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Tara Mostofi, P.A.-C  
Genessa Panoringan, N.P.  
Amy Shell, N.P.

May 5, 2020

Certified Letter

Patient Name and address

RE: NOTICE OF DATA BREACH

Dear Name,

We are writing to notify you of an incident that may affect the privacy of some of your information. While to date we have no evidence to suggest that information potentially affected by this incident has been misused, we take this incident very seriously and are providing you with details of the incident and the resources available to you to help protect your information from possible misuse, should you feel it is appropriate to do so.

**What Happened?** On April 28, 2020, Allergy & Asthma Medical Group of the Bay Area discovered that its Berkeley physicians' office was broken into during the evening of April 27, 2020. We immediately initiated an investigation during which we learned that three laptops were stolen. While these laptops were secured, we are taking a conservative approach that the bad actor(s) may have gained access to them. Accordingly, we performed a diligent review to determine what information was present on the laptops and to whom that information related. Based on that review, we learned that certain limited information relating to your FeNo results was potentially viewable on the laptop.

**What Information Was Involved?** Your name, date of birth, Allergy & Asthma Medical Group ID number, physician name, and FeNo test results that included a graph of such results. Our review confirmed that the bad actor(s) did **not** have access to your financial information, such as a Social Security Number, credit card number, insurance information, or medical records. The only information that may have been accessible on the laptops is that described above involving your FeNo results.

**What Are We Doing?** Information privacy and security are among our highest priorities. Upon learning of this incident, we took immediate action and changed all laptop and mainframe passwords. While we have strict security measures in place to protect information in our possession, we are currently reviewing those security measures in response to this incident to identify and implement any potential enhancements to our security and privacy policies. We are also conducting additional employee training on our technical, administrative, and physical

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security and privacy safeguards. Further, we are reporting this incident to law enforcement and appropriate state and federal regulators.

**What Can You Do?** We encourage you to remain vigilant against incidents of identity theft and fraud, to regularly review your account statements, and to monitor your credit reports for suspicious activity and to detect errors. We in the process of securing the services of a company to provide identity monitoring at no cost to you for twelve (12) months. Please contact Michele Zorovic at 925-935-0856 if you wish to enroll in the credit monitoring and identity theft restoration services. Under U.S. law you are entitled to one free credit report annually from each of the three major credit reporting bureaus. To order your free credit report, visit [www.annualcreditreport.com](http://www.annualcreditreport.com) or call, toll-free, 1-877-322-8228. Finally, you can further educate yourself regarding identity theft, fraud alerts, security freezes, and the steps you can take to protect yourself, by contacting the consumer reporting agencies, the Federal Trade Commission, or your state Attorney General.

**For More Information:** We recognize that you may have questions not addressed in this letter. If you have any questions or need additional information, please feel free to contact me directly at (925) 935-0856.

As mentioned above, to date, we are unaware of any actual or attempted misuse of your information, nevertheless we are providing you this notification out of an abundance of caution. We remain committed to safeguarding the privacy and security of our patients' information and sincerely regret and apologize for any inconvenience or concern this incident may cause you.

Sincerely

Michele Zorovic  
Risk Manager

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