



COUNTY OF LOS ANGELES FIRE DEPARTMENT

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www.fire.lacounty.gov

"Proud Protectors of Life, Property, and the Environment"

DARYL L. OSBY
FIRE CHIEF
FORESTER & FIRE WARDEN

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August XX, 2021

Email Address

RE: NOTICE OF DATA BREACH

Dear Mr./Ms. *Last Name*:

This e-mail is to inform you of an Incident that may have involved your personal information. Although the Department has no evidence of actual or attempted malicious use of your information, this letter provides details about what happened, our investigation, and steps you can take in response.

If you would like to receive a copy of this notice in the mail, please respond to this email and provide a mailing address.

What Happened?

On July 14, 2021, we learned a County employee created a website that was intended to be used by County Fire EMS Bureau staff to obtain proof of COVID vaccinations administered by the County Fire Department ("the Incident"). A link to the website was made available to County personnel on or about July 13, 2021. Access to the website allowed certain information to be visible to unauthorized users. Upon discovering the Incident, the website was immediately taken down and the County began an investigation. We are unaware of any use of your information for any malicious or other illegal purpose.

Our investigation is ongoing, and we may discover additional or different information once the investigation is concluded. If this is the case, we will provide you further notice.

What Information Was Involved?

Based on our preliminary investigation, the Incident involved personal information related to your COVID vaccine including your: first and last name, date of birth, employee ID number (if applicable), dates of vaccine doses, vaccination brand, and lot number.

What We Are Doing

We are committed to protecting your privacy and safeguarding your information. On the day we learned of this Incident, the website was disabled and the personal information was no longer publicly accessible. We also began investigating this Incident to understand the full scope of personal information involved.

Our internal information security team has put in place additional safeguards to restrict access to databases containing your COVID vaccination data. As part of our ongoing operations we will continue to review security policies and procedures, and implement changes when needed to enhance our information security controls.

What You Can Do

To protect against the possibility of identity theft or other financial loss, we encourage you to remain vigilant, to review your account statements, and to monitor your credit reports for suspicious activity. Again, we have no evidence to suggest that your personal information has been fraudulently used or compromised, but want to offer this information to enable you to protect yourself. Under U.S. law, you are entitled to one free credit report annually from each of the three major credit reporting bureaus. To order your free credit report, visit www.annualcreditreport.com or call, toll-free, 1-877-322-8228.

You can further educate yourself about identity theft and the steps you can take to protect yourself by contacting the Federal Trade Commission at: 600 Pennsylvania Avenue, NW, Washington, DC 20580; www.identitytheft.gov; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261.

You may also contact the three major credit bureaus below for more information:

Experian
P.O. Box 2002
Allen, TX 75013
1-888-397-3742 (toll-free)
www.experian.com/fraud/center.html

TransUnion
P.O. Box 2000
Chester, PA 19016
1-800-680-7289 (toll-free)
www.transunion.com/fraud-victim-resource/place-fraud-alert

Equifax
P.O. Box 105069
Atlanta, GA 30348
1-888-836-6351 (toll-free)
www.equifax.com/personal/credit-report-services

For More Information:

Should you have any further questions or concerns regarding this Incident and/or the protections available to you, please contact your jurisdictional deputy fire chief or Fire-Privacy-Office@fire.lacounty.gov.

We sincerely regret that this Incident occurred and extend our sincerest apologies. Privacy and trust are paramount to our work and our mission throughout the community. Please know the security of your information remains our top priority.

Very truly yours,

DARYL L. OSBY, FIRE CHIEF

Los Angeles County Fire Department

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS
ARTESIA
AZUSA
BALDWIN PARK
BELL
BELL GARDENS
BELLFLOWER
BRADBURY
CALABASAS

CARSON
CERRITOS
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CUDAHY
DIAMOND BAR
DUARTE

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LAKEWOOD
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SIGNAL HILL
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