

**CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES**

P.O. Box 419064, Rancho Cordova, CA 95741-9064

Date

<First Name> <Last Name>

Participant Id: <ParId>

<Address1> <Address2>

<City>, <State> <Zip>

SUBJECT: NOTICE OF DATA BREACH

Dear <First Name> <Last Name>,

What Happened?

We are writing to you because of a recent security incident that occurred on or around March 8, 2022, at the Department of Child Support Services. An employee sent an email containing your personal information to their personal email account.

What Information Was Involved?

The information contained your First Name, Last Name, and Participant Identification Number.

What We Are Doing:

We regret that this incident occurred and want to assure you that we are reviewing our procedures and practices to minimize the risk of recurrence.

What You Can Do:

To protect yourself from the possibility of identity theft, we recommend that you place a fraud alert on your credit files by following the recommended privacy protection steps outlined in the enclosure "Breach Help – Consumer Tips from the California Attorney General".

Other Important Information:

Enclosure "Breach Help – Consumer Tips from the California Attorney General".

For More Information:

For more information on identity theft, you may visit the website of the California Department of Justice, Privacy Enforcement and Protection at <https://oag.ca.gov/privacy>.

Agency Contact:

Should you need any further information about this incident, please contact the Department of Child Support Services at (866) 384-8644.

A handwritten signature in blue ink that reads "G. Jaggi".

Gulzar Jaggi
Chief Information Security Officer

Enclosure