

9/27/2019

## NOTICE OF DATA BREACH

Dear **Employee**:

We are writing to provide you with information about a data incident involving Gazelle Transportation, LLC (“Gazelle”). You are receiving this letter because you are or were an employee at Gazelle.

### **What Happened?**

After noticing some unusual activity on our network, on September 24, 2019, we hired a specialized forensic IT firm to investigate. On September 25, 2019, the specialized forensic IT firm determined that there was unauthorized access to our servers. There is no evidence that any information was actually removed from Gazelle’s system. However, we are notifying everyone whose information was on our system out of an abundance of caution.

### **What Information Was Involved?**

As an employee at Gazelle, the information on our system may have included your: name, signature, social security number, physical characteristics or description, address, telephone number, passport number, driver's license or state identification card number, insurance policy number, education, employment, employment history, bank account number, credit card number, debit card number, or any other financial information, medical information, or health insurance information. The information may also have included your work email, password and/or security answers.

### **What We Are Doing.**

In addition to the steps outlined above, we notified the FBI, the IRS, the Franchise Tax Board (“FTB”), all three credit bureaus, and the applicable state agencies of this incident. Further, we are reviewing office policies and procedures to ensure all security measures are taken to avoid such an incident from occurring again. In this endeavor, we hired IT specialists to determine what happened and confirm the security of our network. Lastly, we are working with law enforcement in their investigation of the criminals responsible for this incident. Gazelle’s notification of this incident to those affected was not delayed as a result of a law enforcement investigation.

### **What You Can Do.**

Given the nature of the information potentially exposed, we strongly recommend that you change all of your personal and work passwords, monitor all of your financial accounts, insurance accounts, and notify the FTB and IRS of the potential for identity theft. Further, we strongly

recommend that you contact the three credit bureaus and place a fraud alert on your accounts. Their contact information is:

|                   |                 |                   |
|-------------------|-----------------|-------------------|
| Equifax           | Experian        | TransUnion        |
| P.O. Box 740241   | P.O. Box 2104   | P.O. Box 2000     |
| Atlanta, GA 30374 | Allen, TX 75013 | Chester, PA 19022 |
| 1-888-766-0008    | 1-888-397-3742  | 1-800-680-7289    |

You are also entitled to a free credit report every year from each of these agencies at: [www.annualcreditreport.com](http://www.annualcreditreport.com).

### **Next Step of Identity Protection.**

As an added precaution, we have also arranged to provide you with the opportunity to have 12 months of identity theft protection and credit monitoring services with Identity Force at no cost to you, paid for by Gazelle. These services include:

**Identity Monitoring** – Continuously scours thousands of websites, chat rooms, blogs and other data sources to detect illegal trading and selling of your personal information. Scans for your personal information including social security number, phone number, email addresses, bank account and routing numbers, credit and debit card numbers, driver's license, mother's maiden name and medical identification numbers.

**Advanced Fraud Monitoring** – Delivers virtually real time alerts when lenders, such as banks, auto dealers, mortgage companies and government agencies, request a copy of your credit report. Early notification helps you stop fraudulent attempts to open a new account or increase a line of credit. Any credit activity can hurt your credit score.

**Identity Restoration Specialist** – Complete, comprehensive recovery services from Certified Protection Experts available 24/7. Specialists do not just assist the consumer with identity restoration, they save the consumer hundreds of hours by completing the paperwork, making the calls and doing the heavy lifting to make sure the consumer's identity is restored.

**Identity Theft Insurance (\$1M)** – Recover out-of-pocket expenses and lost wages when your identity is stolen.

Your Personal Verification Code to sign up for this FREE service is: **Code**

We strongly encourage you to sign up NOW for your FREE benefits. Enroll online using our secure web site and many of your benefits will be available to you instantly! To sign up online for this FREE service visit: <https://secure.identityforce.com/benefit/gazelle> and follow the onscreen instructions that will guide you through the enrollment process. You will need your Personal Verification Code to activate the service.

To sign up online please visit: <https://secure.identityforce.com/benefit/gazelle>

- Step 1: Enter your First and Last Name
- Step 2: Enter your Email Address
- Step 3: Enter your Personal Verification Code
- Step 4: Click Continue Button
- Step 5: Enter the required information on the Personal Information Page

You must complete the enrollment process online at <https://secure.identityforce.com/benefit/gazelle> to take advantage of the identity theft protection services. By law we cannot do this on your behalf.

We strongly suggest you take advantage of the services offered as a precautionary method of protecting your personal identity and credit.

Should you need further assistance, please do not hesitate to contact Membership Services at 1-877-MYIDFORCE (877-694-3367), or write Priscilla Casey c/o Gazelle Transportation, 34915 Gazelle Court, Bakersfield, CA 93308.

Sincerely

Gazelle Transportation

## Information about Identity Theft Protection

We recommend you remain vigilant with respect to reviewing your account statements and credit reports, and promptly report any suspicious activity or suspected identity theft to us and to the proper law enforcement authorities, including local law enforcement, your state's attorney general and/or the Federal Trade Commission ("FTC"). You may contact the FTC or your state's regulatory authority to obtain additional information about avoiding identity theft.

Federal Trade Commission, Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580, 1-877-IDTHEFT (438-4338), [www.ftc.gov/idtheft](http://www.ftc.gov/idtheft)

**Fraud Alerts:** There are also two types of fraud alerts that you can place on your credit report to put your creditors on notice that you may be a victim of fraud: an initial alert and an extended alert. You may ask that an initial fraud alert be placed on your credit report if you suspect you have been, or are about to be, a victim of identity theft. An initial fraud alert stays on your credit report for at least 90 days. You may have an extended alert placed on your credit report if you have already been a victim of identity theft with the appropriate documentary proof. An extended fraud alert stays on your credit report for seven years. You can place a fraud alert on your credit report by calling the toll-free fraud number of any of the three national credit reporting agencies listed below.

Equifax: 1-888-766-0008, [www.equifax.com](http://www.equifax.com)  
Experian: 1-888-397-3742, [www.experian.com](http://www.experian.com)  
TransUnion: 1-800-680-7289, [fraud.transunion.com](http://fraud.transunion.com)

**Credit Freezes:** You may have the right to put a credit freeze, also known as a security freeze, on your credit file, so that no new credit can be opened in your name without the use of a PIN number that is issued to you when you initiate a freeze. A credit freeze is designed to prevent potential credit grantors from accessing your credit report without your consent. If you place a credit freeze, potential creditors and other third parties will not be able to get access to your credit report unless you temporarily lift the freeze. Therefore, using a credit freeze may delay your ability to obtain credit. In addition, you may incur fees to place, lift and/or remove a credit freeze. Credit freeze laws vary from state to state. The cost of placing, temporarily lifting, and removing a credit freeze also varies by state, generally \$5 to \$20 per action at each credit reporting company. Unlike a fraud alert, you must separately place a credit freeze on your credit file at each credit reporting company. Since the instructions for how to establish a credit freeze differ from state to state, please contact the three major credit reporting companies as specified below to find out more information:

Equifax: P.O. Box 105788, Atlanta, GA 30348, [www.equifax.com](http://www.equifax.com)  
Experian: P.O. Box 9554, Allen, TX 75013, [www.experian.com](http://www.experian.com)  
TransUnion LLC: P.O. Box 2000, Chester, PA, 19022-2000, [www.freeze.transunion.com](http://www.freeze.transunion.com)

You can obtain more information about fraud alerts and credit freezes by contacting the FTC or one of the national credit reporting agencies listed above.