

Re: Notice of Data Security Incident

We are writing to inform you of a recent data security incident with a file transfer tool used by one of our service providers that disclosed some of your personal information related to an ACH transaction you conducted with one or more of our customers.

We have no evidence at this time that your personal information has been used in an unauthorized way, but we are sending this letter to:

- Communicate what happened.
- Identify the personal information involved.
- Provide details on how to enroll in 12 months of identity monitoring and theft resolution services we are offering to you **at no charge.**

What Happened?

On May 31, 2023, Progress Software reported a previously unknown vulnerability in its MOVEit Transfer tool. Thousands of companies, including one of our service providers, use this file transfer tool to move data files. Upon notification, our service provider immediately suspended use of the MOVEit Transfer tool and it remained disabled until our provider received and implemented a software patch to remediate the issue. Our service provider also launched an immediate investigation, working alongside cyber experts and appropriate law enforcement agencies. The investigation revealed evidence that an unauthorized third party accessed certain files transferred through MOVEit Transfer that contained some of your personal information. We possessed this information because you conducted ACH transactions with Advance Financial.

There is no evidence at this time that your personal information has been used in an unauthorized way.

What Information Was Involved?

The personal information involved included your name and financial account number.

What We Are Doing.

Once our service provider notified us of the incident, we immediately worked with our vendor to ensure that they had resolved the vulnerability to keep our customer information safe following the incident and moving forward. We can confirm that, upon learning of the incident, the vendor took steps to secure their environment and further validated that security using a third-party forensics firm. We also began an investigation, worked with our provider to determine the scope of the incident, and notified our impacted customers.

What You Can Do.

To help protect your identity, we are offering a complimentary 12-month membership to OnAlert[™] (Essential Bundle) from ChexSystems[®]. OnAlert provides you with identity monitoring and can assist with the resolution of identity theft. **To activate your membership in OnAlert and start monitoring your personal information please**

enroll at <u>https://onalert.info/Republicbank</u> by December 31, 2023. Your link will not work after this date. You will need to provide the website link noted above as proof of eligibility for this offer.

For new member questions and assistance with enrollment, please contact the OnAlert customer care team at **(833) 919-4756**. A credit card is not required for enrollment into OnAlert. Customer care hours are Monday-Friday 8:00 am to 10:00 pm CT, with Saturday and Sunday hours from 10:00 am to 7:00 pm CT.

Once you enroll, you can immediately contact OnAlert's customer care team regarding any fraud issues. If you believe there was fraudulent use of your information and would like to discuss how you may be able to resolve it, an OnAlert agent will support you with the investigation and resolution of each incident of potential fraud.

With OnAlert, you will have access to the following features:

 Tri-Bureau Credit Report and Manual VantageScore® from Experian®, TransUnion®, and Equifax®*: Credit reports and scores from Experian, TransUnion, and Equifax.Tri-Bureau Credit Monitoring from Experian, TransUnion, and Equifax: Actively monitors credit bureau files and alerts you of key changes and indicators of fraud. Automatic VantageScore Tracker: Shows your credit score so you can see how lenders evaluate your creditworthiness. VantageScore Simulator: Interactive credit score simulator you can use to see how actions will potentially impact your Experian credit score.Personalized Credit & Identity Alert Videos: Credit and identity education videos.Real-Time Authorization Alerts: Notifications of when your personal information is used for new applications or identity authorizations. Dark Web Monitoring: Internet and dark web surveillance monitoring of your personal information. ChexSystems Monitoring and Alerts: Actively monitors ChexSystems' database and alerts you of key activity and indicators of fraud. Chex Systems, Inc. (ChexSystems) is a nationwide specialty consumer reporting agency under the Fair Credit Reporting Act (FCRA).Full-Service **Restoration:** Certified Identity Theft Restoration Specialists available for assignment to help you address credit and non-credit-related fraud. Lost Wallet Assistance: Protection of your personally identifiable information that has been compromised. Up to \$1MM Identity Theft Insurance**: Reimbursement for certain ancillary expenses associated with restoring your identity.

