



July 9, 2025

[REDACTED]

RE: [REDACTED]

**Notice of Data Breach**

Dear [REDACTED]:

**What Happened:**

We are reaching out to inform you about a recent security incident at the Regional Center of the East Bay. An email containing personal information regarding our client, including first and last name, date of birth, and UCI number, was inadvertently sent to an individual outside of our agency. We want to assure you that this breach does not involve your Social Security number, driver's license or California Identification Card, or any financial account numbers.

**What Information Was Involved:**

Please note, the information was limited to our client's first and last name, date of birth and UCI number and did not contain any other information, such as Social Security number, Driver's License number, or financial account numbers, which could expose you to identity theft.

**What We Are Doing:**

Nonetheless, we felt it necessary to inform you that personal information was involved. We have also requested the recipient to delete the email from their inbox and deleted box and they have confirmed that they have done so.

**What you can do:**

Keep a copy of this notice for your records in case of future problems with medical records. You may also want to request a copy of the medical records from your [provider or plan], to serve as a baseline.

**Other Important Information:**

For information about your medical privacy rights, you may visit the website of the California Department of Justice, Privacy Enforcement and Protection at [www.privacy.ca.gov](http://www.privacy.ca.gov).

We regret the incident and assure you that we are reviewing and revising our procedures to minimize the risk of recurrence.

**For More Information:**

Should you need any further information about this incident, please feel free to contact me at 510-954-3884.

Sincerely,

*Tracy Miu Wan Young*

Tracy Miu Wan Young  
Intake and Assessment Supervisor