



Business, Consumer Services, and Housing Agency • Governor Edmund G. Brown Jr.  
**BOARD OF BARBERING AND COSMETOLOGY**  
P.O. Box 944226, Sacramento, CA 94244-2260  
P (800) 952-5210 F (916) 575-7281 [www.barbercosmo.ca.gov](http://www.barbercosmo.ca.gov)

November 25, 2013

Dear Sir or Madam:

We are writing to inform you of a security incident at the Board of Barbering and Cosmetology (Board) involving your personal information.

On August 23, 2013, the Board's Fairfield Office was burglarized and a desktop computer was stolen. The burglary was reported to local law enforcement authorities. Through an investigation, it was determined that the computer may have contained a document with personal information of individuals who participated as models for applicants who were taking a cosmetology, barbering, manicure, esthetician, or electrology exam.

We are notifying you because your name, date of birth, and California Driver License number or California Identification Card number was contained in the document. Although the computer was password protected and the document had been deleted from the computer before it was stolen, it is possible that the information may still be retrievable from the computer's hard drive. Therefore, we are notifying you so you can take steps to safeguard your identity.

To protect yourself from the possibility of identity theft, we recommend that you place a fraud alert on your credit files by following the recommended privacy protection steps outlined in the enclosure.

For more information on identity theft, you may visit the Web site of the California Department of Justice, Privacy Enforcement and Protection Unit at [www.privacy.ca.gov](http://www.privacy.ca.gov).

We regret that this incident occurred and want to assure you we are reviewing and revising our procedures and practices to minimize the risk of recurrence. Should you need any further information about this incident, please contact the Department of Consumer Affairs Consumer Information Center, toll-free, at 1-866-968-7797.

Sincerely,

A handwritten signature in cursive script that reads "Kristy Underwood".

Kristy Underwood  
Executive Officer

Enclosure: Security Breach - First Steps Enclosure