



# COUNTY OF LOS ANGELES FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE  
LOS ANGELES, CALIFORNIA 90063-3294  
(323) 881-2401  
www.fire.lacounty.gov

*"Proud Protectors of Life, Property, and the Environment"*

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August XX, 2021

*Addressee  
Mailing Address  
City State Zip Code*

### RE: NOTICE OF DATA BREACH

Dear Mr./Ms. *Last Name*:

This letter is to inform you of an incident that may have involved your personal information. Although the Department has no evidence of actual or attempted malicious use of your information, this letter provides details about what happened, our investigation, and steps you can take in response.

### What Happened?

On July 14, 2021, the Department learned a County employee created a website that was intended to be used by County Fire EMS Bureau staff to obtain proof of COVID vaccinations administered by the County Fire Department ("the Incident"). A link to the website was made available to County personnel on or about July 13, 2021. Access to the website allowed certain information to be visible to unauthorized users. Upon discovering the Incident, the website was immediately taken down and the County began an investigation. We are unaware of any use of your information for any malicious or other illegal purpose.

Our investigation is ongoing, and we may discover additional or different information once the investigation is concluded. If this is the case, we will provide you further notice.

### What Information Was Involved?

Based on our preliminary investigation, the Incident involved personal information related to your COVID vaccine including your: first and last name, date of birth, employee ID number (if applicable), dates of vaccine doses, vaccination brand, and lot number.

### What We Are Doing

We are committed to protecting your privacy and safeguarding your information. On the day we learned of this Incident, the website was disabled and the personal information was no

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LYNWOOD  
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PALOS VERDES ESTATES  
PARAMOUNT

PICO RIVERA  
POMONA  
RANCHO PALOS VERDES  
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SOUTH GATE  
TEMPLE CITY  
VERNON  
WALNUT  
WEST HOLLYWOOD  
WESTLAKE VILLAGE  
WHITTIER

longer publicly accessible. We also began investigating this Incident to understand the full scope of personal information involved.

Our internal information security team has put in place additional safeguards to restrict access to databases containing your COVID vaccination data. As part of our ongoing operations we will continue to review security policies and procedures, and implement changes when needed to enhance our information security controls.

### **What You Can Do**

To protect against the possibility of identity theft or other financial loss, we encourage you to remain vigilant, review your account statements, and monitor your credit reports for suspicious activity. Again, we have no evidence to suggest that your personal information has been fraudulently used or compromised, but want to offer this information to enable you to protect yourself. Under U.S. law, you are entitled to one free credit report annually from each of the three major credit reporting bureaus. To order your free credit report, visit [www.annualcreditreport.com](http://www.annualcreditreport.com) or call, toll-free, 1-877-322-8228.

You can further educate yourself about identity theft and the steps you can take to protect yourself by contacting the Federal Trade Commission at: 600 Pennsylvania Avenue, NW, Washington, DC 20580; [www.identitytheft.gov](http://www.identitytheft.gov); 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261.

You may also contact the three major credit bureaus below for more information:

Experian  
P.O. Box 2002  
Allen, TX 75013  
1-888-397-3742 (toll-free)  
[www.experian.com/fraud/center.html](http://www.experian.com/fraud/center.html)

TransUnion  
P.O. Box 2000  
Chester, PA 19016  
1-800-680-7289 (toll-free)  
[www.transunion.com/fraud-victim-resource/place-fraud-alert](http://www.transunion.com/fraud-victim-resource/place-fraud-alert)

Equifax  
P.O. Box 105069  
Atlanta, GA 30348  
1-888-836-6351 (toll-free)  
[www.equifax.com/personal/credit-report-services](http://www.equifax.com/personal/credit-report-services)

### **For More Information**

Should you have any further questions or concerns regarding this Incident and/or the protections available to you, please contact your jurisdictional deputy fire chief or Fire-Privacy-Office@fire.lacounty.gov.

We sincerely regret that this Incident occurred and extend our sincerest apologies. Privacy and trust are paramount to our work and our mission throughout the community. Please know the security of your information remains our top priority.

Very truly yours,

DARYL L. OSBY, FIRE CHIEF

Los Angeles County Fire Department