* Calculated on the VantageScore 3.0 model. Your VantageScore 3.0 from Experian® indicates your credit risk level and is not used by all lenders, so don't be surprised if your lender uses a score that's different from your VantageScore 3.0.

**The Identity Theft Insurance is underwritten and administered by American Bankers Insurance Company of Florida, an Assurant company. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

To help protect your personal information, we strongly recommend you do the following:

- Carefully review bank, credit card company, other financial institutions, and government institutions like the Internal Revenue Service (IRS) statements. Notify the statement sender immediately by phone and in writing if you detect any suspicious transactions or other activity you do not recognize.
- Enroll in OnAlert, the identity monitoring service that we are offering you. You will receive alerts about any effort to use your name and social security number to establish credit. The service will to block that credit from being established if it is not you trying to initiate it.
- Additional steps and resources are available in the accompanying **Reference Guide**. We encourage you to read and follow these steps as well.

For More Information.

For information about the MOVEit cybersecurity incident or the identity monitoring and threat resolution services, please contact us at **(833) 919-4756.** Please know that we take this matter very seriously and apologize for the concern and inconvenience this may cause you.

Sincerely,

John Slade EVP & Chief Risk Officer

REFERENCE GUIDE

In the event that you suspect that you are a victim of identity theft, we encourage you to remain vigilant and consider taking the following steps:

<u>Order Your Free Credit Report.</u> To order your free credit report, visit www.annualcreditreport.com, call toll-free at 877-322-8228, or complete the Annual Credit Report Request Form on the U.S. Federal Trade Commission's website at www.ftc.gov and mail it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348-5281. Do not contact the three credit bureaus individually; they provide your free report only through the website or toll-free number.

When you receive your credit report, review the entire report carefully. Look for any inaccuracies and/or accounts you don't recognize, and notify the credit bureaus as soon as possible in the event there are any.

You have rights under the federal Fair Credit Reporting Act ("FCRA"). These include, among others, the right to know what is in your file; to dispute incomplete or inaccurate information; and to have consumer reporting agencies correct or delete inaccurate, incomplete, or unverifiable information. For more information about the FCRA, please visit <u>www.consumer.ftc.gov/sites/default/files/articles/pdf/pdf-0096-fair-credit-reporting-act.pdf</u> or www.ftc.gov

<u>Place a Fraud Alert on Your Credit or Consumer File:</u> To protect yourself from possible identity theft, consider placing a fraud alert on your credit file. A fraud alert helps protect you against the possibility of an identity thief opening new credit accounts in your name. When a merchant checks the credit history of someone applying for credit, the merchant gets a notice that the applicant may be a victim of identity theft. The alert notifies the merchant to take steps to verify the identity of the applicant. You can report potential identity theft to all three of the major credit bureaus by calling any one of the toll-free fraud numbers below. You will reach an automated telephone system that allows you to flag your file with a fraud alert at all three bureaus. You can flag your consumer file with ChexSystems online by visiting the website and registering for a Secure Consumer Portal Account or call the toll-free number below for more information.

Equifax	P.O. Box 740241 Atlanta, Georgia 30374-0241	1-800-525-6285	www.equifax.com
Experian	P.O. Box 9532 Allen, Texas 75013	1-888-397-3742	www.experian.com
TransUnion	Fraud Victim Assistance Divisio P.O. Box 2000 Chester, Pennsylvania 19016	n 1-800-680-7289	www.transunion.com
ChexSystems	Consumer Relations P.O. Box 583399 Minneapolis, MN 55458	1-888-478-6536	www.chexsystems.com

<u>Place a Security Freeze on Your Credit or Consumer File.</u> You have the right to place a "security freeze" on your credit file. A security freeze generally will prevent creditors from accessing your credit file at the three nationwide credit bureaus without your consent. You can request a security freeze free of charge by contacting the credit bureaus. You can also place a security freeze on your ChexSystems consumer file by contacting ChexSystems directly.

