

C/O ID Experts  
10300 SW Greenburg Rd. Suite 570  
Portland, OR 97223

September 15, 2016

[First Name] [Last Name]  
[Address 1] [Address 2]  
[City], [State] [Zip]

### **Notice of Data Breach**

Dear [First Name] [MI] [Last Name]:

#### **What Happened?**

This letter is to inform you that on September 7, 2016, UC San Diego School of Medicine (UCSD SOM) became aware of an electronic file that was accessible on the internet containing the personal information of individuals.

#### **What Information Was Involved?**

The electronic file involved was a Graduate Medical Education (GME) office file containing the first and last names of UCSD SOM trainees, their social security numbers, and an internal UC San Diego index number. UC San Diego took immediate steps to remove access to the file and data from the internet.

#### **What We Are Doing?**

This matter was immediately and thoroughly investigated by UCSD. No misuse of personal information has been identified. UC San Diego is committed to safeguarding your personal information and is taking immediate steps to enhance security measures. One of our top priorities is protecting and maintaining confidentiality. Accordingly, UC San Diego is reviewing and improving its processes for handling data, and we have reiterated to our staff the importance of carefully handling confidential information to protect your privacy. UC San Diego is offering identity theft protection through IDExperts. Service(s) include:

- 12 months of credit and cyberscan monitoring
- \$1,000,000 insurance reimbursement policy
- Fully managed ID Theft recovery services
- You may enroll in free credit monitoring services by calling 844-749-5106 or going to [www.idexpertscorp.com/protect](http://www.idexpertscorp.com/protect) and using the Access Code provided below. IDExperts MyIDCare

experts are available Monday through Friday from 6am-6pm Pacific Time. Please note the deadline to enroll is December 16, 2016.

Your Access Code: [ID Experts will insert]

**What You Can Do:**

You should consider checking your credit report and placing an appropriate fraud alert on your credit report with the three major credit bureaus, which are identified below.

**Other Important Information:**

Please call 844-749-5106 or go to [www.idexpertscorp.com/protect](http://www.idexpertscorp.com/protect) for assistance or for any additional questions you may have.

We regret that this incident occurred and extend our sincerest apologies. We trust that the quality and reliability of the support services being offered demonstrate our continued commitment to safeguarding the privacy and security of your information.

Sincerely,

A handwritten signature in cursive script that reads "Julie Colasacco".

Julie Colasacco  
Interim Chief Compliance / Privacy Officer  
UC San Diego School of Medicine



## Recommended Steps to help Protect your Information

- 1. Website and Enrollment.** Go to [www.idexpertsCorp.com/protect](http://www.idexpertsCorp.com/protect) and follow the instructions for enrollment using your Access Code provided above. Once you have completed your enrollment, you will receive a welcome letter by email (or by mail if you do not provide an email address when you sign up). The welcome letter will direct you to the exclusive MyIDCare Member Website where you will find other valuable educational information.
- 2. Activate the credit monitoring** provided as part of your MyIDCare membership, which is paid for by UC San Diego School of Medicine. Credit and CyberScan monitoring are included in the membership, but you must personally activate it for it to be effective. Note: You must have established credit and access to a computer and the internet to use this service. If you need assistance, MyIDCare will be able to assist you.
- 3. Telephone.** Contact MyIDCare at 844-749-5106 to gain additional information about this event and speak with knowledgeable representatives about the appropriate steps to take to protect your credit identity.
- 4. Review your credit reports.** We recommend that you remain vigilant by reviewing account statements and monitoring credit reports. Under federal law, you also are entitled every 12 months to one free copy of your credit report from each of the three major credit reporting companies. To obtain a free annual credit report, go to [www.annualcreditreport.com](http://www.annualcreditreport.com) or call 1-877-322-8228. You may wish to stagger your requests so that you receive a free report by one of the three credit bureaus every four months.

If you discover any suspicious items and have enrolled in MyIDCare, notify them immediately by calling or by visiting their Member website and filing a theft report.

If you file a theft report with MyIDCare, you will be contacted by a member of the Recovery Department who will help you determine the cause of the suspicious items. In the unlikely event that you fall victim to identity theft as a consequence of this incident, you will be assigned a MyIDCare Recovery Advocate who will work on your behalf to identify, stop and reverse the damage quickly.

You should also know that you have the right to file a police report if you ever experience identity fraud. Please note that in order to file a crime report or incident report with law enforcement for identity theft, you will likely need to provide some kind of proof that you have been a victim. A police report is often required to dispute fraudulent items. You can report suspected incidents of identity theft to local law enforcement or to the Attorney General.

**5. Place Fraud Alerts** with the three credit bureaus. If you choose to place a fraud alert, we recommend you do this after activating your credit monitoring. You can place a fraud alert at one of the three major credit bureaus by phone and also via Experian's or Equifax's website. A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. The contact information for all three bureaus is as follows:

## Credit Bureaus

Equifax Fraud Reporting  
1-800-525-6285  
P.O. Box 740241  
Atlanta, GA 30374-0241  
[www.alerts.equifax.com](http://www.alerts.equifax.com)

Experian Fraud Reporting  
1-888-397-3742  
P.O. Box 9554  
Allen, TX 75013  
[www.experian.com](http://www.experian.com)

TransUnion Fraud Reporting  
1-800-680-7289  
P.O. Box 2000  
Chester, PA 19022-2000  
[www.transunion.com](http://www.transunion.com)

It is necessary to contact only ONE of these bureaus and use only ONE of these methods. As soon as one of the three bureaus confirms your fraud alert, the others are notified to place alerts on their records as well. You will receive confirmation letters in the mail and will then be able to order all three credit reports, free of charge, for your review.

**6. Security Freeze.** By placing a security freeze, someone who fraudulently acquires your personal identifying information will not be able to use that information to open new accounts or borrow money in your name. You will need to contact the three national credit reporting bureaus listed above in writing to place the freeze. Keep in mind that when you place the freeze, you will not be able to borrow money, obtain instant credit, or get a new credit card until you temporarily lift or permanently remove the freeze. The cost of placing the freeze varies by the state you live in and for each credit reporting bureau. The Credit Bureau may charge a fee of up to \$5.00 to place a freeze, lift, or remove a freeze. However, if you are a victim of identity theft and have filed a report with your local law enforcement agency or submitted an ID Theft Complaint Form with the Federal Trade Commission, there may be no charge to place the freeze.

**7. You can obtain additional information** about the steps you can take to avoid identity theft from the following agencies. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them.

**California Residents:** Visit the California Office of Privacy Protection ([www.privacy.ca.gov](http://www.privacy.ca.gov)) for additional information on protection against identity theft.

**All US Residents:** Identity Theft Clearinghouse, Federal Trade Commission, 600 Pennsylvania Avenue, NW Washington, DC 20580, [www.consumer.gov/idtheft](http://www.consumer.gov/idtheft), 1-877-IDTHEFT (438-4338), TDD: 1-202-326-2502.