Department of State Hospitals – Atascadero 10333 El Camino Real Atascadero, CA 93422 www.dsh.ca.gov



February 22, 2024

Reference #ISO02321

## Notice of Data Breach

**What Happened?** We are writing to you because of a recent security incident that was discovered on or around February 15, 2024, at the Department of State Hospitals – Atascadero (DSH-A). Leave and Activity Balance (LAB) reports containing confidential and sensitive information were disseminated at DSH-A to staff for use in timesheet approval.

**What information was involved?** The confidential information included your full social security number (SSN) and your first/middle initial and last name. We felt it necessary to inform you since your information was involved.

What we are doing: DSH is investigating the breach and is analyzing the electronic network to see whether the information has been improperly accessed. We regret that this incident occurred and want to assure you that we are reviewing and revising our procedures and practices to minimize the risk of recurrence. DSH has identified and is notifying you, whose Personal Identifying Information (PII) has been compromised. In addition, DSH has reported this breach to the California Office of Information Security and the California Office of the Attorney General.

What you can do: Keep a copy of this notice for your records in case of future problems with your identity. Although there is no evidence that any of your personal information has been misused, we encourage you to remain vigilant for any suspicious activity. We also encourage you to monitor your credit reports to ensure that all activity is valid. As a precautionary measure to safeguard your information, we will be offering identity monitoring services for one year at no cost to you. The Department is in the process of obtaining this service and will provide updated information to you when it becomes available.

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**For More Information:** If you have additional questions about this breach, please contact the Agency Contact, the DSH-Atascadero Privacy Officer, at (805) 468-2267 or in writing to the attention of the Health Information Management Department, Attn: Privacy Officer, 10333 El Camino Real, Atascadero, CA 93422

For more information about privacy protection, you may visit the website of the California Department of Justice, Privacy Enforcement and Protection at <a href="https://oag.ca.gov/privacy">https://oag.ca.gov/privacy</a>.

**Other Important Information:** Enclosure: "Breach Help – Consumer Tips from the California Attorney General"

**Agency Contact:** Should you need any further information about this incident, please contact me at (805) 468-2267 or in writing to the attention of the Health Information Management Department, Attn: Privacy Officer.

Sincerely,

Gerardo Cera, B.A., Privacy Officer Department of State Hospitals – Atascadero 10333 El Camino Real Atascadero, CA 93422 805-468-2267

Enclosure: Breach Help – Consumer Tips from the California Attorney General.