



March XX, 2020

First and Last Name  
Street Address  
City, State, Zip

Dear Patient Name:

I am writing on behalf of Foundation Medicine, Inc. (FMI) to notify you of an incident that may have involved certain of your protected health information. FMI provides prescription only comprehensive genomic profiling services. Our portfolio of tests is designed to help physicians identify and explore available treatment options for patients with advanced cancer. One of our tests was prescribed for you in connection with your care.

On January 14, 2020, FMI learned that an unauthorized user accessed one of our employee's email accounts. We promptly opened an investigation, retained a forensics firm to assist us, and took steps to secure the account. It appears that the employee may have fallen victim to phishing communications, resulting in unauthorized access to the employee's email account on December 17, 2019 and January 14, 2020. The employee's password was promptly changed, and the previous email credentials could no longer be used to access the email account. However, because we were unable to rule out the possibility that an unauthorized user accessed personal information, we are notifying you of this event. Information in the affected mailbox included your full name and may also have included your date of birth, age, the name of the test ordered by your physician, your ordering physician, and an ID number assigned by FMI. Your financial information and Social Security Number were not involved.

As a precaution to protect against potential misuse of your health information, we recommend that you regularly monitor account statements to check for unfamiliar charges or items.

Safeguarding confidentiality is of the utmost importance to us and we continue to institute measures to prevent this from happening in the future, including through additional education for our workforce about how to identify suspicious communications. If you wish to speak to someone at FMI about this letter, please contact us at 888-988-3639 or [privacy@foundationmedicine.com](mailto:privacy@foundationmedicine.com).

Sincerely,

Karen Schorr  
Privacy Officer