



[Date]

Employee Name  
Employee Address  
Employee City, State, Zip Code

Dear \_\_\_\_\_

As you know, Avis Budget Group makes it a very high priority to protect you and your personal information. We need to inform you of an unfortunate incident that was recently brought to our attention by one of our third-party employee benefits providers.

### **What Happened?**

On October, 2, 2015 the third-party provider, which manages our benefits open enrollment process, inadvertently sent a file containing personal information, which included your name, address and social security number, to another company that is also one of its clients. Immediately upon learning of this incident, Avis Budget Group's Information Security and Human Resources teams fully and thoroughly investigated this incident, in close cooperation with our third-party provider and the company where the data was erroneously sent. We have no evidence or reason to believe that your personal information was misused or stolen. Our data security investigation confirmed that a file containing your data was briefly viewed by two individuals and promptly and properly deleted.

### **How Can I Protect Myself?**

Data security laws in the state in which you reside dictate that we provide notice of an incident such as this regardless of low potential risk of misuse of data. Please note that after a thorough review of the facts, we firmly believe that the risk of misuse of your information is minimal. Despite the minimal risk, ADP is offering you a **complimentary** one-year membership of Experian's ProtectMyID™. This product helps detect possible misuse of your personal information and provides you with identity protection services focused on immediate identification and resolution of identity theft. Please see the enrollment instruction on the attached sheet.

### **Should I Do Anything Else?**

You will have access to your Experian consumer credit report as part of the ProtectMyID product. You may obtain a free copy of your credit report once every 12 months from each of the nationwide consumer reporting agencies by visiting <http://www.annualcreditreport.com> or by contacting the consumer reporting agencies at:

Equifax  
(800) 685-1111  
P.O. Box 740256  
Atlanta, GA 30374-0241  
[www.equifax.com](http://www.equifax.com)

Experian  
(888) 397-3742  
P.O. Box 2002  
Allen, TX 75013  
[www.experian.com](http://www.experian.com)

TransUnion  
(800) 916-8800  
P.O. Box 2000  
Chester, PA 19022-2000  
[www.transunion.com](http://www.transunion.com)

We recommend that you check all of your consumer reports annually.

You may wish to place a fraud alert on your credit report. The fraud alert is a consumer statement that alerts creditors of possible fraudulent activity within your report as well as requests that they contact you prior to establishing any accounts in your name. Once the fraud alert is added to your credit report, all creditors should contact you prior to establishing any account in your name. Visit Experian's Credit Fraud Center [https://www.experian.com/fraud/center\\_rd.html](https://www.experian.com/fraud/center_rd.html) to add an initial security alert and immediately view your report for any potential fraudulent activity. You may also call 1 888 EXPERIAN (1-888-397-3742) to add a security alert.

You can obtain further information about fraud alerts and security freezes from these sources as well as from the Federal Trade Commission (FTC), whose contact information is listed below.

We also recommend that you carefully review all your financial account statements to make certain there have been no unauthorized transactions made or new accounts opened in your name. Contact your financial institutions immediately if there is unauthorized activity on your accounts or if an unauthorized account has been opened in your name. You should also report any suspected identity theft to your local law enforcement agency.

#### **Where Can I Go For More Information?**

If you want to learn more about the steps you can take to avoid identity theft, visit the Federal Trade Commission's website. The Federal Trade Commission runs the U.S. government's identity theft information website, at <http://www.ftc.gov/bcp/edu/microsites/idtheft/>. You can also contact the Federal Trade Commission via phone at 1-877-ID-THEFT (877-438-4338) or via mail to:

Federal Trade Commission - Consumer Response Center  
600 Pennsylvania Avenue, NW, Washington, DC 20580

#### **Is There Anything Else I Should Know?**

We sincerely apologize for any inconvenience brought upon you by this unfortunate and unintentional third-party incident. We reiterate that Avis Budget Group continues to be fully committed to protecting your privacy. Should you have any questions, please contact **(877) 534-7032**.

Sincerely,

AVIS BUDGET GROUP, INC.

Linda Rush  
Associate General Counsel & Privacy Officer  
973-496-0202

**ADDITIONAL INFORMATION FOR RESIDENTS OF PUERTO RICO:**

Our investigation reveals that approximately 90 Puerto Rico residents may have been affected by this incident. We did not file a report with law enforcement regarding this matter.

## Activate ProtectMyID Alert Now in Three Easy Steps

1. ENSURE That You Enroll By **2/29/16**
2. VISIT the **ProtectMyID Web Site: [www.protectmyid.com/redeem](http://www.protectmyid.com/redeem) or call 877-371-7902 to enroll**
3. PROVIDE **Your Activation Code: [code]**

**Your engagement number is: PC97440**

Once your ProtectMyID membership is activated, your credit report will be monitored daily for 50 leading indicators of identity theft. You'll receive timely Credit Alerts from ProtectMyID on any key changes in your credit report which could include new inquiries, new credit accounts, medical collections and changes to public records.

ProtectMyID provides you with powerful identity protection that will help detect, protect and resolve potential identity theft. In the case that identity theft is detected, ProtectMyID will assign a dedicated U.S.-based Identity Theft Resolution Agent who will walk you through the process of fraud resolution from start to finish for seamless service.

To offer added protection, you will receive ExtendCARE™, which provides you with the same high-level of Fraud Resolution support even after your ProtectMyID membership has expired.

### **Your complimentary 12 month ProtectMyID membership includes:**

- **Credit Report:** A free copy of your Experian credit report
- **Daily 3 Bureau Credit Monitoring:** Alerts you of suspicious activity including new inquiries, newly opened accounts, delinquencies, or medical collections found on your Experian, Equifax and TransUnion credit reports.
- **Identity Theft Resolution:** If you have been a victim of identity theft, you will be assigned a dedicated, U.S.-based Experian Identity Theft Resolution Agent who will walk you through the fraud resolution process, from start to finish.
- **ExtendCARE:** Full access to the same personalized assistance from a highly-trained Fraud Resolution Agent even after your initial ProtectMyID membership expires.
- **\$1 Million Identity Theft Insurance<sup>1</sup>:** As a ProtectMyID member, you are immediately covered by a \$1 Million insurance policy that can help you cover certain costs including, lost wages, private investigator fees, and unauthorized electronic fund transfers.

**Activate your membership today at [www.protectmyid.com/redeem](http://www.protectmyid.com/redeem) or call 877-371-7902 to register with the activation code above.**

Once your enrollment in ProtectMyID is complete, you should carefully review your credit report for inaccurate or suspicious items. If you have any questions about ProtectMyID, need help understanding something on your credit report or suspect that an item on your credit report may be fraudulent, please contact Experian's customer care team at 877-371-7902.

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<sup>1</sup>Identity theft insurance is underwritten by insurance company subsidiaries or affiliates of Chartis, Inc. The description herein is a summary and intended for informational purposes only and does not include all terms, conditions and exclusions of the policies described. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.