



NOTICE OF DATA BREACH

Jan. 13, 2017

<First Name Last Name>

<Address>

<City, State, Zip>

Re: Release of Personal Health Information

Dear Parent of <CHLA Patient>:

Protecting the security and confidentiality of your child's personal health information is a top priority for everyone at Children's Hospital Los Angeles and the Children's Hospital Los Angeles Medical Group. Unfortunately, at this time, we are writing you to share news about the unexpected release of some of your child's health information.

What Happened

On December 21, 2016, we learned that a laptop that was stolen from the locked vehicle of a Children's Hospital Los Angeles Medical Group physician who practices at Children's Hospital Los Angeles was unencrypted.

What Information Was Involved

The laptop may have had files on it with your child's name, date of birth, address, medical record number and some clinical information. We have been working with law enforcement but, to date, they have been unable to find the stolen laptop.

What We Are Doing

We are taking action to prevent this type of thing in the future by enhancing the encryption levels of all laptops that physicians use in the provision of care for patients.

What You Can Do

We have no evidence that your child's information has been accessed or misused. However, we want to notify you of the theft and let you know that we are taking it very seriously. We also recommend that you take precautions by carefully reviewing documentation that you receive from your child's health insurer, which may include Explanation of Benefits Statements. If you see services that your child did not receive, please contact the insurance company.



For More Information

We are deeply sorry that this occurred. Keeping your child's health information private is part of our commitment to providing high-quality and safe health care. For questions, please call 1-844-299-6983, Monday through Friday between 6:00 a.m. and 6:00 p.m. Pacific Time.

Sincerely,

Jennifer McAleer
Chief Compliance & Privacy Officer
Children's Hospital Los Angeles

JoAnn Sutton
Compliance Director and Privacy Officer
Children's Hospital Los Angeles Medical Group