

**DIVISION OF ADULT OPERATIONS****CENTINELA STATE PRISON**

P.O. Box 731  
Imperial, CA 92251



August 13, 2013

Name  
Address  
State, CA Zip

Dear Ms. Employee,

We are writing to you because of a recent security incident at the Centinela State Prison (CEN) involving your personal information.

On July 28, 2013, it was discovered that a file containing your name, date of birth, and Social Security number was saved to a location on our CEN server which is accessible to all CEN staff. This file was on the server between July 26, 2013 and July 29, 2013 before being removed.

Because your SSN was involved we recommend that you place a fraud alert on your credit files by following the recommended privacy protection steps outlined in the enclosure.

For more information on identity theft, you may visit the Web site of the California Department of Justice's Privacy Enforcement and Protection Unit at [www.privacy.ca.gov](http://www.privacy.ca.gov).

We regret that this incident occurred and want to assure you that we are reviewing and revising our procedures and practices to minimize the risk of recurrence. Should you need any further information about this incident, please contact Dennis Brown, Associate Warden, Business Service at (760) 337-7605.

A handwritten signature in cursive script, appearing to read "A. Miller".

A. MILLER  
Warden  
Centinela State Prison

Enclosure: Privacy Protection Recommendations



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## Privacy Protection Recommendations

### What to Do If Your Personal Information Is Compromised

#### 1 Contact the three credit bureaus.

**1** You can report the potential identity theft to all three of the major credit bureaus by calling any one of the toll-free fraud numbers below. You will reach an automated telephone system that allows you to flag your file with a fraud alert at all three bureaus. You will also be sent instructions on how to get a copy of your report from each of the credit bureaus.

Trans Union 1-800-680-7289    Experian 1-888-397-3742    Equifax 1-800-525-6285

#### 2 What it means to put a fraud alert on your credit file.

**2** A fraud alert helps protect you against the possibility of an identity thief opening new credit accounts in your name. When a merchant checks the credit history of someone applying for credit, the merchant gets a notice that there may be fraud on the account. This alerts the merchant to take steps to verify the identity of the applicant. A fraud alert lasts 90 days and can be renewed.

#### 3 Review your credit reports. Look through each one carefully.

**3** Look for accounts you don't recognize, especially accounts opened recently. Look in the inquiries section for names of creditors from whom you haven't requested credit. Some companies bill under names other than their store names. The credit bureau will be able to tell you when that is the case. You may find some inquiries identified as "promotional." These occur when a company has obtained your name and address from a credit bureau to send you an offer of credit. Promotional inquiries are not signs of fraud. (You are automatically removed from lists to receive unsolicited offers of this kind when you place a fraud alert.) Also, as a general precaution, look in the personal information section for any address listed for you where you've never lived.

#### 4 If you find items you don't understand on your report, call the credit bureau at the number on the report.

**4** Credit bureau staff will review your report with you. If the information can't be explained, then you will need to call the creditors involved and report the crime to your local police or sheriff's office. For more information on what to do in this case, visit the California Office of Privacy Protection's Web site at [www.privacy.ca.gov](http://www.privacy.ca.gov), and go to the Identity Theft page.