Equifax	P.O. Box 740241 Atlanta, Georgia 30374-0241	www.equifax.com
Experian	P.O. Box 9554 Allen, Texas 75013	www.experian.com
TransUnion	Fraud Victim Assistance Divisio	n www.transunion.com

P.O. Box 2000 Chester, Pennsylvania 19016

ChexSystems Consumer Relations P.O. Box 583399 Minneapolis, MN 55458 www.chexsystems.com

The consumer reporting agencies may require that you provide proper identification prior to honoring your request. In order to request a security freeze, you will need to provide the following information:

- 1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.)
- 2. Social Security number
- 3. Date of birth
- 4. If you have moved in the past five (5) years, provide the addresses where you have lived over the prior five years.
- 5. Proof of current address, such as a current utility bill or telephone bill
- 6. A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.)
- 7. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to law enforcement agency concerning identity theft

Placing a security freeze on your file may delay, interfere with, or prevent timely approval of any requests you make for credit, loans, employment, housing or other services. For more information regarding credit freezes, please contact the credit reporting agencies directly.

<u>Contact the U.S. Federal Trade Commission</u>. If you detect any incident of identity theft or fraud, promptly report the incident to your local law enforcement authorities, your state Attorney General and the Federal Trade Commission ("FTC"). If you believe you identity has been stolen, the FTC recommends that you take these additional steps.

- Close the accounts that you have confirmed or believe have been tampered with or opened fraudulently. Use the FTC's ID Theft Affidavit (available at www.ftc.gov/idtheft) when you dispute new unauthorized accounts.
- File a local police report. Obtain a copy of the police report and submit it to your creditors and any others that may require proof of the identity theft crime.

You can learn more about how to protect yourself from becoming an identity theft victim (including how to place a fraud alert or security freeze) by contacting the FTC:

Federal Trade Commission Consumer Response Center 600 Pennsylvania Avenue, NW Washington, DC 20580 1-877-IDTHEFT (438-4338) www.ftc.gov/idtheft

For District of Columbia Residents: You can obtain information from the FTC and the Office of the Attorney General for the District of Columbia about steps to take to avoid identity theft. You can contact the D.C. Attorney General at: 441 4th Street, NW, Washington, DC 200001, 202-727-3400, <u>www.oag.dc.gov</u>

For lowa Residents: State law advises you to report any suspected identity theft to law enforcement or to the Attorney General.

For Maryland Residents: You can obtain information from the Maryland Office of the Attorney General about steps you can take to help prevent identity theft. You can contact the Maryland Attorney General at: 200 St. Paul Place, Baltimore, MD 21202, 410-713-3620, <u>www.marylandattorneygeneral.gov/</u>

For Massachusetts Residents: You have a right to request from us a copy of any police report filed in connection with this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it. As noted above, you also have the right to place a security freeze on your credit report at no charge.

For New York Residents: You may also contact the following state agencies for information regarding security breach response and identity theft prevention and protection information:

New York Attorney General's Office	NYS Department of State's Division of
Bureau of Internet and Technology	Consumer Protection
(212) 416-8433	(800) 697-1220
https://ag.ny.gov/resources/individuals/consum	https://dos.ny.gov/consumer-protection
er-issues/technology	

For North Carolina Residents: You can obtain information from the Federal Trade Commission and the North Carolina Office of the Attorney General about steps you can take to help prevent identity theft. You can contact the North Carolina Attorney General at: 9001 Mail Service Center, Raleigh, NC 27699, 1-877-566-7226, www.ncdoj.gov

For Oregon Residents: State laws advise you to report any suspected identity theft to law enforcement, as well as the Federal Trade Commission. You can contact the Oregon Attorney General at: Oregon Department of Justice, 1162 Court Street NE, Salem, OR 97301-4096, (877) 877-9392, www.doj.state.or.us

For Rhode Island Residents: You can obtain information from the Rhode Island Office of the Attorney General about steps you can take to help prevent identity theft. You can contact the Rhode Island Attorney General at: 150 South Main Street, Providence, RI 02903, (401) 274-4400, www.riag.ri.gov. As noted above, you have the right to place a security freeze on your credit report at no charge, but note that consumer reporting agencies may charge fees for other services.



Reserved Space for Recipient Address

Re: Notice of Data Security Incident

We are writing to inform you of a recent data security incident with a file transfer tool used by one of our service providers that compromised some of your personal information while Republic Bank was processing your employer's payroll.

