

July 5, 2022

FirstName LastName
Address
City, State Zip Code

NOTICE OF DATA BREACH

Dear CCHCS Employee,

We are contacting you because of a recent security incident involving access to your personal information. Although we are unaware of any actual misuse of your information, we are providing notice to you about the incident because we determined that your records are among those that were accessed without authorization.

What Happened

On or about May 26, 2022, an email containing personal information of more than 500 individuals was disclosed to five CCHCS CHCF employees who were either not authorized to view the personal information or would not normally receive it as a regular part of their jobs.

The Privacy Office reviewed the incident and conducted a risk assessment that found an unauthorized disclosure of your personal information. We are providing this notification to you as a precautionary measure, and in accordance with state data security breach notification requirements.

What Information Was Involved?

The personal information contained in the email that was viewed or acquired, was limited to your name, COVID-19 testing results dates, vaccine status, booster dates and if a religious accommodation was requested, your religious accommodation status. It did not contain any other information, such as Social Security number, Driver's License number, or financial account numbers that could expose you to identity theft.

What We Are Doing

CCHCS takes this incident very seriously. We sincerely regret this incident occurred and understand the concern that this incident may have caused you.

CCHCS is committed to protecting your personal information and has taken necessary steps to limit further disclosure, such as, initiating a recall of the email containing your personal information; instructing the unintended recipients to not print, copy, or further disclose the information; and coordinating with the Information Security Office (ISO) to completely purge these emails from the recipient's email accounts. CCHCS also required the staff responsible to take mandatory security and privacy mitigation training, as necessary.



CCHCS is also evaluating additional security measures to further enhance our protocols for the protection of personal information and implementing safeguards designed to prevent a recurrence of such disclosures.

What You Can Do

Keep a copy of this notice for your records. In addition, we recommend that you remain vigilant by being on the alert for suspicious activity related to your personal information.

You may also contact the Employee Assistance Program (EAP) for support services at <https://soceap.magellanascend.com/> or call the toll-free number at 866-327-4762 (TDD 800-424-6117).

For further information on how to protect yourself, please refer to the enclosure “Breach Help –Consumer Tips from the California Attorney General”.

For More Information

For information about your medical privacy rights, you may visit the website of the California Department of Justice, Office of Attorney General (OAG), Privacy Enforcement and Protection at <https://oag.ca.gov/privacy>.

Agency Contact

If you have additional questions about this incident, please contact the CCHCS call center Monday through Friday from 8:30 a.m. to 5:00 p.m., Pacific Time, at (877) 974-4722. You may also e-mail us at CCHCSPrivacyOffice@cdcr.ca.gov. Please reference incident number 220531004, and do not include your social security number or medical information. You may also write to:

California Correctional Health Care Services
CCHCS Office of Legal Affairs (COLA)
Attention: Privacy Office
P.O. 588500
Elk Grove, CA 95758-8500

Sincerely,

CCHCS Privacy Officer