

Platt College
January 30, 2017

Notice of Data Breach

What Happened?	A technical error caused Student's 1098T Tuition Statements to be addressed with another student's mailing address, and the Statements were inadvertently mailed to another student on January 13, 2017.
What Information Was Involved?	1098T Tuition Statements contain your first and last name, last four digits of your social security number, total amount billed for qualified tuition and related expenses for 2016 and any scholarships or grant totals for 2016.
What Are We Doing?	<p>We are contacting all students affected by this incident to notify them of the unintentional disclosure and requesting the return of all 1098T Statements that were mailed in error. We will follow-up with all such students to confirm that the Statements are returned to the school and/or destroyed.</p> <p>We do not anticipate any risk of identity theft or other use of your personal information as a result of this incident. However, out of an abundance of caution, we are offering you access to a complimentary one-year membership to Experian's® ProtectMyID, at no cost to you. Please note that you have ninety (90) days from the date of this letter to activate this membership, which will then continue for 12 full months. You can find more information about the credit protection program on the Experian website at http://www.experian.com/consumer-products/identity-theft-and-credit-protection.html.</p> <p><u>To activate your ProtectMYID account:</u></p> <ol style="list-style-type: none">1. Ensure That You Enroll By: May 1, 2017 (Your code will not work after this date.)2. Visit the ProtectMyID Web Site to enroll: http://www.protectmyid.com/redeem3. Provide Your Activation Code: <<Code>> <p>If you have questions or need an alternative to enrolling online, please call 877.371.7902 and provide engagement # PC106236</p> <p>A credit card is not required for enrollment. Once your enrollment in ProtectMyID is complete, you should carefully review your credit report for inaccurate or suspicious items. If you have any questions about ProtectMyID, need help understanding something on your credit report or suspect that an item on your credit report may be fraudulent, please contact Experian's customer care team at 877.371.7902.</p>
What You Can Do.	<p>While there is no need not take any action unless you become aware of suspicious activity regarding your personal information, there are some preventive steps you can take to reduce the chances of identity theft or fraud on your account(s). This includes activating your complementary 12 month ProtectMyID account. If appropriate, you may also want to take one or more the following preventative steps:</p> <p>> Place A 90-Day Fraud Alert On Your Credit File</p> <p>An initial 90 day security alert indicates to anyone requesting your credit file that you suspect you are a victim of fraud. When you or someone else attempts to open a credit account in your name, increase the credit limit on an existing account, or obtain a new card on an existing account, the lender should takes steps to verify that you have authorized the request. If the creditor cannot verify this, the request should not be satisfied. You may contact one of the credit reporting companies below for assistance.</p>

	<p style="text-align: center;"> Equifax 1-800-525-6285 www.equifax.com </p> <p style="text-align: center;"> Experian 1-888-397-3742 www.experian.com </p> <p style="text-align: center;"> TransUnion 1-800-680-7289 www.transunion.com </p> <p>➤ Place A Security Freeze On Your Credit File If you are very concerned about becoming a victim of fraud or identity theft, a security freeze might be right for you. Placing a freeze on your credit report will prevent lenders and others from accessing your credit report entirely, which will prevent them from extending credit. <i>This means you will not be able to borrow money, obtain instant credit, or get a new credit card until you temporarily lift or permanently remove the freeze.</i> Security freezes are not shared among the national credit reporting companies. You must request a freeze separately with each of them.</p> <p>➤ Order Your Free Annual Credit Reports Visit www.annualcreditreport.com or call 877-322-8228. You are entitled under federal law to one <u>free</u> comprehensive disclosure of all of the information in your credit file from each of the three national credit bureaus once every 12 months. Once you receive your credit reports, review them for discrepancies. Identify any accounts you did not open or inquiries from creditors that you did not authorize. Verify all information is correct. If you have questions or notice incorrect information, contact the credit reporting company.</p> <p>➤ Manage Your Personal Information Take steps such as: carrying only essential documents with you; being aware of whom you are sharing your personal information with and shredding receipts, statements, and other sensitive information.</p> <p>➤ Use Tools From Credit Providers Carefully review your credit reports and bank, credit card and other account statements. Be proactive and create alerts on credit cards and bank accounts to notify you of activity. If you discover unauthorized or suspicious activity on your credit report or by any other means, file an identity theft report with your local police and contact a credit reporting company.</p>
<p>For More Information.</p>	<p>To learn more about how to protect yourself after receiving notice of a breach, you can go to the FTC's Web site, at www.ftc.gov/idtheft, call the FTC's Identity Theft Hotline at (877) IDTHEFT (438-4338), or write to Federal Trade Commission, Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580. For general information about protecting your identity you can also visit http://www.experian.com/credit-advice/topic-fraud-and-identity-theft.html</p> <p>If you have questions about this incident and its implications, you may contact Megan Clifton, Director of Student and Academic Affairs at mclifton@plattcollege.edu or by phone at 951-572-4300</p>