



CARVIN SOFTWARE
SOFTWARE & CONSULTING SERVICES

<<Return Mail Address>>

<<Name 1>> <<Name 2>>

<<Address 1>>

<<Address 2>>

<<City>>, <<State>> <<Zip>>

<<Country>>

To Enroll, Please Call:
[TFN]
Or Visit:
<https://response.idx.us/carvinsoftware>
Enrollment Code: [XXXXXXXXXX]

<<Date>>

Dear <<Name 1>> <<Name 2>>:

Carvin Software, LLC (“Carvin Software”) writes to inform you of an incident that involves some of your information. Carvin Software has your information because we offer staffing software solutions and consulting services to [Data Owner]. This letter provides you with information about the resources that are available to you to help protect your personal information, should you feel it is appropriate to do so.

Please know that we take the security of information in our care seriously. We conducted an investigation into this incident to determine what happened and what personal information may have been affected. Through this investigation, we determined that the systems involved in this incident may have contained your name and <<Data Elements>>.

As part of our ongoing commitment to the privacy and security of personal information in our care, we implemented additional technical security measures, and are evaluating our policies and procedures to further safeguard information in our systems. We notified federal law enforcement and are also notifying relevant regulatory authorities, as required.

Additionally, as an added precaution, we are offering you complimentary access to credit monitoring and identity restoration services through IDX for twenty-four (24) months.

To activate your membership and start monitoring your personal information please follow the steps below:

Go to <https://response.idx.us/carvinsoftware> or call [telephone number] and follow the instructions for enrollment using your Enrollment Code provided at the top of the first page of this letter.

We encourage you to remain vigilant against incidents of identity theft and fraud, to review your account statements, and to monitor your credit reports for suspicious activity. Under U.S. law, a consumer is entitled to one free credit report annually from each of the three major credit reporting bureaus, Equifax, Experian, and TransUnion. To order your free credit report, visit www.annualcreditreport.com or call, toll-free, 1-877-322-8228. You may also directly contact the three major credit reporting bureaus listed below to request a free copy of your credit report.

Consumers have the right to place an initial or extended “fraud alert” on a credit file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer’s credit file. Upon seeing a fraud alert display on a consumer’s credit file, a business is required to take steps to verify the consumer’s identity before extending

new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any one of the three major credit reporting bureaus listed below.

As an alternative to a fraud alert, consumers have the right to place a “credit freeze” on a credit report, which will prohibit a credit bureau from releasing information in the credit report without the consumer’s express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a credit freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. To request a security freeze, you will need to provide the following information:

1. Full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security number;
3. Date of birth;
4. Addresses for the prior two to five years;
5. Proof of current address, such as a current utility bill or telephone bill;
6. A legible photocopy of a government-issued identification card (state driver’s license or ID card, etc.); and
7. A copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft if you are a victim of identity theft.

Should you wish to place a credit freeze, please contact the three major credit reporting bureaus listed below:

Equifax	Experian	TransUnion
https://www.equifax.com/personal/credit-report-services/	https://www.experian.com/help/	https://www.transunion.com/credit-help
888-298-0045	1-888-397-3742	1 (800) 916-8800
Equifax Fraud Alert, P.O. Box 105069 Atlanta, GA 30348-5069	Experian Fraud Alert, P.O. Box 9554, Allen, TX 75013	TransUnion Fraud Alert, P.O. Box 2000, Chester, PA 19016
Equifax Credit Freeze, P.O. Box 105788 Atlanta, GA 30348-5788	Experian Credit Freeze, P.O. Box 9554, Allen, TX 75013	TransUnion Credit Freeze, P.O. Box 160, Woodlyn, PA 19094

Under Massachusetts law, you have the right to obtain any police report filed in regard to this incident. If you are a victim of identity theft, you also have a right to file a police report and obtain a copy of it.

You can further educate yourself regarding identity theft, fraud alerts, security freezes, and the steps you can take to protect yourself by contacting the consumer reporting agencies, the Federal Trade Commission, or your state Attorney General.

The Federal Trade Commission can be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580; www.identitytheft.gov; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. You can obtain further information on how to file such a complaint by way of the contact information listed above. You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity

theft should also be reported to law enforcement and your state Attorney General. This notice has not been delayed by law enforcement.

For More Information. Please note, Massachusetts law does not allow us to include certain information in this notification. However, if you have questions about this matter, please contact our dedicated assistance line at [phone number], Monday through Friday from 9:00 a.m. to 11:00 p.m., and Saturday and Sunday from 11:00 a.m. to 8:00 p.m. EST (excluding U.S. holidays). You may also write to Carvin Software at 70 South Val Vista Drive, Suite A3, Gilbert, AZ 85296.

Sincerely,

Carvin Wilson
Owner & CEO
Carvin Software, LLC