Monterey Peninsula Unified School District
P.O. Box 3923
Syracuse, NY 13220

<<first name>> <<last name>>
<<address 1>>
<<city>>, <<state>> <<zip code>>

December 21, 2021

NOTICE OF DATA BREACH

Dear <<first name>> <<last name>>:

Monterey Peninsula Unified School District (the "District") writes to notify you of a recent incident that may impact the privacy of certain information provided to us. We take this incident very seriously and are providing you information about the incident, our response, and steps you can take to help protect your information including complimentary credit monitoring services that we are offering you.

What Happened? On or about November 1, 2021, we became aware that our network may have been subject to unauthorized access. We immediately began an investigation, which included working with third-party specialists to determine the full nature and scope of the activity. Our investigation is ongoing; however it was able to determine that certain segments of our network may have been accessed during the incident. Therefore, in an abundance of caution, we conducted a review of the contents of the potentially impacted network locations to determine the type of information contained therein and to whom the information related. On December 10, 2021, we determined that files containing certain current and former employee information was present in the potentially impacted network locations. To date, the investigation has not revealed any evidence of actual or attempted misuse of your information as a result of this incident.

What Information Was Involved? The investigation revealed that the information potentially impacted included your first and last name as well as your Social Security number, medical information, and financial account information.

What We Are Doing. In response to this incident, we changed account passwords and enhanced security protocols. We are working with third party specialists to harden our network, and are reviewing our policies and procedures related to data protection. Our investigation into this incident remains ongoing.

What You Can Do. As previously stated, to date, we have no evidence of actual or attempted misuse of your information as a result of this incident. However, in an abundance of caution, we are providing you access to 12 months of credit monitoring and identity protection services through Cyberscout at no cost to you. Instructions about how to enroll in these services and additional resources available to you are included in the enclosed *"Steps You Can Take to Help Protect Your Information."*

For More Information. We understand you may have questions about this incident that are not addressed in this letter. You may contact our dedicated assistance line at 1-800-405-6108, Monday through Friday from 8:00 am to 8:00 pm Eastern time (excluding major U.S. holidays), or write to us at 700 Pacific Street, Monterey, CA 93942.

We sincerely regret any concern this incident may cause you. The privacy and security of information is important to us, and we will continue to take steps to protect information in our care.

Sincerely,

Ryan Altemeyer
Associate Superintendent of Business Services
Monterey Peninsula Unified School District

STEPS YOU CAN TAKE TO HELP PROTECT YOUR INFORMATION

Enroll in Credit Monitoring / Identity Protection

To enroll in Credit Monitoring services at no charge, please log on to **https://www.myidmanager.com** and follow the instructions provided. When prompted please provide the following unique code to receive services: **kx878ljhi2sc** In order for you to receive the monitoring services described above, you must enroll within 90 days from the date of this letter.

Representatives are available for 90 days from the date of this letter, to assist you with questions regarding this incident, between the hours of 8:00 am to 8:00 pm Eastern time, Monday through Friday. Please call the dedicated assistance line 1-800-405- 6108 and supply the representative with your unique code listed below. To extend these services, enrollment in the monitoring services described below is required.

Monitor Your Accounts

We encourage you to remain vigilant against incidents of identity theft and fraud by reviewing your credit reports/account statements for suspicious activity and to detect errors. Under U.S. law, you are entitled to one free credit report annually from each of the three major credit reporting bureaus, TransUnion, Experian, and Equifax. To order your free credit report, visit www.annualcreditreport.com or call 1-877-322-8228. Once you receive your credit report, review it for discrepancies and identify any accounts you did not open or inquiries from creditors that you did not authorize. If you have questions or notice incorrect information, contact the credit reporting bureau.

You have the right to place an initial or extended "fraud alert" on a credit file at no cost. An initial fraud alert is a one-year alert that is placed on a consumer's credit file. Upon seeing a fraud alert, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any of the three credit reporting bureaus listed below.

As an alternative to a fraud alert, you have the right to place a "credit freeze" on a credit report, which will prohibit a credit bureau from releasing information in the credit report without your express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a credit freeze may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. To request a credit freeze, you will need to provide the following information:

1. Full name (including middle initial as well as Jr., Sr., III, etc.);
2. Social Security number;
3. Date of birth;
4. Address for the prior two to five years;
5. Proof of current address, such as a current utility or telephone bill;
6. A legible photocopy of a government-issued identification card (e.g., state driver's license or identification card); and
7. A copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft, if you are a victim of identity theft.

Should you wish to place a fraud alert or credit freeze, please contact the three major credit reporting bureaus listed below:

TransUnion 1-800-680-7289 www.transunion.com **TransUnion Fraud Alert** P.O. Box 2000 Chester, PA 19016-2000 **TransUnion Credit Freeze** P.O. Box 160 Woodlyn, PA 19094	**Experian** 1-888-397-3742 www.experian.com **Experian Fraud Alert** P.O. Box 9554 Allen, TX 75013 **Experian Credit Freeze** P.O. Box 9554 Allen, TX 75013	**Equifax** 1-888-298-0045 www.equifax.com **Equifax Fraud Alert** P.O. Box 105069 Atlanta, GA 30348-5069 **Equifax Credit Freeze** P.O. Box 105788 Atlanta, GA 30348-5788

Additional Information

You can further educate yourself regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information by contacting the credit reporting bureaus, the Federal Trade Commission (FTC), or your state Attorney General. The FTC also encourages those who discover that their information has been misused to file a complaint with them. The FTC may be reached at 600 Pennsylvania Ave. NW, Washington, D.C. 20580; www.identitytheft.gov; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement, your state Attorney General, and the FTC. This notice has not been delayed by law enforcement.

For Maryland residents, the Maryland Attorney General may be contacted at 200 St. Paul Place, 16th Floor, Baltimore, MD 21202; 1-410-528-8662 or 1-888-743-0023; and www.oag.state.md.us. Monterey Peninsula Unified School District may be contacted at 700 Pacific Street, Monterey, CA 93942.

For New York residents, the New York Attorney General may be contacted at Office of the Attorney General, The Capitol, Albany, NY 12224-0341; 1-800-771-7755; or https://ag.ny.gov.

For Rhode Island residents, the Rhode Island Attorney General may be contacted at 150 South Main Street, Providence, RI 02903; 1-401-274-4400; and www.riag.ri.gov. Under Rhode Island law, you have the right to obtain any police report filed in regard to this incident. There are 2 Rhode Island residents impacted by this incident.