We have no evidence at this time that your personal information has been used in an unauthorized way, but we are sending this letter to:

- Communicate what happened.
- Identify the personal information involved.
- Provide details on how to enroll in 12 months of identity monitoring and theft resolution services we are offering to you at no charge.

What Happened?

On May 31, 2023, Progress Software reported a previously unknown vulnerability in its MOVEit Transfer tool. Thousands of companies, including one of our service providers, use this file transfer tool to move data files. Upon notification, our service provider immediately suspended the use of the MOVEit Transfer tool, and it remained disabled until our provider received and implemented a software patch to remediate the issue. Our service provider also launched an immediate investigation, working alongside cyber experts and appropriate law enforcement agencies. The investigation revealed evidence that an unauthorized third party accessed certain files transferred through MOVEit Transfer that contained some of your personal information. We possessed this information because Republic Bank is used by your employer for processing your pay.

There is no evidence at this time that your personal information has been used in an unauthorized way.

What Information Was Involved?

The personal information consisted of your name, the bank routing number, and financial account number of the account your pay is deposited to, and the dollar amount of one of your paychecks.

What We Are Doing.

Once our service provider notified us of the incident, we immediately worked with our vendor to ensure that they had resolved the vulnerability to keep our customer information safe following the incident and moving forward. We can confirm that, upon learning of the incident, the vendor took steps to secure their environment and further validated that security using a third-party forensics firm. We also began an investigation, worked with our provider to determine the scope of the incident, and notified our impacted customers.

What You Can Do.

To help protect your identity, we are offering a complimentary 12-month membership to OnAlert[™] (Essential Bundle) from ChexSystems[®]. OnAlert provides you with identity monitoring and can assist with the resolution of identity theft. **To activate your membership in OnAlert and start monitoring your personal information please enroll** at https://onalert.info/Republicbank by December 31, 2023. Your link will not work after this date. You will need to provide the website link noted above as proof of eligibility for this offer.

For new member questions and assistance with enrollment, please contact the OnAlert customer care team at **(833) 919-4756**. A credit card is not required for enrollment into OnAlert. Customer care hours are Monday-Friday 8:00 am to 10:00 pm CT, with Saturday and Sunday hours from 10:00 am to 7:00 pm CT.

Once you enroll, you can immediately contact OnAlert's customer care team regarding any fraud issues. If you believe there was fraudulent use of your information and would like to discuss how you may be able to resolve it, an OnAlert agent will support you with the investigation and resolution of each incident of potential fraud.

With OnAlert, you will have access to the following features:

- Tri-Bureau Credit Report and Manual VantageScore® from Experian®, TransUnion®, and Equifax®*: Credit reports and scores from Experian, TransUnion, and Equifax
- **Tri-Bureau Credit Monitoring from Experian, TransUnion, and Equifax:** Actively monitors credit bureau files and alerts you of key changes and indicators of fraud.
- Automatic VantageScore Tracker: Shows your credit score so you can see how lenders evaluate your creditworthiness.
- VantageScore Simulator: Interactive credit score simulator you can use to see how actions will potentially impact your Experian credit score.
- Personalized Credit & Identity Alert Videos: Credit and identity education videos.
- Real-Time Authorization Alerts: Notifications of when your personal information is used for new applications or identity authorizations.
- **Dark Web Monitoring:** Internet and dark web surveillance monitoring of your personal information.
- ChexSystems Monitoring and Alerts: Actively monitors ChexSystems' database and alerts you of key
 activity and indicators of fraud. Chex Systems, Inc. (ChexSystems) is a nationwide specialty consumer
 reporting agency under the Fair Credit Reporting Act (FCRA).
- **Full-Service Restoration:** Certified Identity Theft Restoration Specialists available for assignment to help you address credit and non-credit-related fraud.
- Lost Wallet Assistance: Protection of your personally identifiable information that has been compromised.
- Up to \$1MM Identity Theft Insurance**: Reimbursement for certain ancillary expenses associated with restoring your identity.

