discussion***

It was agreed that training is currently available via webinars with the DOJ Client Services Program.

***Result***

Completed.

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**MEMBERS' REPORTS**

SSPS member Basco notified the committee that the DOJ is blending the support and outreach functions for the DOJ's JusticeMobile and SmartJustice platforms in order to provide a more unified support structure for users. SSPS member Basco noted that the SmartJustice integration has been delayed due to extensive customization required to accommodate local data; however, the rollout of SmartJustice was moving forward and the system should be available to all large populated cities by the end of the year.

Chair Spiegel indicated that he would like for another SSPS member to consider assuming the duties of the SSPS Chair. He asked that interested persons contact him directly and that he would like to appoint a new Chair by the December meeting.

**SSPS DISCUSSION/OPEN FORUM/PUBLIC COMMENT**

Audience member Tam-Thao Le (DMV) reinforced comments made earlier by SSPS member Dickey concerning the limitations imposed on the DMV in releasing photographs to out-of-state agencies under current statute. SSPS member Basco indicated information would only be provided to out-of-state law enforcement agencies. Chair Spiegel then expressed that we must define access through legislation and that SSPS can assist by providing direction.

**NEXT SSPS MEETING**

The meeting was adjourned at 10:10 a.m. The next SSPS meeting is scheduled for December 2, 2014 at 9 a.m.

# Standing Strategic Planning Subcommittee Tasks

✓ In Process  
 ⊘ Removed



ID	Task Title/Description	Assigned To	Due Date	Priority	Status
2	Recommend rewording 2009 CLETS Strategic Plan Goal 3 to any future CLETS Strategic Plan as incorporating fingerprints into the traffic citation process so when a booking and release citation is issued, there is an associated fingerprint, which can be utilized for positive identification and for inclusion on the individual's rapsheet. <b>(Goal 3)</b> <b>Presented and approved by the CAC. Task: Further discussion of rewording Goal 3 to incorporate "fingerprints" into the traffic citation process.</b>	SSPS			✓
3	Further exploration by committee members of addressing 2009 CLETS Strategic Plan Goal 4 with SmartJustice and a fusion between the CJIS databases and the ACHS to determine recommendation options to the CAC. <b>(Goal 4)</b> <b>Presented to the CAC and approved for further exploration by SSPS. Task: Further discussion of SmartJustice/CJIS Databases/ACHS is needed, but also need to incorporate New Goal 1 intent, which is to have GPS data available for offenders/registrants.</b>	SSPS			✓
5	Determine if DMV photos can be shared nationally for investigative purposes. <b>(Goal 8) Reworded Goal 8 presented and approved by the CAC. Task: Further discussion on LEA associations/DOJ meeting with DMV Director.</b>	SSPS			✓
6	Determine availability of using facial recognition with Cal-Photo and California DMV photos. <b>(Goal 8) Reworded Goal 8 presented and approved by the CAC. Task: Further discussion on LEA associations/DOJ meeting with DMV Director.</b>	SSPS			✓

# Standing Strategic Planning Subcommittee Tasks

✓ In Process  
 ⊘ Removed



ID	Task Title/Description	Assigned To	Due Date	Priority	Status
7	Look at the architecture of the SRF to determine if a data field can be added that includes GPS data and a hyperlink which provides the ability to ping the location of the SRF registrant. <b><i>A field can be added to SRF, which would allow GPS data to be entered; however, hyperlink capability would not be available. An alternate solution would be for the individual to cut and paste the GPS data into another application or browser. Task: Incorporate New Goal 1 intent with 2009 CLETS Strategic Plan Goal 4 (ID#2)</i></b>	SSPS			✓
9	Address the issue of the DOJ hosting a record management system or providing software as a service at the next CSSA and CPCA Data Sharing Committee meeting and report back to the SSPS. <b><i>A white paper is being developed and once completed, DOJ will report back to the SSPS.</i></b>	DOJ			✓
1	Recommend to the CAC the removal of Goals 1, 2 and 5 from 2009 CLETS Strategic Plan	DOJ			⊘
4	SSPS recommended the CAC address the issue of increased disposition reporting with the CDAA. <i>(Goal 6) Recommendation presented to the CAC and approved. Letter sent to CDAA.</i>	SSPS			⊘



# Standing Strategic Planning Subcommittee Tasks

✓ In Process  
 ⊘ Removed



ID	Task Title/Description	Assigned To	Due Date	Priority	Status
8	Determine if California probation departments are interested in entering geospatial data on offenders at the next CSSA and CPCA Data Sharing Committee meeting and report back to the SSPS.	DOJ			⊘
10	Review providing Agency CLETS Coordinator (ACC) training possibly in the format of a webinar rather than a coordinated outreach to CLETS subscribing agencies. ACC Webinar Training is currently available via the DOJ's Client Services Program. Interested agencies can email AITSTraining@doj.ca.gov to schedule an appointment	DOJ			⊘