

Date

Inmate FirstName LastName  
CDCR #, Bed Location #  
Institution Name  
Address  
City, State Zip code

Dear FirstName LastName,

We are contacting you because of a security incident involving your personal information.



On June 19, 2013, dental records were reported missing from a California Correctional Health Care Services (CCHCS) staff member's possession while off the premises of a correctional institution. The missing documents contained information such as patient name, CDCR number, date of birth, and dental treatment plan. It is possible that your dental record may have been included in the missing documents. CCHCS has conducted an investigation of this incident and is taking steps to locate the missing documents.

We regret this incident occurred and want to assure you CCHCS has taken steps to mitigate these types of events, including information security training for staff associated with this event. We do not believe there are any further protective measures you need to take at this time. If you have further inquiries please contact the Controlled Correspondence Unit, PO Box 588500, Sacramento, CA 95758-8500.

California Correctional Health Care Services

cc: CCU