



Return Mail Processing Center
PO Box 6336
Portland, OR 97228-6336

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<<City>><<State>><<Zip>>
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Dear <<Name 1>>:

NOTICE OF DATA BREACH

Protecting the security and confidentiality of your personal health information is a top priority for everyone at Pedes Orange County, Inc. Regrettably, we are writing to inform you about an incident that may have involved some of your personal health information as a patient or a former patient.

What Happened?

We share our medical facility with another medical group to conduct surgical procedures throughout the week. To assist in scheduling surgical procedures, we share a scheduling tool with other medical professionals in the building. On November 14, 2017, we learned that a physician from another medical group in the facility accessed our Pedes electronic medical records database without permission and disclosed the database materials to their attorney. Since discovering this incident, we have been working with the unauthorized individual to destroy all patient medical information that was accessed without permission.

What Information Was Involved?

Our investigation has determined that the database contained some of your personal health information, including your name, medical diagnosis, medical treatments, dates of medical service, and other treatment related information. Importantly, financial account information and Social Security numbers were not stored in the database.

What We Are Doing

Although we have no reason to believe your information was misused by this unauthorized individual, we wanted to let you know this happened and we take this very seriously. We are serious about protecting our patients' medical records and are evaluating our existing security protocols to ensure an incident like this does not happen again.

What You Can Do

We recommend that you take precautions by carefully reviewing documentation that you receive from your health insurer, which may include Explanation of Benefits Statements. If you see services that you did not receive, contact your health insurance company.

For More Information

We apologize for any inconvenience caused by this incident. Keeping your health information private is part of our commitment to providing high-quality and safe medical care. If you have any questions regarding this incident or if you desire further information or assistance, please do not hesitate to us at 844-551-1716 Monday through Friday from 6:00a.m. to 6:00p.m. PST.

Sincerely,

A handwritten signature in cursive script, appearing to read "Michael A. Gale". The signature is written in black ink and is positioned above the printed name.

Michael Gale
Pedes Orange County Practice Manager

Additional Steps You Can Take

We recommend that you remain vigilant to the possibility of fraud and identity theft by reviewing your credit card, bank, and other financial statements for any unauthorized activity.

You may also obtain a copy of your credit report, free of charge, directly from each of the three nationwide credit reporting agencies once every 12 months. To order your credit report, please visit www.annualcreditreport.com or call toll free at 877-322-8228. Contact information for the three nationwide credit reporting agencies is as follows:

Equifax

P.O. Box 740241
Atlanta, GA 30374
www.equifax.com
(800) 685-1111

Experian

P.O. Box 2002
Allen, TX 75013
www.experian.com
(888) 397-3742

TransUnion

P.O. Box 2000
Chester, PA 19016
www.transunion.com
(800) 680-7289

If you believe that you are the victim of identity theft or have reason to believe that your personal information has been misused, you should immediately contact the Federal Trade Commission and/or the Office of the Attorney General in your home state. Contact information for the Federal Trade Commission is as follows:

Federal Trade Commission
600 Pennsylvania Avenue, NW
Washington, DC 20580
www.ftc.gov/idtheft
1-877-438-4338

You can obtain information from these sources about steps an individual can take to avoid identity theft as well as information about fraud alerts and security freezes. You should also contact your local law enforcement authorities and file a police report. Obtain a copy of the police report in case you are asked to provide copies to creditors to correct your records.