

Stephen T. Imrie, M.D.  
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Ph: (408) 998-4787

[Date]

[Recipient's Name]

[Address]

[City, State, Zip (shows thru outer)]

***Important Security and Protection Notification.  
Please read this entire letter.***

Dear [first name] [last name]:

I appreciate the trust you have placed in me by allowing me to be your surgeon. I regret to inform you that my residence was broken into on September 23, 2013 and various items were stolen. Pertinently, my password protected laptop was taken. Though the San Jose Police Department was immediately notified upon the burglary's discovery, to date nothing has been recovered.

I am notifying you of this loss because approximately 8,900 patient records were on the stolen laptop computer, and I believe your records might have been among those included. Specifically, the records contained the patient's medical history (including medications and diagnosis), surgical information if I performed one, first and last name, telephone number, date of birth, and social security number.

Please be assured that I have taken every step necessary to address the incident and I am taking this matter very seriously. Upon discovery of the burglary, the police department was immediately contacted.

To help protect your identity, you should call the three major credit agencies and place a 90-day fraud alert. These are Equifax (800-525-6285), Experian (888-397-3742), and TransUnion (800-680-7289). You are also entitled to a free credit report every year from each of these agencies at [www.annualcreditreport.com](http://www.annualcreditreport.com). Although there is no evidence that any patient's information has been erroneously used, you may also want to contact your bank and credit card company and notify them of the situation. Additionally, as an added precaution, I have arranged to have AllClear ID protect your identity for 12 months at no cost to you. The following identity protection services start on the date of this notice and you can use them at any time during the next 12 months.

You are automatically eligible to use AllClearID – there is no action required on your part. If a problem arises, simply call 1-888-407-4736 and a dedicated AllClearID investigator will do the work to recover financial losses, restore your credit and make sure your identity is returned to its proper condition. AllClear maintains an A+ rating at the Better Business Bureau.

Again, I sincerely apologize for this considerable inconvenience. I understand how important your confidentiality and trust is to my work now and in the past. Please feel free to contact 1-888-407-4736 to discuss any concerns or questions you may have.

Sincerely,

Stephen T. Imrie, M.D.