



Return Mail Processing Center
PO Box 6336
Portland, OR 97228-6336

<<mail id>>
<<Recipient's Name>>
<<Address>>
<<Address2>>
<<City, State, Zip>>

<<Date>>

NOTICE OF DATA BREACH

Dear <<patient name>>:

Please allow this letter to follow-up on our email correspondence dated April 23, 2016.

What Happened?

On April 22, 2016, my office was subject to a spam email which we believe went to many patients. Though no patient information was affected by that correspondence, we sent a notification email to all individuals on our email list, informing them of the spam. Inadvertently, the recipient list for the notification email on April 22, 2016 was not hidden.

What Information Was Involved?

Our office email recipient list, which potentially included your first and last name, and email address. No other information was involved in this incident.

What We Are Doing.

Additional internal administrative steps for all correspondence have been implemented to ensure such an incident never happens again.

What You Can Do.

Given the nature of the information potentially exposed, you may be inclined to change your email address.

For More Information.

Protecting your information is incredibly important to us, as is addressing this incident with the information and assistance you may need. If you have any questions or concerns, please call me at (510) 883-9005, or write at 3000 Colby Street, #203B, Berkeley, CA 94705.

Sincerely,

A handwritten signature in black ink, appearing to read "Omar Murad".

Omar Murad, M.D.