



May 30, 2019

[AccountManager]

[PhysicalAddress1]

[PhysicalCity], [PhysicalState] [PhysicalPostalCode]

**Subject: Notice of Inadvertent Disclosure of Confidential Data**

Dear [AccountManager]

I am writing to you because of a recent security incident that occurred on May 14, 2019, at the California Department of Food and Agriculture (CDFA). A data file containing specific information about your annual or provisional license, and specific information regarding the status of your license being credentialed to use the California Cannabis Track-and-Trace system (CCTT) was inadvertently provided to an email address associated with a state-licensed cultivator. Most of the licensing information in the data file shared is currently available publicly. The following license information was released:

- **Account Manager Name** (first and last name of the designated CCTT Account Manager)
- **First Interfaced Date** (MM/DD/YYYY license record was interfaced to CCTT)
- **Last Modified** (MM/DD/YYYY license record interfaced to CCTT was modified)
- **Credentialed Access to CCTT** (Yes or No)

Pursuant to Business and Professions Code Section 26067(b)(6) CCTT - related information is confidential. Although this data is considered confidential, the inadvertent release of this data **does not** compromise your access to the CCTT system or require you to take any other action to protect yourself from the possibility of identity theft.

I regret this incident occurred and want to assure you that the Department is taking every available precaution to protect against the release of information related to your license or use of the CCTT system. I am personally reviewing the CalCannabis procedures and revising them where necessary to minimize the risk of recurrence.



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Should you need any further information about this incident, please contact John Halligan at [\(\(916\) 576-6404](tel:(916)576-6404) or [be email John.Halligan@cdfa.ca.gov](mailto:John.Halligan@cdfa.ca.gov).

Sincerely,

Richard Parrott  
Director, CalCannabis Cultivation Licensing Division

Cc: Faith DeuPree, Agency Information Security Officer, CDFA