

DIVISION OF ADULT INSTITUTIONS
FOLSOM STATE PRISON
P. O. Box 910
Represa, CA 95671



November 30, 2016

All Folsom State Prison Staff

BREACH OF CONFIDENTIAL INFORMATION

We are writing to you because of an information security incident at Folsom State Prison (FSP), involving your personal information.

On Friday, October 28, 2016, at approximately 11:00 a.m., the Confidential Alpha Roster (MIRS report) that contains all staff names, social security numbers, dates of birth, and other non-confidential data such as classification, tenure, and time base had been saved in a none-secure location, accessible to all FSP Staff.

The error was discovered and the file was removed from the non-secure location on the morning of Saturday, October 29, 2016.

To protect yourself from the possibility of identity theft, we recommend that you place a fraud alert on your credit files by following the recommended privacy protection steps outlined in the enclosure.

For more information on identity theft, you may visit the Web site of the California Office of Information Security and Privacy Protection at www.privacy.ca.gov

We regret that this incident occurred and want to assure you that we are reviewing and revising our procedures and practices to minimize the risk of recurrence. Should you need any further information about this incident, please contact Tami Frazier, Institutional Personnel Officer, at (916) 351-3048.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. J. Rackley".

R. J. RACKLEY
Warden
Folsom State Prison