* Calculated on the VantageScore 3.0 model. Your VantageScore 3.0 from Experian® indicates your credit risk level and is not used by all lenders, so don't be surprised if your lender uses a score that's different from your VantageScore 3.0.

**The Identity Theft Insurance is underwritten and administered by American Bankers Insurance Company of Florida, an Assurant company. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

To help protect your personal information, we strongly recommend you do the following:

- Regularly review your bank statements, credit card statements, statements from other financial institutions, and statements from government institutions such as the Internal Revenue Service (IRS). Notify the statement sender immediately by phone and in writing if you detect any suspicious transactions or other activity you do not recognize.
- Enroll in OnAlert, the identity monitoring service that we are offering you. You will receive alerts about any effort to use your name and social security number to establish credit.
- Additional steps and resources are available in the accompanying **Reference Guide**. We encourage you to read and follow these steps as well.

For More Information.

For information about the MOVEit cybersecurity incident or the identity monitoring and threat resolution services, please contact us at **(833) 919-4756.** Please know that we take this matter very seriously and apologize for the concern and inconvenience this may cause you.

Sincerely,

John Slade EVP & Chief Risk Officer

REFERENCE GUIDE

In the event that you suspect that you are a victim of identity theft, we encourage you to remain vigilant and consider taking the following steps:

<u>Order Your Free Credit Report.</u> To order your free credit report, visit <u>www.annualcreditreport.com</u>, call toll-free at 877-322-8228, or complete the Annual Credit Report Request Form on the U.S. Federal Trade Commission's website at <u>www.ftc.gov</u> and mail it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348-5281. Do not contact the three credit bureaus individually; they provide your free report only through the website or toll-free number.

When you receive your credit report, review the entire report carefully. Look for any inaccuracies and/or accounts you don't recognize, and notify the credit bureaus as soon as possible in the event there are any.

You have rights under the federal Fair Credit Reporting Act ("FCRA"). These include, among others, the right to know what is in your file; to dispute incomplete or inaccurate information; and to have consumer reporting agencies correct or delete inaccurate, incomplete, or unverifiable information. For more information about the FCRA, please visit https://www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf or www.ftc.gov

<u>Place a Fraud Alert on Your Credit or Consumer File:</u> To protect yourself from possible identity theft, consider placing a fraud alert on your credit file. A fraud alert helps protect you against the possibility of an identity thief opening new credit accounts in your name. When a merchant checks the credit history of someone applying for credit, the merchant gets a notice that the applicant may be a victim of identity theft. The alert notifies the merchant to take steps to verify the identity of the applicant. You can report potential identity theft to all three of the major credit bureaus by calling any one of the toll-free fraud numbers below. You will reach an automated telephone system that allows you to flag your file with a fraud alert at all three bureaus. You can flag your consumer file with ChexSystems online by visiting the website and registering for a Secure Consumer Portal Account or call the toll-free number below for more information.

Equifax	P.O. Box 740241 Atlanta, Georgia 30374-0241	1-800-525-6285	www.equifax.com
Experian	P.O. Box 9532 Allen, Texas 75013	1-888-397-3742	www.experian.com
TransUnion	Fraud Victim Assistance Division P.O. Box 2000 Chester, Pennsylvania 19016	1-800-680-7289	www.transunion.com
ChexSystems	Consumer Relations P.O. Box 583399 Minneapolis, MN 55458	1-888-478-6536	www.chexsystems.com

<u>Place a Security Freeze on Your Credit or Consumer File.</u> You have the right to place a "security freeze" on your credit file. A security freeze generally will prevent creditors from accessing your credit file at the three nationwide credit bureaus without your consent. You can request a security freeze free of charge by contacting the credit bureaus. You can also place a security freeze on your ChexSystems consumer file by contacting ChexSystems directly.

