



Return Mail Processing Center
P.O. Box 6336
Portland, OR 97228-6336

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<<Date>>

Subject: Notice of Data Breach

Dear <<Name 1>>:

We are writing to inform you of a data security incident that may have involved your personal information. At Jensen Enterprises, Inc. d/b/a Jensen Precast (“Jensen”), we take the privacy and security of your information very seriously. We therefore are writing to notify you of the incident and are informing you about steps you can take to protect your personal information. In addition, we are offering you twelve (12) months of credit and identity monitoring services at no cost through TransUnion Interactive.

What Happened? On October 25, 2018, we learned that an unauthorized individual may have gained access to email accounts belonging to some Jensen employees. Some of the messages and attachments contained within those accounts may have contained your personal information. Upon learning of this incident, we immediately launched an investigation and took steps to secure all employee email accounts. We also engaged a digital forensics firm to determine what happened and whether the incident involved unauthorized access to, or acquisition of, personal information. Finally, we reported the matter to the Federal Bureau of Investigation and to local law enforcement.

On December 21, 2018, our investigation confirmed that some of your personal information may have been impacted. We therefore are notifying you of the incident and are providing you with information about steps you can take to help protect your personal information. In addition, we are offering you twelve (12) months of credit and identity monitoring services at no cost through TransUnion Interactive.

What Information Was Involved? The information involved in this incident may have included your name, address, financial account information, Social Security number, driver’s license / state identification card numbers, or passport numbers.

What We Are Doing. Upon learning of this incident, we took the steps referenced above. We have also implemented additional safeguards to minimize the chance that an incident like this could occur in the future. In addition, we are providing you with steps you can take to protect your personal information and offering you twelve (12) months of credit and identity monitoring services at no cost through TransUnion Interactive, a leader in risk mitigation and response. These services include unlimited access to your TransUnion credit report and credit score. They also include a daily credit monitoring service, which will notify you if there are any critical changes to your credit file at TransUnion, including fraud alerts, new inquiries, new accounts, new public records, late payments, change of address and more. The service also includes access to an identity restoration program that provides assistance in the event that your identity is compromised, and up to \$1,000,000 in identity theft insurance.

What You Can Do. You can follow the steps recommended on the following page to further protect your personal information. In addition, you can enroll in the free credit and identity monitoring services that we are offering you for twelve (12) months at no cost through TransUnion Interactive. You can enroll in the free services being provided by calling 1-855-288-5422 or by going to www.mytrueidentity.com and using the following enrollment code: <<**12 letter Activation Code**>>.

If you do not have access to the Internet and wish to enroll in a similar offline, paper-based credit monitoring service, via U.S. mail delivery, please call the TransUnion Fraud Response Services toll-free hotline at **1-855-288-5422**. When prompted, enter the six-digit telephone passcode <<**Insert static 6-digit Telephone Pass Code**>> and follow the steps to enroll in the offline credit monitoring service, add an initial fraud alert to your credit file, or to speak to a TransUnion representative if you believe you may be a victim of identity theft.

To receive these services, you must be over the age of 18, have established credit in the United States, have a Social Security number in your name, and have a U.S. residential address associated with your credit file. The deadline to enroll in these services is <<**Enrollment deadline**>>.

For More Information. Further information about how to protect your personal information appears on the following page. If you have questions or need assistance, call 877-231-0956, 6 a.m. to 6 p.m., PST, Monday through Friday.

We take the privacy and security of your information very seriously. We sincerely regret any concern or inconvenience this may cause you.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Jensen', written over a light blue horizontal line.

Eric Jensen, President
Jensen Enterprises, Inc.

STEPS YOU CAN TAKE TO FURTHER PROTECT YOUR INFORMATION

Review Your Account Statements and Notify Law Enforcement of Suspicious Activity: As a precautionary measure, we recommend that you remain vigilant by reviewing your account statements and credit reports closely. If you detect any suspicious activity on an account, you should promptly notify the financial institution or company with which the account is maintained. You also should promptly report any fraudulent activity or any suspected incidence of identity theft to proper law enforcement authorities, your state attorney general, and/or the Federal Trade Commission (FTC).

Copy of Credit Report: You may obtain a free copy of your credit report from each of the three major credit reporting agencies once every 12 months by visiting <http://www.annualcreditreport.com/>, calling toll-free 877-322-8228, or by completing an Annual Credit Report Request Form and mailing it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348. You can print this form at <https://www.annualcreditreport.com/cra/requestformfinal.pdf>. You also can contact one of the following three national credit reporting agencies:

TransUnion P.O. Box 1000 Chester, PA 19016 1-877-322-8228 www.transunion.com	Experian P.O. Box 9532 Allen, TX 75013 1-888-397-3742 www.experian.com	Equifax P.O. Box 105851 Atlanta, GA 30348 1-800-525-6285 www.equifax.com	Free Annual Report P.O. Box 105281 Atlanta, GA 30348 1-877-322-8228 annualcreditreport.com
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Fraud Alert: You may want to consider placing a fraud alert on your credit report. An initial fraud alert is free and will stay on your credit file for at least 90 days. The alert informs creditors of possible fraudulent activity within your report and requests that the creditor contact you prior to establishing any accounts in your name. To place a fraud alert on your credit report, contact any of the three credit reporting agencies identified above. Additional information is available at <http://www.annualcreditreport.com>.

Security Freeze: In some U.S. states, you have the right to put a security freeze on your credit file. This will prevent new credit from being opened in your name without the use of a PIN number that is issued to you when you initiate the freeze. A security freeze is designed to prevent potential creditors from accessing your credit report without your consent. As a result, using a security freeze may interfere with or delay your ability to obtain credit. You must separately place a security freeze on your credit file with each credit reporting agency. In order to place a security freeze, you may be required to provide the consumer reporting agency with information that identifies you including your full name, Social Security number, date of birth, current and previous addresses, a copy of your state-issued identification card, and a recent utility bill, bank statement or insurance statement.

Additional Free Resources: You can obtain information from the consumer reporting agencies, the FTC or from your respective state Attorney General about steps you can take toward preventing identity theft. You may report suspected identity theft to local law enforcement, including to the FTC or to the Attorney General in your state. Residents of Maryland, North Carolina, and Rhode Island can obtain more information from their Attorneys General using the contact information below.

Federal Trade Commission 600 Pennsylvania Ave, NW Washington, DC 20580 consumer.ftc.gov , and www.ftc.gov/idtheft 1-877-438-4338	Maryland Attorney General 200 St. Paul Place Baltimore, MD 21202 oag.state.md.us 1-888-743-0023	North Carolina Attorney General 9001 Mail Service Center Raleigh, NC 27699 ncdoj.gov 1-877-566-7226	Rhode Island Attorney General 150 South Main Street Providence, RI 02903 http://www.riag.ri.gov 401-274-4400
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You also have certain rights under the Fair Credit Reporting Act (FCRA), including the right to know what is in your file, to dispute incomplete or inaccurate information, and to have consumer reporting agencies correct or delete inaccurate, incomplete, or unverifiable information. For more information about the FCRA, and your rights pursuant to the FCRA, please visit http://files.consumerfinance.gov/f/201504_cfpb_summary_your-rights-under-fcra.pdf.