[redacted]

Ray Gaytan
Gaytan & Leevan, LLP

Return to Kroll
P.O. Box 980108
West Sacramento, CA 95798

[redacted]

[redacted]

[redacted]

[redacted]

November 18, 2026

NOTICE OF DATA BREACH

Dear [redacted],

Please read this letter in its entirety.

We are writing to provide you with a formal notification regarding a data incident that occurred at the office of Gaytan & Leevan, LLP, in which your sensitive information was accessible to an unauthorized user. This letter serves to provide additional information concerning the incident, what is being done to correct it, and what you can do to further protect your information.

What Happened?

On September 4, 2025, we discovered that an unauthorized user gained access to our computer network earlier that same day and encrypted certain client files. We immediately terminated the unauthorized user's access to our network, and on or around September 16, 2025, we recovered most files which had been encrypted.

Following our discovery of the breach, we immediately began to work with IT specialists to determine the full nature and scope of this incident. After the investigation concluded, we learned that your sensitive personal information was accessible to the threat actor during the incident. Unfortunately, these types of incidents are becoming increasingly common and organizations with some of the most sophisticated IT infrastructure available continue to be affected. While we have no information that your sensitive data has been misused by the unauthorized user, we are providing you with notice so that you may be proactive in protecting your data.

We are taking appropriate precautionary measures to protect your financial security and to help alleviate concerns you may have. If we become aware of any suspicious activity in connection with your tax returns, we will notify you immediately. Conversely, if you receive any notifications from the IRS concerning suspicious activity on your account, please notify your tax preparer right away.

What Information Was Involved?

Our investigation has revealed that some sensitive information may have been accessed, such as your Social Security number, other government identification numbers, name, bank account information, and/or other sensitive information you may have also provided to us.

What We Are Doing.

In response to this incident, we have implemented additional security measures to further protect our network and reduce the risk of a similar incident occurring in the future. We have installed a new Firewall, set up multi-factor authentication, reset passwords, and wiped and reinstalled all company servers, workstations, and network devices.

Further, we are working with the appropriate agencies on your behalf. The FBI, IRS, and Secret Service have been notified of this incident. This notification to you was not delayed as a result of law enforcement investigation.

If we learn that your sensitive information has been compromised beyond what is described in this letter, we will let you know immediately.

To help relieve concerns and restore confidence following this incident, we have secured the services of Kroll to provide identity monitoring at no cost to you for 12 months. Kroll is a global leader in risk mitigation and response, and their team has extensive experience helping people who have sustained an unintentional exposure of confidential data. Your identity monitoring services include Credit Monitoring, Fraud Consultation, and Identity Theft Restoration.

Visit **https://enroll.krollmonitoring.com** to activate and take advantage of your identity monitoring services.

*You have until **February 16, 2027** to activate your identity monitoring services.*

Membership Number: [redacted]

For more information about Kroll and your Identity Monitoring services, you can visit info.krollmonitoring.com.

We are taking this matter very seriously and are committed to helping those people who may have been impacted by this unfortunate situation.

What You Can Do.

Additionally, if you have not done so already, please do the following:

If you choose not to enroll in the Identity Monitoring services being offered by our office above, you can obtain Credit Monitoring by contacting one of the three major credit agencies directly at:

Experian (1-888-397-3742)	**Equifax (1-800-525-6285)**	**TransUnion (1-800-680-7289)**
P.O. Box 4500	**P.O. Box 740241**	**P.O. Box 2000**
Allen, TX 75013	**Atlanta, GA 30374**	**Chester, PA 19016**
www.experian.com	www.equifax.com	www.transunion.com

- Obtain free copies of your credit report and monitor them upon receipt for any suspicious activity.
- Contact any of these three major credit bureaus to place a free fraud alert on your credit file. As soon as one credit bureau confirms your fraud alert, the others are notified to place fraud alerts. The initial fraud alert stays on the credit report for one year, after which you can renew if desired.
- Be sure to promptly report any suspicious activity to Ray Gaytan, CPA.
- If you haven't already, we strongly suggest you contact the IRS about getting an Identity Protection PIN to use with your Social Security Number for heightened security. You can do this by going to https://www.irs.gov/identity-theft-fraud-scams/get-an-identity-protection-pin. The initial process to register for the PIN will only take about 10-15 minutes.
- Remember, the IRS will never call you on the phone to demand information, money, or threaten you with arrest. Any IRS correspondence would be received in the form of a Notice or Letter. Please let us know if you receive any IRS correspondence regarding this incident so we can assist you with the response.
- Further, we recommend you change any passwords, usernames, or security questions that you may have shared with us.
- We strongly recommend you be vigilant in reviewing your bank accounts and other financial account statements, as well as monitoring your Credit Monitoring or free credit reports.
- If you suspect fraudulent activity, report it to law enforcement, including the Federal Trade Commission at https://www.identitytheft.gov/#/ and your State Attorney General's Office at https://www.naag.org/find-my-ag/.
- You can obtain more information from the Federal Trade Commission and your State Attorney General's Office about identity theft, fraud alerts, security freezes, and the protection of your sensitive information. The Federal Trade Commission can be contacted as follows:
- **Federal Trade Commission**
  600 Pennsylvania Avenue, NW
  Washington, DC 20580
  1-877-382-4357
  https://www.consumer.ftc.gov/

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For More Information.

We are committed to helping those people who may have been impacted by this unfortunate situation. Protecting your information is incredibly important to us, as is addressing this incident with the information and assistance you may need.

Should you have additional questions or concerns regarding this matter, please do not hesitate to contact (844) 301-0339 between 8:00 am and 5:30 pm Central Time, Monday through Friday, excluding major US holidays.

Sincerely,

Ray Gaytan, CPA

Eddie Leevan, CPA

Alan Soltman, CPA

KROLL

TAKE ADVANTAGE OF YOUR IDENTITY MONITORING SERVICES

You have been provided with access to the following services from Kroll:

Single Bureau Credit Monitoring

You will receive alerts when there are changes to your credit data—for instance, when a new line of credit is applied for in your name. If you do not recognize the activity, you'll have the option to call a Kroll fraud specialist, who will be able to help you determine if it is an indicator of identity theft. To receive credit services, you must be over the age of 18 and have established credit in the U.S., have a Social Security number in your name, and have a U.S. residential address associated with your credit file.

Fraud Consultation

You have unlimited access to consultation with a Kroll fraud specialist. Support includes showing you the most effective ways to protect your identity, explaining your rights and protections under the law, assistance with fraud alerts, and interpreting how personal information is accessed and used, including investigating suspicious activity that could be tied to an identity theft event.

Identity Theft Restoration

If you become a victim of identity theft, an experienced Kroll licensed investigator will work on your behalf to resolve related issues. You will have access to a dedicated investigator who understands your issues and can do most of the work for you. Your investigator will be able to dig deep to uncover the scope of the identity theft, and then work to resolve it.