Equifax	P.O. Box 740241	www.equifax.com
	Atlanta, Georgia 30374-0241	

Experian	P.O. Box 9554 Allen, Texas 75013	www.experian.com
TransUnion	Fraud Victim Assistance Division P.O. Box 2000 Chester, Pennsylvania 19016	www.transunion.com
ChexSystems	Consumer Relations P.O. Box 583399 Minneapolis, MN 55458	www.chexsystems.com

The consumer reporting agencies may require that you provide proper identification prior to honoring your request. In order to request a security freeze, you will need to provide the following information:

- 1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.)
- 2. Social Security number
- 3. Date of birth
- 4. If you have moved in the past five (5) years, provide the addresses where you have lived over the prior five years.
- 5. Proof of current address, such as a current utility bill or telephone bill
- 6. A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.)
- 7. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to law enforcement agency concerning identity theft

Placing a security freeze on your file may delay, interfere with, or prevent timely approval of any requests you make for credit, loans, employment, housing or other services. For more information regarding credit freezes, please contact the credit reporting agencies directly.

<u>Contact the U.S. Federal Trade Commission</u> If you detect any incident of identity theft or fraud, promptly report the incident to your local law enforcement authorities, your state Attorney General and the Federal Trade Commission ("FTC"). If you believe your identity has been stolen, the FTC recommends that you take these additional steps.

- Close the accounts that you have confirmed or believe have been tampered with or opened fraudulently. Use the FTC's ID Theft Affidavit (available at www.ftc.gov/idtheft) when you dispute new unauthorized accounts.
- File a local police report. Obtain a copy of the police report and submit it to your creditors and any others that may require proof of the identity theft crime.

You can learn more about how to protect yourself from becoming an identity theft victim (including how to place a fraud alert or security freeze) by contacting the FTC:

Federal Trade Commission Consumer Response Center 600 Pennsylvania Avenue, NW Washington, DC 20580 1-877-I DTH EFT (438-4338) www.ftc.gov/idtheft

For District of Columbia Residents: You can obtain information from the FTC and the Office of the Attorney General for the District of Columbia about steps to take to avoid identity theft. You can contact the D.C. Attorney General at: 441 4th Street, NW, Washington, DC 200001, 202-727-3400, <u>www.oag.dc.gov</u>

For lowa Residents: State law advises you to report any suspected identity theft to law enforcement or to the Attorney General.

For Maryland Residents: You can obtain information from the Maryland Office of the Attorney General about steps you can take to help prevent identity theft. You can contact the Maryland Attorney General at: 200 St. Paul Place, Baltimore, MD 21202, 888-743-0023, <u>www.oag.state.md.us</u>

For Massachusetts Residents: You have a right to request from us a copy of any police report filed in connection with this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it. As noted above, you also have the right to place a security freeze on your credit report at no charge.

For New York Residents: You may also contact the following state agencies for information regarding security breach response and identity theft prevention and protection information:

New York Attorney General's Office	N
Bureau of Internet and Technology	C
(212) 416-8433	3)
https://ag.ny.gov/internet/resource-center	<u>h</u>
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NYS Department of State's Division of Consumer Protection (800) 697-1220 <u>https://www.dos.ny.gov/consumerprotecti</u> on

<u>For North Carolina Residents:</u> You can obtain information from the Federal Trade Commission and the North Carolina Office of the Attorney General about steps you can take to help prevent identity theft. You can contact the North Carolina Attorney General at: 9001 Mail Service Center, Raleigh, NC 27699, 1-877-566-7226, <u>www.ncdoj.gov</u>

For Oregon Residents: State laws advise you to report any suspected identity theft to law enforcement, as well as the Federal Trade Commission. You can contact the Oregon Attorney General at: Oregon Department of Justice, 1162 Court Street NE, Salem, OR 97301-4096, (877) 877-9392, <u>www.doj.state.or.us</u>

For Rhode Island Residents: You can obtain information from the Rhode Island Office of the Attorney General about steps you can take to help prevent identity theft. You can contact the Rhode Island Attorney General at: 150 South Main Street, Providence, RI 02903, (401) 274-4400, <u>www.riag.ri.gov</u>. As noted above, you have the right to place a security freeze on your credit report at no charge, but note that consumer reporting agencies may charge fees for other services. You have the right to obtain any police report filed in regard to this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it.

<u>Vermont Residents</u>: If you do not have internet access but would like to learn more about how to place a security freeze on your credit report, contact the Vermont Attorney General's Office at 802-656-3183 (800-649-2424 toll free in Vermont only).